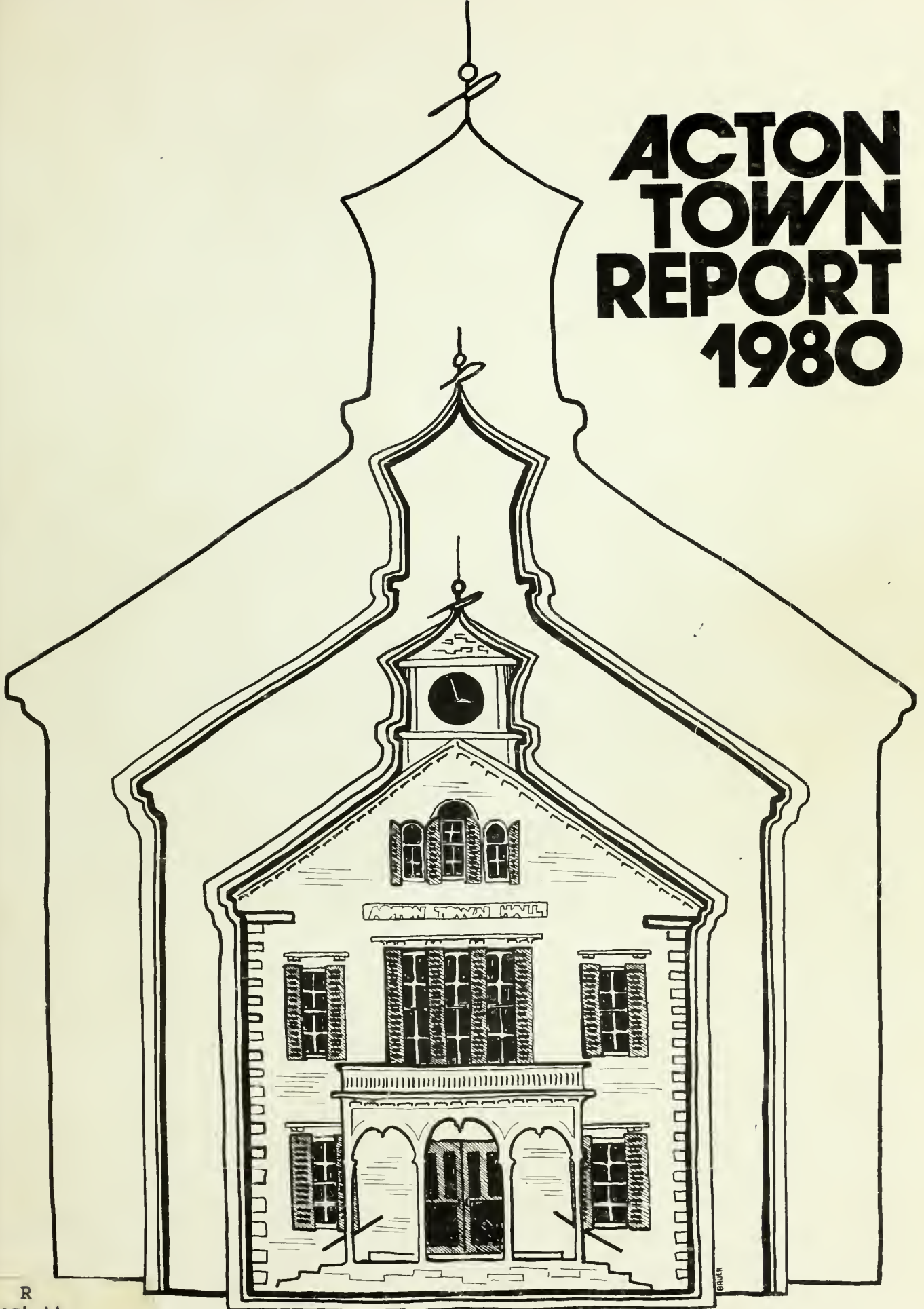


# ACTON TOWN REPORT 1980



# Dedication



**Raymond J. Grey**  
1920 - 1980

This report is dedicated to Ray Grey, whose untimely death in March 1980 was a grievous loss to the town. He had served Acton as a teacher (1951), Junior and Senior High School Principal (1954, 1955), Acton-Boxborough Superintendent of Schools (1973), educator and caring friend for 29 years.

He was much more than a "good school man"; he was a good community man and a good family man. We were impressed by his accomplishments and awed by his personal example.

Ray was often characterized as the best friend the Acton-Boxborough students had, and justifiably so. He always had their best interests and their education at heart, whether revising their curriculum or disciplining them - and he was a strict disciplinarian. His insights into the problems of

young people, and his ability to be strict but fair, earned their respect even on the few occasions when it was grudgingly given. More typically, at proms, school banquets, and graduation ceremonies, Ray received his share of applause for his efforts.

The foundation for Ray's character was formed in a hard-working, disciplined Lowell family where accomplishment and the pursuit of a good education were expected as a matter of course. He began work at the age of 12 on a milk route, delivered papers, and, by all accounts, worked hard every remaining day of his life.

He graduated fifth in his class at Lowell's Keith Academy, and might have done

**For Reference**

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**1980**



# **Annual Reports**

## **Town of Acton Massachusetts**

REFERENCE BOOK  
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ACTON, MASSACHUSETTS 01720

***TWO HUNDRED and  
FORTY-FIFTH  
MUNICIPAL YEAR***

For the year ending  
December Thirty-First

# National, State and County Officials

For 1981

President  
RONALD W. REAGAN

Vice-President  
GEORGE H.W. BUSH

Senators in Congress

Edward M. Kennedy  
Paul E. Tsongas

Representative in Congress  
5th Congressional District

James M. Shannon

Governor  
of the  
Commonwealth of Massachusetts

EDWARD J. KING

Lieutenant Governor

Thomas P. O'Neill, III

Secretary of the Commonwealth

Michael Joseph Connelly

Treasurer and Receiver General

Robert Q. Crane

Auditor of the Commonwealth

John J. Finnegan

Attorney General

Francis X. Bellotti

Councillor, 3rd Councillor District

Herbert L. Connolly

Senator, Middlesex/Worcester District

Chester G. Atkins

Representatives in General Court  
14th Middlesex Representative District

John H. Loring

## MIDDLESEX COUNTY

County Commissioners

S. Lester Ralph  
Michael E. McLaughlin  
John J. Danehy

Clerk of Superior Courts,  
Middlesex County

Edward J. Sullivan

Register of Deeds, Middlesex South District

John F. Zamparelli

County Treasurer

Rocco J. Antonelli

Register of Probate and Insolvency

Paul J. Cavanaugh

District Attorney

John J. Droney

County Sheriff

John J. Buckley



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## CREDITS

The 1980 Town Report is an early reflection of Proposition 2 1/2. In trying to stay within its budget, the Town Report Committee decided to have its type set on the Town's new Word Processing System. This helped us to not only stay within our budget, but to hand back a tidy sum to the Town. We hope the townspeople will take this into account, on this trial run, if our product is a little less than professional.

The Committee would like to give a special thanks to Ann Simeone for bailing us out after late night sessions at the Word Processor left glitches in the system, and in getting last minute bits of copy for us.

Although most of the reports were promptly

received this year, a few were late and some never arrived at all despite the prodigious efforts of Assistant Town Manager, Charlie Sumner.

Some new reports reflect the controversies and changes 1980 brought to the Town, such as Selectman Stanton Collins' Groundwater Report and the Arts Lottery Council Report.

The cover drawing, by Cathleen Bauer of Willow Street, and the drawings by the Town's schoolchildren are only identified by name, age and address where applicable. We leave the interpretation of the artists' intent to the reader. Photos are courtesy of Nancy Shipley, the Acton Minute-Man, and the Assabet Valley Beacon.

## Administration



Selectman Greg Jarboe, Hayden Duggan, Stanton Collins, Joan Gardner, Joyce, Foley, Town Manager Chris Farrell, and Town Counsel Acheson Callaghan.



# Board of Selectmen

The 1980 Annual Town Meeting established several broad policy guidelines for the Board of Selectmen. Two major issues facing the community were W. R. Grace Co. and its related pollution problems and the quality and quantity of Acton's water supply. Town Meeting appropriated \$50,000 for the Board of Selectmen to perform engineering and chemical analysis to study the W. R. Grace Co. pollution problem and for related legal services.

In addition the town voted \$99,000.00 to fund the continuance of a town wide hydrogeological study. The first phase, which was begun in the Fall of 1979, was the gathering and verification of available data. The present stage called for the analysis of this data and the establishment of a detailed groundwater protection plan.

The Board contracted with Lycott Environmental Research, Inc. to perform the hydrogeological study. All work performed on this project has been coordinated with the Acton Water District and their consultants so as to eliminate any potential duplication and share common information.

Mr. Richard Cadwgan of Woodbury Lane volunteered his services to the community to act as the project coordinator for the Board of Selectmen. We owe him a most grateful "Thank You" for his willingness to share his expertise for the benefit of the community. The Town, in the near future will be given the opportunity to review several bylaws presented by the Planning Board on this subject matter.

An Article for the purchase of a Word Processing System for the Town Hall and the DPW Building was also approved at the 1980 Annual Town Meeting. This equipment has been functional for several months and has served to increase the overall efficiency and quality of the clerical staff in both facilities.

The recent Presidential elections in November of 1980 marked the introduction of the new automated voting equipment, authorized by Town Meeting, already utilized by several communities throughout the State. The Electronic Voting Machine Equipment increased the ease and speed of voting as well as resulting in increased efficiency in terms of totalizing the results. This most successful venture resulted in the placement of a Warrant Article before the 1981 Annual Town Meeting for the purchase of this equipment.

Also, a Town Meeting article was submitted by citizen petition to create a new soccer field in town. This particular article was not approved by Town Meeting, but the Board of Selectmen in cooperation with Senator Chester Atkins were able to arrange for the soccer fields to be constructed on the Corrections Department property on School Street. These facilities will be ready for use in the Fall.

The board reorganized after Town Meeting as follows: Joyce Foley, Chairman; Stanton Collins, Vice-Chairman; new member Greg Jarboe, Clerk; Joan Gardner and Hayden Duggan, members.

The Board of Selectmen conducted their regular business meetings on Tuesday evenings

at the Town Hall. During these sessions the board held 17 Site Plan Hearings, of which three were denied: Burger King, Maxton Realty and State Properties. The Burger King case went to court and was found in favor of the applicant. A settlement was negotiated out of court for State Properties and the Maxton case is still pending.

The Board also held 15 Free Standing Sign Hearings as well as numerous meetings with various town boards and committees. The issues addressed ranged from Wastewater Management to Condominium Conversion - the latter resulting in an article being presented to a Special Town Meeting after a great deal of work by Selectman Gregory Jarboe. Other major issues addressed were the Boards's continuing concern for safety improvements along Route 2 and the efforts of Task Oriented Communities, Inc. to establish their community residence in Acton, the latter being accomplished and the residents occupying the facility in January.

The voters of Acton overwhelmingly voted in favor of Proposition 2 1/2 on a State Referendum November 4, 1980, which meant the Selectmen, Town Manager and Department Heads were faced with a considerable challenge throughout the many hours of budget preparation. The Board established guidelines for the process, the first being that of personnel layoffs were to be avoided.

The Board of Selectmen would like to extend a special thanks to the Fire Chief, Mal MacGregor and the Police Chief, Chauncy Fenton, for their budget cutting action when it was apparent that the Town would lose \$350,000.00 in Excise Tax monies this present fiscal year. All participants in this budget process have been most cooperative and understanding while making necessary reductions in their departments. The Board of Selectmen wishes to thank all for their continued professional demeanor in conducting Town business.

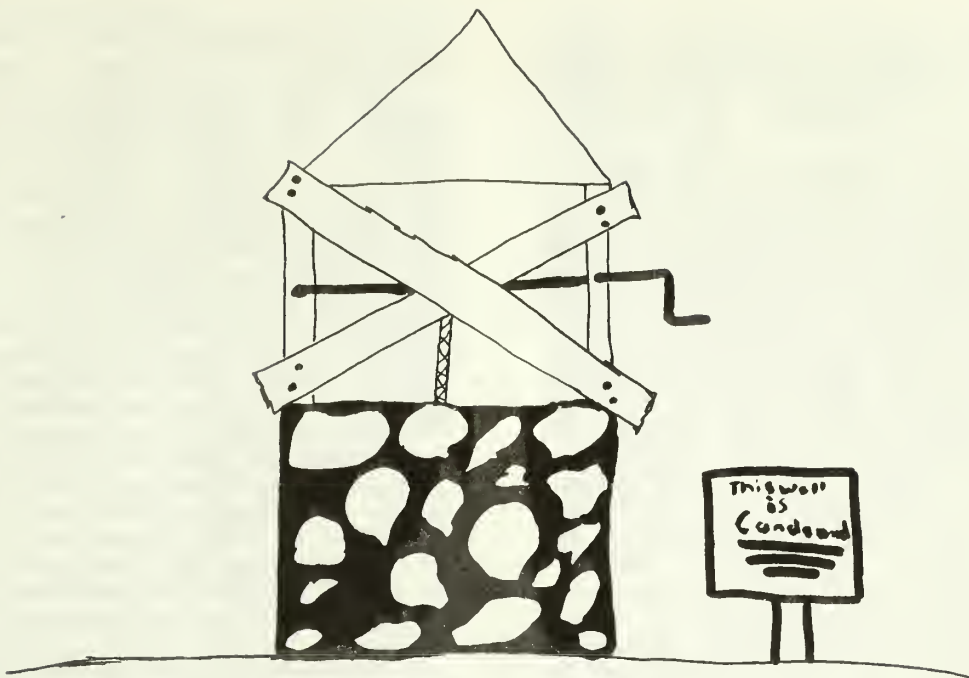
We also thank all the volunteers who donate countless hours on the many boards and committees involved in the local government effort. Acton is indeed fortunate to attract citizens who care for the quality of life in their community.

Fred Steinhauer, who served on the board for 9 years chose not to run for re-election this past year. A warm wish for many quiet evenings at home, and a hearty "Thank You" for those years of service, from all of us.

## Selectmen's Report on Groundwater

December 31 marked not only the end of 1980, but also the effective date of the Court Order requiring W. R. Grace Co. to clean up ground water pollution. The Court Order marked the beginning of a new phase in the Town's relationship with Grace and the end of an earlier phase. That phase had begun about





Dan Von Busch

a year before when the Board of Selectmen received the final report of the G.Z.D. study of the geohydrology of the Sinking Pond Aquifer. The study had been funded by Grace as a condition for Board of Selectmen site plan approval of Grace's new Battery Separator Plant. It showed that chemical pollutants that had caused the closure of two wells operated by the Acton Water District had migrated from the Grace facility.

The site plan approval also required that Grace correct all pollution attributed to their operations by the G.Z.D. report. The Board of Selectmen and the Commissioners of the Water District met to decide what corrective action Grace should take. The two bodies decided to request W. R. Grace to take five actions. They were, in priority order:

1. To stop disposing of all hazardous wastes.
2. To fund the aquisition of a replacement water supply.
3. To clean up its' lagoons and land fill/
4. To restore the aquifer.
5. To conduct a study of the health effects.

On January 4th, the Board of Selectmen and Water District Commissioner met with Grace. Joan Gardner, Board Chairman, was spokesman for both governmental bodies and presented Grace with the five actions. Herbert Luz, VP of W.R. Grace spoke for Grace. In addition to the governmental bodies and Grace, the Executive Session was attended by the Acton Board of Health, the State's Department of Environmental Quality Engineering and the Federal Environmental Protection Agency. G.Z.D. was also represented and each participating organization was attended by legal counsel. Mr. Luz requested time to study the Town's position, indicating Grace would reply at a meeting scheduled for February 1, 1980. The Board

of Selectmen and Acton Water District also requested Grace to enter into a Standstill Agreement which would preserve the Town's and Water District's legal remedies against the running of the Statute of Limitations. That agreement was signed on January 17.

To clarify the issues and explore ways to proceed the participants met in the EPA's offices in Boston on January 22. Grace reported that it had retained Camp, Dresser & McKee to assist in the review of the G.Z.D. report and plan the engineering programs necessary to respond to the Board of Selectmen and Acton Water District positions. Grace also reported that they had retained Dr. Harold H. Borgstedt of the University of Rochester School of Medicine to study the potential health effects.

At the February 1 meeting, Grace agreed to stop disposal of hazardous waste at their facility, both into the lagoon system and the landfill. They also presented broad plans for clean up of the Primary and Secondary Lagoons and for the restoration of the aquifer. Grace indicated that C.D.M. would have more detailed plans on these aspects by March 1 and that they would meet with the Town and the State later in February to share their planning. Grace also reported that it had discussed replacement of the water with the Acton Water District. The Board of Selectmen statement of position called for continued cooperation and asked for specific data and input to the development of plans/

At a February 8 meeting with technical staff and a subsequent March meeting with all interested parties, the positions of both sides were clarified and the negotiations moved into a new stage. Grace had agreed to cease disposal, to clean up the primary and emergency lagoons, to pay for replacement water, to develop and implement plans to restore the aquifer and to study health effects. They

had not agreed to participate in the cost of the Acton Water District's acquisition of a new water supply in North Acton, nor to address the clean up of the Secondary Lagoon and the Landfill.

The Water Commissioner and the Board of Selectmen decided to review this stalemate while focusing attention on their Annual Town Meeting and elections. As the Town Meeting was commencing the Board of Selectmen and the Water Commissioners learned that the U.S. Attorney had developed a complaint, with EPA and The State as plaintiff, against W. R. Grace. In meetings with the U.S. Attorney, the Town was informed that we could not be a party to the suit, but we could request the court to be intervenors. The U. S. Attorney agreed, however, that the Board of Selectmen, Acton Water District and our counsel, could review and comment on the complaint. The Board of Selectmen were shocked that the Federal Government would preclude the town joining with them and the position of intervenor sounded like an interferor. The Board of Selectmen chose not to intervene but to work cooperatively with the EPA and U.S. Attorney. On April 17, though the Board of Selectmen met one last time with Grace but both parties positions had hardened so that a negotiated agreement was not possible, at least in the short time before the complaint was to be filed. The Board of Selectmen, with its' counsel, reviewed and commented on a draft complaint and a proposed Consent Decree. Although the Board of Selectmen had been assured that it would have a chance to review the final documents before release to Grace and filing with the court, we were merely copied on them. To achieve a more acceptable level of cooperation with the U.S. Attorney, the Board of Selectmen requested and received the assistance of U. S. Representative James Shannon. He convened and conducted a meeting with the Board of Selectmen and the Federal agencies at which procedures for better cooperation were worked out.

As part of the cooperative effort Town Counsel provided assistance to the U. S. Attorney in the development of evidence for their case through discovery and depositions. The Board of Selectmen decided not to join the court case because it would terminate the Standstill Agreement and be very costly. The strategic position of not being directly involved, and thereby keeping all options open, while informally participating in the pre-trial

activities was considered to be our optimum position.

The pre-trial activities continued deliberately with damaging revelations becoming part of the record. It appeared as though months, if not years, could be devoted to this process and concern was expressed about the continued motivation of the Federal agencies and potential changed in the National political climate. A breakthrough was achieved in late July when the State DEQE, which had declined to be a party to the Federal action, issued an order to Grace to clean up the pollution. Grace accepted the order which, in addition to the agreements reached in February, required the clean-up of the Secondary Lagoon and the Landfill. The State had been successfully negotiating with Grace since April. The Board of Selectmen met with State officials in early August and as a condition of not appealing the Order, the State agreed to permit the Board of Selectmen to review and criticize all plans and approvals flowing from the Order.

In October, a similar agreement was reached with Grace by the U. S. Attorney and a Consent Decree issued by the U. S. District Court. As part of the Decree and special arrangements with Grace, the U. S. Attorney and the EPA, the Town won the right to review and comment on all plans and approvals, while the Court Order was not to be effective until December 31, the Board of Selectment met in public session on three occasions in October and November with Grace to discuss their proposals and to draft comments. These meetings and comments related to both the State Order and The Court Decree.

The State Order and the Court Decree did not address the issues of replacement water and the health study because the State and Federal agencies did not have jurisdiction over such matters. In the Special Agreement with Grace, however, the company did agree to cooperate in a Health Study. At the close of the year the Water District was considering suing Grace for damage resulting from the closure of the two wells. At the same time the Board of Selectmen was reviewing, evaluating and commenting on the various plans and proposals submitted under the Court Decree and State Order. Town Counsel and GZA, which had changed its name from GZD, provided support to the Board of Selectmen under the provisions and with the funds authorized by a 1980 Town Meeting Warrant Article.

## Town Manager's Report

The Town of Acton with many other communities within the Commonwealth, have embarked in the 1980's into a new era of management - the thrust being "to get by with less".

Our view of local government in the Town of Acton is one which expects growth. This attitude calls for budgets to grow, federal and state assistance to increase, real estate property to appreciate, roles to expand and

services plus benefits to increase. Since my exposure to government the thesis behind every policymaker's decision within town hall has assumed that growth is inevitable.

Police departments promote increases in uniformed patrol officers. Public works departments prepare their budgets in expectation of inflationary costs. Firefighters demand further back-up coverage for safety under the



auspice of minimum manning. These examples can be applied to every department - whether they be school or town services. Acton as so many other communities on the local level was not prepared for a great deal of the growth or demand by its increasing population for greater services.

Reality has finally struck! The voters within the Commonwealth of Massachusetts and by a 2-1 vote in Acton have decreed under Proposition 2 1/2 that local spending be limited. Growth is not likely to be the future for public sector organizations. Holding the line indefinitely or reducing non-essential services may become the order of this decade. The difficulty will come of who wins and who loses in the politics of the shirinking pie.

The trend toward professionalization of the town work force may have to be reversed, reluctantly I admit. Volunteerism will become necessary if not fashionable. The residents of Acton must understand that approximately 35 boards and committees exist which comprise in many cases of over 200 volunteers. The success of town government has and must depend on this resource of providing a civic contribution to the community. In the last two years as a result of double digit inflation and the pres-

ures of business life the numbers of willing citizens wishing to volunteer has plummeted. Under Proposition 2 1/2 the citizens of Acton must realize that contribution of personal time must be a pre-requisite in considering new services.

Within the calendar year 1980, I established an Investment Advisory Committee comprised of 6 residents with professional backgrounds in investments or stocks, this committee has assessed the Town Treasurer to yield from the town's trust accounts an additional \$80,000 to \$100,000 in new income. This volunteer committee meets on a quarterly basis and make recommendations as to new revenue investment policies. The talented professional and para-professional citizens that reside within the Town of Acton if harnessed could provide the town with extradorinary resources which could improve the effectiveness of local government.

In closing this report I would like to thank all the departments in the town for their continued cooperation and assistance in making Acton town government responsive to the citizens.

Christopher J. Farrell  
Town Manager

---

# Elected Town Officers

## Moderator

Donald MacKenzie 1981

## Selectmen

Hayden Duggan 1981  
Joyce Foley 1981  
Stanton J. Collins 1982  
Joan N. Gardner 1983  
Gregory M. Jarboe 1983

## Local and Regional School Committees

Robert Evans, Jr. 1981  
F. Dore Hunter 1981  
Susan Grolnic 1982  
Cynthia Kramer 1982  
Anne H. Ridley 1983  
Sally Campbell 1983

## Trustees of Memorial Library

Vincent Parella 1981  
Persis R. Green 1982  
Joseph D. Grandine II 1983

## Acton Housing Authority

Ann M. Courtright 1981  
Paul G. DerAnanian 1982  
James Sargent 1983  
Joseph Mercurio 1983  
Marlin N. Murdock 1985

## Trustees of West Acton Fireman's Relief Fund

H. Stuart MacGregor 1981  
James B. Wilson 1982  
Frederick A. Harris 1983

## Trustees of Acton Fireman's Relief Fund

John T. McLaughlin 1981  
Richard A. Lowden 1982  
Walter W. Sprague 1983

## Trustees of Charlotte Goodnow Fund

Nancy Anne Gilberti 1981  
Thelma L. Boatman 1982  
James N. Gates 1983

## Trustees of the Citizen's Library Association of West Acton

Corinne Merkh 1981  
Priscilla Killian 1982  
June Cobb 1983

# Appointments Made by Moderator

## Term Expires

### Finance Committee

John B. Gmeiner	1980
Matt L. Mleziva	1980
Marilyn Peterson	1980
Wilson Bursaw	1981
Jeffrey Bergart	1981
Bailey M. Geeslin	1982
Gena G. Manalan	1982
William R. McCarthy	1982
Mary R. McCarthy	1981

### Minuteman Regional Vocational Technical School District Committee

John W. Putnam	1981
Palo M. Peirce	1981

# Appointments Made by Selectmen

### Designee to the Middlesex County Advisory Board

Nancy K. Gerhardt	1981
-------------------	------

### Ad Hoc Bike-Way Committee

Frank R. Flood
John R. Folsom
Mary Louise Longcope
Betsyan Newton
Deven L. Scott
Donald C. White

### Ad Hoc Committee on Revitalization

John W. Hodge
Jerome L. Olin
Robert G. Rowe
Eric A. Semple
Steven P. Steinberg

### Advisory Committee on Solid Waste Management

Eric Durling	1981
Joan N. Gardner	1981
Ralph E. Herrick, Jr.	1981

### Advisory Committee on Transportation

Frank R. Flood	1981
John S. Hitz	1981
Timm M. Hurst	1981
Martha D. Kleinman*	1981
Curtis H. Spenny	1981
Carol Stimmel	1981

### Board of Appeals

Harold W. Flood	1981
Kenneth L. Grinnell*	1981
Marion Maxwell	1981
Marilyn Peterson	1981

### Associate Members

Ralph Abbott	1981
John F. Pasieka	1981
Charles Kadison	1981

### Archives Committee

Charles M. MacRae	1981
Raymond Shamel	1981
Lawrence Story	1981
Joyce C. Woodhead	1981

### Auditing Monitoring Committee

George S. Annis	1979
Paul G. DerAnanian	1979
James J. McPadden	1979
Joyce E. Foley	1979

### Cable TV Advisory Committee

Thomas Garber***	1981
Donald Gilberti	1981
John LeBaron	1981
John Phillips	1981
Ronald H. Rosenthal	1981
John Thorp	1981
Ronald Vavruska	1981
Lawrence Weil	1981
Wilson Bursaw (FinCom Rep)	1981

### Computer Advisory Committee

Joseph W. Bayne	1980
L. James Doyle	1980
George O. Gardner	1980
Lelah M. Willoughby	1980

### Conservation Commission Easement Ad Hoc Committee

Margaret B. Kinzie
Lorens A.A. Persson

### Election Officers

#### PRECINCT 1

Gail Roche, Warden	1981
Donna Braidman, Deputy Warden	1981
Eileen Gerngross, Clerk	1981
Kathy Crocket, Deputy Clerk	1981
Grace Callanan, Inspector	1981
Barbara Nylander, Deputy Inspector	1981
Priscilla Clapp, Deputy Inspector	1981

#### PRECINCT 2

Irene McLaughlin, Warden	1981
John F. McLaughlin, Deputy Warden	1981
Barbara Mulvey, Clerk	1981
Violet Perry, Deputy Clerk	1981
Nancy Gilberti, Inspector	1981
Frances Collins, Inspector	1981
Eleanor Petrocchi, Teller	1981
Theresa Carroll, Teller	1981
Nancy Miller, Teller	1981
Constance Krea, Teller	1981

#### PRECINCT 3

Dolores R. Nowokunski, Warden	1981
Mary D. Prendiville, Deputy Warden	1981
John C. Veasie, Clerk	1981
Elizabeth Charter, Deputy Clerk	1981
Janet A. Bubier, Inspector	1981
Bridie Connors, Inspector	1981
Ada E. Walker, Deputy Inspector	1981
Judith H. Buck, Deputy Inspector	1981

#### PRECINCT 4

Mona V. Melymuka, Warden	1981
Judith M. Keohan, Deputy Warden	1981
Marcia T. Fogelgren, Clerk	1981
Susan L. Moore, Deputy Clerk	1981



Elizabeth D. Lemere	1981
Lucille V. Kress, Inspector	1981
Pauline B. Johnson, Inspector	1981

#### PRECINCT 5

Katherine F. Arnold, Warden	1981
Barbara E. Neagle, Deputy Warden	1981
Margaret Douglas, Clerk	1981
William H. Arnold, Inspector	1981
Margaret Bintliff, Inspector	1981
Ardelia H. Hamke, Teller	1981
Esther Perry, Teller	1981

#### PRECINCT 6

Joan Nelson, Warden	1981
Ruth R. Phelps, Deputy Warden	1981
Esther M. Bergin, Clerk	1981
Lorraine O. Condon	1981
Maryianne Varno, Inspector	1981
Linda L. Luosalo, Inspector	1981

#### **Historic District Study Committee**

Frank T. Brezezinsky	1981
William Klauer	1981
Robert Z. Niland	1981
Robert H. Nylander	1981
Richard J. O'Neil	1981

#### **Personnel Board**

Grant A. Bowry	1983
Walter E.C. George	1981
Henry J. Hogan, III	1983
Walter L. Levensaler	1981
Henry M. Young	1982

#### **Planning Board**

Sandy Bayne	1984
William R. Becklean	1981
Neal A. Grolnic	1980
Lane W. Kirkpatrick*	1983
Julie McCarthy	1981
Hollis P. Nelson*	1985
Kathleen Phillips*	1981
Norman E. Weare	1985

#### **Prision Study Committee**

Pamela Boomer
F. Dore Hunter
Arnold R. Rosenfeld

#### **Registrar of Voters**

Elizabeth A. Barbadoro	1983
David E. Driscoll	1982
George F. Tuttle	1983

#### **Town Accountant**

W. Roy Wetherby	1981
-----------------	------

#### **Assistant Town Accountant**

Mary Larson	1981
-------------	------

#### **Town Manager**

Christopher J. Farrell	1981
------------------------	------

## **Appointments Made by Town Manager Requiring Approval of the Board of Selectmen**

#### **Board of Assessors**

James J. Kotanchik	1981
Edward H. O'Donoghue	1981
Paul M. Wexelblat	1981

#### **Conservation Commission**

Judith A. Clark	1982
Brewster Conant	1982
Charles B. Freeman	1982
Eileen Gerngross	1981
Dana Sawyer	1983

#### **Historical Commission**

Anita Dodson	1981
Marian E. H. Houghton	1983
William Klauer	1981
Robert H. Nylander	1980

#### **Town Clerk**

Lydia R. Lesure	1981
-----------------	------

#### **Town Counsel**

Acheson H. Callaghan, Jr.	1981
---------------------------	------

#### **Town Treasurer and Collector**

Walter O'Connell	1981
------------------	------

#### **Youth Commission**

Helen T. Berger*	1980
Nancy Carroll*	1982
Peter L. Gauthier	1983
Cornelia O. Huber*	1981
Marilyn G. Nowlin*	1981
John Ormsbee*	1981
Jean K. Roberts	1982
Gary Wehr	1981

#### **Associate Members**

Ellen S. Bettman	1982
Nan Casselbury	1982
Joseph Cooney	1982
Paul Reid	1982
Paul Thomas	1982
Nancye Tuttle	1982
Thomas Watson	1982

## **Appointments Made by Town Manager**

#### **Administrative Assistant to the Town Manager**

Charles L. Sumner	1981
-------------------	------

#### **Assistant Assessor**

Victor E. Stewart	1981
-------------------	------

### Board of Health

Donald R. Gilberti	1983
Louise A. Beauregard	1981
Norman W.F. Higgins*	1981
Pam Resor	1982

### Building Commissioner

Don P. Johnson	1981
----------------	------

### Local Building Inspector

Michael Butler*	1981
-----------------	------

### Cemetery Commissioners

Charles F. Putnam	1983
Harlan E. Tuttle	1981
Howard F. Jones	1982

### Constables

David J. Allen	1981
Joseph C. Brown	1981
David J. Carpenter	1981
Frederick J. Hryniewicz	1981
Charles A. Morehouse	1981
Robert S. Rhodes	1981
Joseph Stigliani*	1981

### Council on Aging

R. Donald Biron	1981
Anna H. Reip	1981
Margaret A. Rennie	1981
James H. Sargent, Jr.	1981
Barbara K. Smith	1981
Ethel Mitchell Smith	1981
Anne T. Staples	1981

### Associate Members

Barbara K. Wilson	1981
-------------------	------

### Deputy Building Inspector

David F. Abbt	1981
---------------	------

### Deputy Forest Warden

Edward Belmont	1981
Donald F. Copeland	1981
Clarence G. Frost	1981

### Deputy Inspector of Gas Piping & Gas Appliances

Warren E. Bemis	1981
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### Deputy Inspector of Wires

Lawrence I. Tucker	1981
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### Director of Civil Defense

Donald W. Macaulay	1981
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### Director of Public Health

Steven Calichman	1981
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### Dog Officer

Patrick Palmer	1981
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### Fence Viewer

David F. Abbt	1981
Andrew H. Hendrickson	1981

### Field Driver

William J. Durkin, Jr.	1981
Andrew H. Hendrickson	1981

### Fire Chief

Malcolm S. MacGregor	1981
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### Firemen

#### (Standing Appointments)

#### Lt. Officer in Charge of Fire Prevention Bureau

Robert C. Craig

#### CAPTAINS

Edward Belmont	Donald Copeland
Bernard Caouette	Clarence G. Frost

#### FIREFIGHTERS

Forrest Emerson Bean III	Timothy Blaisdell
David Calkins	Joseph Conquest
Wayne Arthur Decker	Milton Hart
Clifford Kenneth Hicks	Stephen Huntley*
James Stephen Kessler	William Klauer
David G. Nichols	Timothy Pattee
Carl Robinson	Malcolm Perkins
Peter Alan Robinson	Paul Simeone
William H. Soar, Jr.	Charles Sweet
Bruce L. Vinal	Robert Wetherbee
George B. Williams, III	James Young
Peter Alan Robinson	Russell Salamone

#### FIREFIGHTER/EMT

Edward Bennett	James D. Fenton
Richard O'Leary	William M. Primiano
Brian Richter	Robert A. Vanderhoof
Brent Wheeler	Dana C. Flint

#### CALL FIREFIGHTERS (Standing Appointments)

#### LIEUTENANTS

Richard Gallant	Carl Simeone
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#### FIREFIGHTERS

##### (Acton Center Station)

Ronald Calkins	Mark Deloury
Gary Finneault	William Hartman
Fisher Hills, Jr.	Robert W. Reynolds, Jr.
Bruce Stone	Richard Swenson
Samuel Wade	Scott Vanderhoof

##### (South Acton Station)

Dean Melanson	Myles Heffernan
Kendall Hicks	David Hillman
Robert W. Puffer, III	Allen Nelson
Alan J. Waters	Gordon Robinson
George Wetherbee, Jr.	

##### (West Acton Station)

Gordon Gravlin	Francis Malson
Keith Robinson	Michael Smith
Bruce K. Stamski	James Patton
William Benevilli	

### Forest Warden

Malcolm S. MacGregor	1981
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### Inspector of Animals

Patrick Palmer	1981
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### Inspector of Gas Piping & Gas Appliances

Joseph G. Perry	—
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### **Investment Advisory Committee**

David B. Freese	1981
James L. Greenbaum	1981
Hewel T. Evans, Jr.	1981
Charles F. Putnam	1981
Nancy C. Howe	1981

### **Inspector of Wires**

Leslie F. Parke	1981
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### **Keeper of the Lockup**

Chauncey R. Fenton, Jr.	1981
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### **Metropolitan Area Planning Council**

William C. Sawyer	1982
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### **Permanent Building Committee**

Peter L. Morbeck	1981
Donald M. Perkins	1981
John R. Folsom**	1981
Thomas J. Regan, Jr.	1982
Edward L. Morrill	1982
James A. Kazokas**	1982

### **Police Department**

#### **Civil Service (Standing Appointments)**

##### **CHIEF**

Chauncey R. Fenton, Jr.
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##### **SERGEANTS**

Robert S. Rhodes	George W. Robinson
John T. McNiff	Robert P. MacLeod
Robert L. Parisi	

##### **PATROLMEN**

Donald M. Bresnick	Ronald E. Johnson
Paul J. Cogan	Stephen J. McCarthy
Charles L. Coggins*	Paul V. McGovern
George J. Dristilaris	Bruce A. Nadeau
Lawrence A. Dupont	Calvin H. O'Coin
Brian R. Goodman	Dennis D. Thompson, Sr.
Bernard W. Harrison	Thomas J. Rogers
William N. Hayes	Francis J. Widmayer

##### **DISPATCHER**

James V. McPadden	1981
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##### **CHAPLAIN**

Roger W. Wooton	1981
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##### **SPECIAL OFFICERS**

Edmond Daigneault - W.R. Grace Co.	1981
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##### **WESTFORD-SPECIAL POLICE OFFICERS-ACTON**

Joseph R. Connell	1981
Edward Cossette	1981
Douglas L. Deware	1981
Davis Hogg	1981
Sylvio Brule	1981
Francis Chandonait	1981
Cleveland Coats	1981
Hervey Cote	1981
Warren DeForge	1981
James Doolin	1981
William Duggan	1981
Eric Gordon	1981
Patrick Haran	1981

James Hayes	1981
George Higgins	1981
Terence Kane	1981
Milton Kinney	1981
George MacGregor, Jr.	1981
Paul Montminy	1981

##### **MATRONS**

June Carney	1981
Marjory J. Davis	1981
Muriel B. Flannery	1981
Natacha MacGregor	1981
Terry Moore	1981
Christine M. Joyce	1981

##### **AUXILIARY POLICE OFFICERS**

Kenneth Sundberg	Raymond Paul Grey
Dean Charter	Charles Day
Bruce Smith	Matthew Benson
Raymond LaRoche	Jack Batchelder
Teresa Moore	Bruce E. Guenard
Donald Macaulay - Director	

### **Search & Rescue Team Explorer Post 7**

Wendy Anderson	Pauleen Bursaw
Glen Campbell	Joyce Campbell
Seth Campbell	Tim Condon
Mike Coughlin	Donny Cullinane
Debbie Day	Chris Dudley
Kevin Dudley	Sally Donaldson
Kathleen M. Ellis	Chris Gauthier
Jeanne Gauthier	Dave Gonzalez
Liz Gonzalez	Karen Hill
Kathy Kennedy	Katherine LaPorte
Cindi Look	Robin Lowry
Wrendy Lowry	Jill Macaulay
Linda Macaulay	Sandra Macaulay
Ellin March	Mari Beth March
Wendi Mikenas	Laura Patton
Kim Ryan	Pete Schock
Chris Soar	Meg Stokinger
Ken Totas	Adam Weare

##### **ADULT LEADERS**

Charles L. Coggins	Christopher J. Farrell
John S. Hawkes	Mark S. Hickox
Richard Hickox	Larry Hill
Connie Sue Ingram	Robert Ingram
William Klauer	Norman Lake
Ellen Lambert	Carole Lee Landry
Donald W. Macaulay	Eleanor Macaulay
Thomas Wetherbee	

Donald W. Macaulay, Director
Robert W. Ingram, Deputy Director
Lawrence M. Hill, Deputy Director
Norman D. Lake, Warning Officer
Ronald H. Rosenthal, Communication Officer
Richard E. Wright, Communication Officer
John S. Hawkes, Search & Rescue Coordinator
Charles Landry, Shelter Manager
Richard Hickox, React Liaison Officer

##### **AUXILIARY FIRE FIGHTERS**

Capt. Norman Nicholson	Lt. David Soar
Lt. John McGrath	FF Tad Vanderwart
FF Cliff Clarke	FF Matt March
FF Gary Whitaker	
Dean Melanson	James Boothroyd
Douglas Stone	William Soar
Leonard Kendall	



### **Prison Advisory Committee**

Arnold R. Rosenfeld	1981
Dore F. Hunter	1981
Pamela R. Booma	1981

### **Public Ceremonies & Celebrations Committee**

Richmond P. Miller, Jr.	1983
Martha Steeves	1983
David H. Donaldson	1981
E. Wilson Bursaw	1981
Roger M. Huebsch*	1981
Nancy Barlow	1981
Robert W. Ingram	1982
Patricia McMillan	1982

### **Public Weighers**

William J. Durkin	1981
Bernard W. Harrison	1981
Robert S. Rhodes	1981
George W. Robinson	1981
Arthur P. Genetti	1981
Francis S. Mazza, jr.	1981
Phyllis Szidat	1981
James A. Barbato	1981
Robert M. Greenough	1981
Robert C. Nickerson	1981
Paul J. Mariano	1981
Irene M. D'Eon	1981

### **Recreation Commission**

Charles A. Morehouse	1984
William P. Avril	1981
Carol N. Mahoney	1982
Beatrice C. Perkins	1982

### **Recreation Director**

Thomas M. Haggerty	1981
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### **Sealer of Weights & Measures**

Dana Clark Flint	1981
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### **Street Lighting Committee**

Booth D. Jackson	1981
H. Stuart MacGregor	1981
Leslie F. Parke	1981

### **Superintendent of Cemeteries**

T. F. Stewart Kennedy	1981
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### **Superintendent of Insect Pest Control**

Dean A. Charter	1983
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### **Superintendent of Streets**

Allen H. Nelson	1981
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### **Town Building/Land Acquisition Committee**

Davis F. Abbt	1981
Richard J. Calandrella	1981
Gerald B. Gallagher	1981
Richmond P. Miller, Jr.	1981
Michael G. Rosenbaum	1981

### **Town Engineer**

Ralph W. Herrick, Jr.	1981
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### **Town Forest Committee**

Emery D. Nelson	1980
Franklin H. Charter	1981
Charles Landry	1981

### **Town Report Committee**

Marilyn L. Barstow	1981
Stanley E. Bielski	1981
Maurice Sagoff	1981
Dennis J. Ahern	1980
Janet E. Madden	1981
Deborah Tierney	1981
Nancy S. Shipley	1981
Gregory Jarboe*	1980

### **Tree Warden**

Dean Charter	1981
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### **Veteran's Agent & Director of Veteran's Services**

Paul Cassidy	1981
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### **Veteran's Burial Agent**

T. F. Stewart Kennedy	1981
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### **Veteran's Graves Officer**

T. F. Stewart Kennedy	1981
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### **Workmen's Compensation Agent**

Theron A. Lowden	1981
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\*Resigned

\*\*Replaced

\*\*\*Deceased





Acton Town Hall

# Highway Department

## General

The Department completed the wheelchair ramp project at the Center Library, with grading, loaming and seeding of the side lawn.

Subdrains were installed at the Conant School ball field. Loam was spread and graded, limed, fertilized, and seeded.

This year all the roads were swept, starting in District 3. Next year District 2 will be swept first. The sweeping was accomplished rather fast because of our light winter. The Center and South Square received one sweeping per week, while West Square received sweepings twice a week.

The trash barrels were placed around town where needed. They were placed in West Square, but were removed because people were using them as the town dump.

Some 625 feet of I- beam guard rail was installed along North Main Street, replacing the old cable guard rail. The old cement posts that were reusable were placed at the culvert on River Street.

The intersection of Willow and Summer Streets was hot topped. Berm was installed followed by loaming and seeding.

The grass mowing and road side mowing were done where needed throughout the town.

The West Square Common was reconstructed during the summer. The old water fountain was relocated and put into service. All the old curbing was replaced with granite curbing, and concrete walk ways were installed around the Common. The area was then seeded, and trees were planted.

The Acton Center Fire Station parking lot was reconstructed, and drainage was installed. The area was then graveled, hot top applied, and parking lines painted. The outer edges will be loamed and seeded.

The concrete sidewalk on Windsor Avenue was extended to Windsor Green. A new concrete sidewalk with granite curbing was installed on Pearl Street.

The work at the intersection of Taylor Road and Minot Avenue was completed. A fieldstone wall was installed, and then the area around the wall and road side was loamed and seeded.

Thirteen hundred and fifty feet of sidewalk was installed on South Main Street from Fletcher Court southerly. This will be loamed and seeded in the spring.

Berms were installed on Sudbury Hill Road, Hayward Road, and Jefferson Drive.

## Drainage

Three catch basins were installed at the intersection of Willow and Summer Streets. Lilac Road had one catch basin installed. One catch basin was installed on Nagog Hill Road 200 feet south of Long Ridge Road. One structure on Cowdrey Lane was rebuilt into a catch basin. Catch basins were installed on Summer Street between Willow and Central Streets, on Minuteman Road, and at the intersection of Paul Revere Road and Ethan Allen Drive two catch basins were installed.

One catch basin was installed at the intersection of Arlington and Central Streets. Six catch basins and one manhole were installed on Windsor Avenue. Two manholes were installed on River Street at the intersection of School Street so drainage would bypass a new leaching field.

Our large drainage project for the year was the installation of two 10' x 50' long culverts on River Street near Merriam Lane. They replaced two large stone culverts that were deteriorating. The Department had to have the gas main cut off while they were installing the two culverts. The Water District has to relocate their water main. Next spring the road shoulders and bankings will be loamed and seeded, and the retaining wall will be grouted and the cap stones placed.

## Primary and Secondary Roads

This year the Department had hot top laid in place on the following primary roads: Main Street from Nagog Hill Road to Brook Street, School Street in the vicinity of Piper Road, the full length of Concord Road and Massachusetts Avenue. The catch basins and manholes were raised to grade on Massachusetts Avenue before the hot top was applied.

The secondary roads that received hot top laid in place were: Oakwood Road, Foster Road, Windsor Avenue, and Arlington Street from Homestead Street to 1200 feet south of Summer Street.

The stone seal was not done this year, but next year we will do the two seasons in one.

## Honey Pot

This year four beds were made into two beds. They were all hot topped, and now they should work very well with less maintenance than before.

The dry year showed up in gallons of septage being pumped with the honey pot receiving less than half of the previous year.

## Landfill

Blowing paper is still our big problem. The Department had a 12 foot fence installed around the dumping area which helped quite a bit. This will have to be relocated come the first of the year.

## Snow

Snow fence was installed only at the intersection of Main Street and Hayward Road to protect the shrubbery. Sand barrels were placed at the trouble spots along the roadsides.

The first sanding came on December 13th, and the last was on March 14th.

We had only 17 3/4" of snow requiring us to plow and remove snow twice. The Department sanded a total of 15 times; nine complete sandings and six spot sandings.

All the snow equipment was repaired and painted where needed.

Sand and salt are made available to all townspeople in the salt shed at the rear of the Highway Building on Forest Road.



### Equipment

The Department received the following equipment this year:

A new 100 C.F.M. Ingersoll Rand Air Compressor, a new cement mixer, and two small Homelite pumps

This equipment is part of our capital outlay program.

I would like to thank all departments for their cooperation to make our year a productive one.

Allen Nelson  
Superintendent

## Transportation Advisory Committee

The Transportation Advisory Committee (TAC) is responsible for assembling and presenting all the basic data necessary for the Town to formulate and act upon transportation related issues. It acts in an advisory capacity to the Board of Selectmen.

Through the Town's membership in the Lowell Regional Transit Authority (LRTA), a minibus transit service for the elderly and handicapped, the "Road Runner", was initiated in Acton in September 1979. The TAC has been monitoring the performance of the Road Runner to provide a basis for making recommendations to the Town for any necessary changes to its service. During its first full month of operation, the Road Runner provided 459 passenger trips. By May, 1980 its ridership had increased by 48% and the TAC recommended to the Selectmen that the service be extended to an average of 6 hours a day, five days a week. This service expansion was implemented during the summer and the Road Runner has since provided 872 passenger trips over its last month of operation. All evaluations have been in collaboration with the Council on Aging.

A major concern to the Town is the level of commuter bus service available for the commute to and from Boston. Because of deteriorating levels in this service, the TAC was asked last winter to investigate the situation and provide recommendations for improvements. The TAC interviewed commuter bus riders, an-

alyzed rider surveys and discussed the problem with the transit operator. A key issue that emerged was the operator's desire to phase out this segment of his operation. The operator subsequently petitioned the DPU to transfer his certificate to another carrier. The TAC represented the Town's interests at the DPU hearings considering the carrier's request and provided testimony on the Town's behalf. The DPU approved a transfer of the certificate to a new carrier and since then the level of commuter bus service has improved.

Last summer the MBTA was considering major reductions in commuter rail service as a result of budgetary constraints. At the request of the Town and working with the LRTA, the TAC assisted in arranging a special public meeting, attended by MBTA officials, to discuss the issues.

During the year, Curtis Spenny served as the TAC chairman and a new member, Timothy Hurst, was added to the Committee.

The TAC wishes to thank the Selectmen, the Town Manager and his staff, and all others who have advised and assisted the TAC in its activities during the year.

John Hitz, Chairman  
Francis Flood  
Timothy Hurst  
Martha Kleinman  
Curtis Spenny

## Town Engineer

The Engineering Department's function is to provide the Town boards, committees and departments with engineering and surveying expertise; to design, obtain approvals for and supervise the construction of public works projects; to monitor the sanitary landfill and septage disposal area; to evaluate the engineering aspects of reports and plans for Town boards and commissions; to inspect subdivision construction within the Town to insure conformance with plans and specifications; and to maintain and update Town maps, atlases, and associated files.

The Engineering Department staff consists of Ralph W. Herrick, Jr. P.E. & R.L.S., Town Engineer; David F. Abbt R.L.S., Assistant Town Engineer; Eric K. Durling P.E., Assistant Civil Engineer; Douglas K. Halley, Junior

Civil Engineer; Margarita "Gari" Kloss, Rod-person; and Elaine DeCesare, Secretary. Gari Kloss took a four month leave of absence to journey through Europe and Africa. John Prendiville of Elm Street, a student majoring in Civil Engineering at Northeastern, was hired as a summer replacement.

As has become usual a significant portion of our time this year was occupied by Acton's solid waste disposal problems. We continued our monitoring of the Forest Road Sanitary Landfill. This is accomplished by semi-annual topographic surveys. Our reports to the Massachusetts Department of Environmental Quality Engineering (DEQE) indicate that with our present rate of filling this landfill should last until the spring of 1983 rather than the spring of 1982 as we originally estimated.

We also prepared plans for an additional lift on this landfill plus filling some new areas that will extend the life of the Forest Road landfill until the Fall of 1985. These plans have been submitted to DEQE for approval.

The plans for a new landfill on Quarry Road were revised to comply with comments and suggestions received from DEQE and were resubmitted. This project has a lowered priority at this time due to the extended life of the present landfill.

We continue to actively investigate available alternate methods of solid waste disposal such as regional waste recovery and recycling.

The Engineering Department was also involved last year in Wastewater Management. Continuous liason with the Town's Wastewater Management Advisory Committee in the formulation of the local wastewater management study ("201" study) was also accomplished during the year. The purpose of this study is to determine a management system to dispose of the wastewater (liquid waste) for the Town for a planning period of twenty years. (For more information see the report from the Wastewater Advisory Committee.)

Each year the Engineering Department provides field survey and engineering design work for projects constructed by the Acton Highway Department. Projects this year included the major culvert replacement for Fort Pond Brook under River Street at Merriam Lane, reconstruction of the small park in West Acton Center, construction of a paved parking lot behind the Acton Center Fire Station, additional concrete sidewalks on Windsor Avenue and Pearl Street, a comprehensive storm water drainage system for Windsor Avenue and several minor drainage projects on Minuteman Road, Ethan Allen Drive and Charter Road. The cooperation of the Highway Department personnel on all these projects was excellent.

The Engineering Department surveyed and prepared plans of three parcels of land that were purchased by the Town. These were the "Quin Land" on Nagog Hill Road, the "Dillman" or "Concord Ice Pond" land on Concord Road and the "Penn Central Land" adjacent to the Dillman Land on Concord Road.

We have started work on preparing plans for an annex on Railroad Street to the South Acton Commuter Parking Lot.

We have done the necessary field work to provide the consultant doing the Town hydrogeological study with elevations of test wells in the area of the Forest Road landfill.

Work for the Cemetery Commissioners this year consisted principally of preliminary grave lot stakeout in Woodlawn Cemetery for planting of trees and hedges. We also advised on the solution of a persistent drainage problem at their office and garage in Woodlawn Cemetery.

For the Board of Assessors we prepared information concerning ownership of private ways. We also assisted in reviewing title records of tax delinquent property.

During the past year we gave testimony in two court cases involving the Town. One was the Katz case involving an eminent domain taking of land for conservation purposes and the



other was the Schroeder case involving a local drainage problem.

This department was assigned the responsibility of making safety inspections of gravel pits according to standards set by the Board of Selectmen. Pits inspected this year were the Acton Water District pits on High Street and Lawsbrook Road and the Acton Sand and Gravel pit in North Acton.

Construction of a second baseball field at the Conant School was completed this spring. The Engineering Department staked out field grades and provided construction supervision. Similar assistance was provided for the School Maintenance Department's project to regrade two soccer fields and one practice football field at the Regional High School.

Subdivisions are reviewed and inspected by the Engineering Department from initial submission to completion of the roads. When the plan is submitted a comprehensive engineering evaluation of all aspects of a proposed subdivision is made based upon the current Planning Board Rules and Regulations. This year Wilde Meadows, Heather Hill Estates and Wampanoag Hill were reviewed.

Subdivision roads under construction this year that were inspected by this Department were: Washington Drive, Jackson Drive, Nonset Path, Kingman Road, Castle Drive, Sandy Drive, Candida Lane, Putnam Road, Meadowbrook Road, Tenney Circle and Robert Road. Bond estimates were also prepared as requested by the Planning Board to cover the cost of uncompleted work on subdivision roads prior to the lots being released for building.

Setting and maintaining granite road bounds at the beginning and ends of curves on the exterior sidelines of streets with layouts is a continuing project for the Engineering Department. These bounds are set and maintained according to Massachusetts General Laws Chapter 86, Section 1, on laid out roads to delineate the road right-of-way and thereby aid abutting property owners and private surveyors in establishing property lines. This year road bounds were set at the Taylor Road - Minot Avenue intersection and two such bounds were reset on Windsor Avenue.

This department also aided the Board of Selectmen in perambulating the common town bounds with the Towns of Carlisle, Maynard and Boxborough.

On a daily basis, the Engineering Department handles the routine tasks of inspecting



street cuts related to the installation of utilities and driveways, responding to requests concerning drainage problems, reviewing site plans, preparing street acceptances, updating the Town Atlas, Flood Plain Maps, Zoning Maps and other Town Maps, providing the general public with information, and assisting the various Town boards and agencies.

This department will continue to use its resources to meet the Town's various engineering needs. We appreciate the cooperation received from the other Town Departments, Boards and Committees, and anticipate further productive efforts in the coming year.

Ralph W. Herrick, Jr.  
Town Engineer

## Tree Department

The legislation under which the Tree Department operates is found in Mass. General Laws Chap. 87. This Chapter contains provisions that allow the Tree Warden to:

1. Remove any dead trees located along public ways without a prior hearing.
2. Remove any dangerous trees located along public ways without a hearing.
3. Remove dead wood, low limbs, and small brush that endangers or impedes the public travelling along an accepted town way.
4. Plant shade trees on private property within 20 feet of the street.
5. Enforce provisions making it illegal for anyone to affix signs, damage, or remove any public shade trees without a permit.
6. Post and hold hearings concerning the removal of any healthy, vigorous, town trees.

In June of 1980 Acton's Tree Warden for 29 years, Mr. Franklin H. Charter, retired. In his tenure of office he established and maintained high standards of maintenance for street trees, expanded Acton's street tree planting program, sponsored several by-laws concerning trees in subdivisions, and rigorously protected our street trees from injury and abuse. All this work was done on one of the lowest per capita Tree Department budgets in Eastern Massachusetts. The general good health and variety of our street trees are mainly due to his efforts.

In 1980 the Tree Department planted 64 new trees, of nine different species: Red Maple, Pin Oak, Norway Maple, European Mountain Ash,

Sugar Maple, Bradford Pear, Seedless Ash, Kwanzan Cherry and Thornless Honey Locust.

New office procedures have been adopted to keep better track of what work has been done and what the cost per tree of this work is. Eventually a street tree inventory of at least some of our tree stock will be conducted.

The Tree Warden is now included in the planning stages of subdivision and site plan approvals.

Sugar Maple trees growing along the older streets in Town continue to decline due to the effects of road salt and pavement over the roots. This decline is not reversible. Maples, therefore, constitute the bulk of our large removals.

Dead and dangerous trees and branches were removed along our Town ways, and a program of brush removal at intersections was expanded.

The Tree Warden attended several educational sessions sponsored by the University of Massachusetts and the Massachusetts Tree Warden's and Forester's Association.

Large numbers of trees in subdivisions continue to die due to abuse during the construction process. The Tree Warden is available to home owners and builders to give advice about minimizing construction injury.

Where possible, wood left over from our operations is left on the side of the road for citizens to pick up. Brush chips are hauled to the landfill and stockpiled. The Tree Department cannot deliver wood or chips to residents.

Dean A. Charter  
Tree Warden

## Town Forest Committee

The two Town Forests are located off Bulette Road and off Quarry Road. The fire lanes are cleared of brush and debris every year by Tree Department workers.

In November of 1980 members of the Acton Permanent Fire Fighters Union spent one day in the Bulette Road Forest assisting the Tree Department in widening the fire lane.

The Quarry Road forest has been extensively cut over for Cut-a-cord programs. This cutting was limited to hardwoods. The conifer

stands that were "released" through this operation will be managed with volunteer labor to eventually produce marketable timber.

Other than extensive Gypsy Moth defoliation in the Quarry Road area the Town Forests are in good condition.

Franklin H. Charter  
Emery Nelson  
Charles Landry

# Conservation Commission

Since the formation of the Acton Conservation Commission in 1960, the Commission has played an increasingly important role in preserving, protecting, and managing Acton's natural resources.

Under the Conservation Act of 1957, several functions of Conservation Commissions are established. Of these, water management has demanded a major part of our energies this year. Our potable water supplies are severely endangered in both quality and quantity, and increasing land use pressures further endanger the pollutant assimilative capacities of our natural ecosystems. A primary goal of almost any conservation effort is to insure clean and abundant water supplies.

The regulatory function of the Commission includes the administration of the state Wetlands Protection Act. This responsibility demands the most of our effort and time. Wetlands serve as cleansing agents of ecosystems, as buffer zones during floods and storms, and as valuable wildlife habitat areas. Therefore, the protection of any wetland ecosystem clearly demands our concerted efforts. This year, we have held 29 public hearings to act on Notices of Intent, issued 20 extension permits and Certificates of Compliance, and served 2 Cease and Desist Orders. We have been developing a Wetlands Protection By-law for the town of Acton that will increase our effectiveness in protecting wetlands.

This year, the Commission has seen the final purchases on two parcels of land: The Quin Land, located off Nagog Hill Road, and the Averett Land, located off Parker Street. We received state self-help reimbursement for half of the purchase price of the Averett Land. The Quin Land acquisition is the pride

of the Commission this year and it has received a great deal of use already. The beautiful historic home, barn and a few acres were sold and the new owners are diligently renovating the buildings. The Acton Boy Scouts used a small part of the remaining 103 acres for their annual Jamboree. They have also helped the Commission construct an extensive hiking and skiing trail on the land. We hope to revitalize the Quin Land hay field, with the help of a local farmer.

To encourage use of Conservation Lands, Boy Scouts marked and maintained several trails for us. We are working with forestry consultants to organize a comprehensive forestry program which will include a selective, well-managed cut-a-cord program.

A less visible but equally important function of the Conservation Commission is interaction with Town agencies and boards. Members are frequently asked to submit reports to other departments and attend meetings to insure that conservation interests are represented. Our Conservation Assistant initiated and conducted seminars at the High School and cooperated with the Continuing Education Department in providing Community Garden plots.

As we approach 1981, we anticipate additional pressures to be placed on Acton's natural resources. We believe strongly that our efforts to preserve and protect natural resources will be accomplished through the combined support and enthusiasm of town agencies and citizens.

Eileen Gerngross, Chairman  
Judith A. Clark  
Brewster Conant  
Charles B. Freeman  
Dana Sawyer

## The Acton Conservation Trust, Inc.

The Acton Conservation Trust, Inc. (ACT) is a non-profit corporation dedicated to the conservation of natural areas and objects for the benefit of the public. Membership in the Trust is open to any Acton resident, and a board of 9 member-trustees oversees its activities. ACT developed and operates the Recycle Center at the landfill, provides educational programs, and works to enhance Acton's conservation lands.

At the Recycle Center, ACT's most visible project, approximately 500 tons of reusable material a year are collected and provide a source of income that enables the Trust, through a grant program, to finance conservation related projects. Newspapers, aluminum, glass containers, scrap metal, and most recently, waste motor oil, may all be deposited at the Recycle Center. The sale of these items has made it possible during the past 3 years for the Trust to provide money for:

1. A board walk into Will's Hole to protect the fragile plant community of that

quaking bog. The construction was done by a Boy Scout.

2. The Conservation Commission's purchase of a brush hog to help maintain conservation trails.

3. The construction of map stations and the printing of maps for 7 conservation areas. The project was carried out by an Eagle Scout under the direction of the Acton Garden Club.

4. The purchase of trees by the Acton Tree Department for planting at Kelley's corner.

5. Two natural history guest lecturers to supplement the Introductory Biology course at ABRHS.

6. The publication of a guide to the Acton conservation lands. This is in the final stages of preparation and will contain maps and information on local plants and animals.

Frequent newspaper publicity concerning the importance of recycling to prolong the



life of the landfill and conserve resources of many kinds hopefully will encourage more residents to recycle. To this end, ACT has also held two special events at the Recycle Center. "Trees for Trash" offered tree seedlings to all who participated in recycling. The "Pennies for Aluminum Cans Contest" paid a penny for each aluminum can brought in and awarded a complimentary movie pass for 2 to 5 people who donated the most cans.

Other community involvement has taken several directions. The Trust participated in the A-B Jamboree, Acton LWV Fair, Community Organizations Day at ABRHS, and the Town Meetings. One of its members helped to incorporate recycling information into the elementary school curriculum. Two more were on the Regional Trails Committee to plan interconnecting trails between Acton, Boxboro and Littleton. A fourth is researching mandatory recycling. Another worked on the redesign of the square in West Acton. Two helped lead a high school biology field trip to Will's Hole, and others assisted during the Conservation Commission's 1979 Cut-a-cord program.

Public meetings sponsored by the Trust have covered several topics: Conservation in

Acton; a lecture by the Secretary for Environmental Affairs for the Commonwealth of Massachusetts; Acton's Woodlands and Their Management, Solid Waste Disposal; and Gypsy Moths in Acton.

In the three years since the Acton Conservation Trust's last entry in the Town Report a great deal has been accomplished. Recycling in itself is a simple operation, but the benefits are many. The life of the present landfill is being prolonged, and conservation related projects are financially possible through ACT's grant program with the funds derived from the sale of reusable material. The Acton Conservation Trust thanks all those who do recycle, and urges those who don't to start now.

James C. Barnes  
John R. Folsom  
Benjamin R. Greene  
Nancy D. Kingman  
Ann E. Kirkpatrick  
William N. McClure  
Richmond P. Miller Jr.  
Pamela P. Resor  
Helen S. Ullmann

## Cemetery Commission

The Cemetery Commission oversees the operation and care of the three Town-owned cemeteries. It maintains the equipment and the ever expanding rounds on a year-round basis, assists in lot selection and interments, and helps visitors locate gravesites to which they wish to pay their respects. The Commission also cares for the Memorial Chapel in Woodlawn Cemetery. The Cemetery Department has succeeded in reducing expenses despite ever-rising costs.

### WOODLAWN CEMETERY

The trim on the office-garage building was painted and a forty foot slot drain, one man-hole and one catch basin installed. In addition, 109 feet of 8 inch drainpipe was replaced with 12 inch pipe. Also we replaced old wornout galvanized pipe with 100 feet of plastic pipe, removed overgrown trees and shrubs, removed some cornerposts from lots, and brought flush markers to grade.

In Section 8, beds were prepared for shrubs and trees in preparation for laying out lots, and 100 feet of water pipe was relocated.

Unfortunately, due to the watering ban, we lost most of the newly seeded areas and all of the freshly sodded areas. We are looking into the possibility of having a well drilled in Woodlawn Cemetery for the purpose of outside watering for the new sections. In 1981 or 1982, we plan to develop a portion of the pond as shown in the master plan of Woodlawn Cemetery. This will provide a future source of water and loam for cemetery use.

### THE CHAPEL

Deadlights were installed for greater fuel efficiency. The oak doors were stripped of their old varnish, refinished and urethaned. All of the outside trim and the windows were painted.

### MOUNT HOPE CEMETERY

Overgrown shrubs were removed, corner posts removed and flush markers brought to grade, and some lots leveled.

We raised the level of the land at the side of some roads and reseeded it, and rough-graded new Section 8.

### CEMETERY DEPARTMENT

The Superintendent attended the New England Cemetery Association Conference & Meeting in Moodus, Conn. and the N.E.C.A. Management Seminar in Durham, NH.

The Superintendent and the Foreman attended several Massachusetts Cemetery Association Meetings to keep up with new legislation that applies to cemeteries, as well as to share in an exchanges of ideas.

As a result of current inflation, the purchase price of cemetery lots was increased as of October 1, 1980.

The Cemetery Commissioners wish to remind lot owners that the following items will not be allowed: artificial flowers, vigil lights, crushed stone or bark around a monument or marker, glass or tin cans for flower containers and cement urns. Shrubs are not allowed on lots smaller than four graves and permission must be obtained from the Cemetery Office



for the planting of shrubs. On lots where shrubs are allowed, at the time of planting, there will be an additional Perpetual Care Charge of \$50.00

Potted flowers will be removed and disposed of at the discretion of the Superintendent ten days following Memorial Day, if they are not picked up by the owners; usually they are placed in beds within the cemetery.

Again this year, we have taken in the S.A.R. markers and stored them for the winter. These markers are of a porous nature and rust very easily.

At the Special Town Meeting in November 1980, it was decided to purchase the property at 158 Central Street, West Acton. Within the next year, we hope to remove the existing house and grade and landscape the property, which will abut the new main entrance to Mount Hope Cemetery.

The Department wishes to express its thanks to the Engineering and Highway Departments, as well as all the other departments that have assisted us during the past year.

Stewart Kennedy,  
Superintendent  
Charles F. Putnam  
Howard F. Jones  
Harlan E. Tuttle  
Cemetery Commissioners

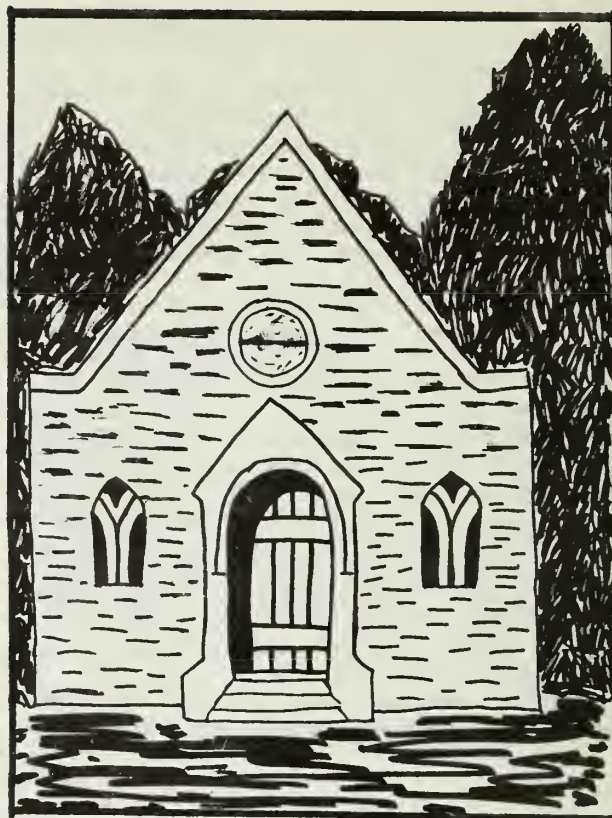
## Veteran's Graves

There have been ten interments of United States War Veterans in the Acton Cemeteries during the year 1980. The names of the Veterans, dates, and places of burial are as follows:

William E. Dailey			
WWI	U.S. Army	Mar 7, 1980	Mount Hope
Milton H. Auffinger			
WWI	U.S. Army	Mar.24, 1980	Woodlawn
Harold O. Prentiss			
WWII	U.S. Army	Apr. 4, 1980	Mount Hope
Lee F. Oldenburg			
Korea	U.S. Army	Apr. 10, 1980	Woodlawn
Roger J. Allard			
WWII	U.S. Navy	May 2, 1980	Mount Hope
Roger H. Austin			
Korea	U.S. Air Force	May 3, 1980	Mount Hope
Stephen E. Ross			
WWII	U.S. Navy	May 20, 1980	Woodlawn
Korea			
Vietnam			
Orla E. Nichols Jr.			
WWII	U.S. Navy	Oct. 3, 1980	Mount Hope
David W. Scribner			
Korea	U.S. Navy	Nov. 3, 1980	Mount Hope
Aldo R. Miccioli			
WWII	U.S. Army	Dec. 29, 1980	Woodlawn

Inadvertantly omitted from the 1979 Town Report:

Paul I. Richardson			
WWII	U.S. Army	Sept. 1, 1979	Mount Hope



Kate Beardsley, age 11, 13 Patriot Rd.

Veteran's Flag Standards and grave markers have been placed on all of the above Veteran's graves. To receive a Veterans's Grave Marker it is necessary to fill out an application and forward it to the government. These forms are available from all Funeral Directors or the Veteran's Agent.

Stewart Kennedy  
Veteran's Grave  
Registration Officer

## Elizabeth White Fund

The Trustees of the Elizabeth White Fund have signed requisitions to the town Treasurer totaling \$538.95 for the entire year covering fuel and health assistance.

Hazel P. Vose  
Eleanor P. Wilson  
Helen B. Allen  
Trustees

# Town Report Committee

In the 1979 Town Report the Committee experimented with drawings and photos from the Town's school children. It was a great success. The quality of the drawings, subject matter, and youthful interpretation was very gratifying to the Committee. We would like to thank the parents who took the time to vote and pick up a copy of the Town Report to see their children's drawings and photos. The committee hopes that they also took the time to view the drawings and photos during the Library's week of exhibition.

This year the Committee is again trying something new. We are experimenting with the Town's Wang Word Processor (WP). We hope to be able to eliminate the costs of typesetting by using the WP to do most of our work for us. As the costs of paper and printing have skyrocketed like everything else this year, we have to work with the tools available to keep within our budget.

Tess Summers, the WP consultant to the Town, has been a great help in training and advising the Committee on the use of the WP. Most of the reports were input to the system by Christine Joyce. She has our special thanks.

Debbie Tierney was the coordinator for the drawings and photos from the schools this year. She contacted the schools and arranged for the artwork to be delivered to the Town Hall. Although we did not have as many innovative sketches this year, we still had a good selection from which to choose.

Each of the members of the committee has helped with the editing, and printout on the WP printer. Each has contributed much in his or her own area of expertise.

We regret the loss of our Co-chairman, Stan Bielski who resigned for personal reasons, although he has made himself available for advice and consultation. He had been a member of the Town Report Committee since 1978 and was chairman last year as well. We thank him for his efforts on the Committee's behalf.

Marilyn Barstow, chairman  
Dennis Ahern  
Maurice Sagoff  
Nancy Shipley  
Deborah Tierney

## Board of Appeals

In 1980 53 public hearings were scheduled. This is the second highest level of activity for the Board, exceeded only by the 62 scheduled hearings in 1975. The subsequently amended (1975) sign bylaw was the source of the large volume at that time.

Almost half the activity in 1980 concerns variances from the bylaw, with special permits and actions under the flood plain section of the bylaw accounting for the major part of the remainder of the cases.

In general, petitions for variance are made when the petitioner wishes to take an action which is not permitted by the Zoning Bylaw of the Town, while petitions for special permit are made when the petitioner wishes to do something that can be authorized if the Board of Appeals finds that the action is in the best interest of the Town, the neighborhood, and the petitioner.

In 1980, 37 (84%) of the 44 cases in which

decisions were rendered, were decided in favor of the petitioner.

Petitions	Grtd	Denied	Wdrawn	Pndg	Total
Review		3	2		5
Special Permit	9		1	1	11
Flood Plain	7		1	2	10
Variance	21	3	2		26
Earth Removal		1			1
Comprehensive Permit	-	-	-	-	-
Total	37	7	6	3	53

H. W. Flood, Chairman  
Marion Maxwell, Clerk  
Kenneth Grinnell, Member  
John Pasieka, Associate Member  
Ralph Abbott, Associate Member (\*)  
Marilyn Peterson, Associate Member  
Charles Kadison, Associate Member

(\*) resigned

## Middlesex County Advisory Board

This was the year that frustration and general sense of helplessness in the face of ever higher taxes and a lack of creditable management of county affairs lead the Middlesex County Advisory Board to recommend that the towns and cities of the county withhold payment of county assessments until such time as an accounting and management audit is com-

plete. It is the resolve of the MCAB that such an audit be prepared by an outside company.

Acton's representative to the MCAB presented this recommendation to the Board of selectmen and that body placed an article on the warrant for the Special Town Meeting held November 24, 1980. The article passed and the



monies to cover the assessment have been placed in an escrow account. Acton was one of the first communities to support the proposal. Other towns have indicated that they will be taking similar action.

For the third year, Acton is represented on the Budget Committee of the MCAB. Reviewing the proposed county budget and making recommendations to the joint Committee on Counties is the central propose of the MCAB. A former member of the budget committee, Tom Larkin of Bedford, was elected to the Board of Middlesex County Commissioners. This is a hopeful sign that the communities will have more effective input at the court house during the budget preparation process.

The county hospital budget is the line item responsibility of the Acton delegate. The hospital has been operating in the black

for the past two years. However, there appears to be an active effort on the part of the commissioners to take over management thru politically motivated appointments of personnel to administrative positions. It is a situation that bears close attention.

There are several actions being taken to allow the towns and cities of a county to have the final approval of the budget that they must support. However, these do not appear too close to gaining the approval of the General Court and until such time as we do have absolute control of that budget, the best hope we have are responsible and responsive commissioners -- and WE must elect them.

Nancy K. Gerhardt  
Delegate

## Metropolitan Area Planning Council

Acton is one of more than 101 cities and towns, including and surrounding Boston, that comprise the Metropolitan Area Planning Council, serving a population of more than 3 million. Each of these cities and towns has one representative to the Council. I am Acton's representative, and for the past two years have been elected the Council's Treasurer, and as such, have served on its Executive Committee.

The Council's principal functions are to carry out regional planning in the areas of environmental protection, water quality and supply, housing and community development, transportation, economic development, solid and hazardous waste management, open space and recreation, and coastal zone management, and to provide technical assistance to the communities in the Council area to the extent that its financial resources permit. The bulk of the planning is done pursuant to federal or state requirements and result in regionwide plans that are the basis for allocations of federal and state funds in those areas and in other cases are directly implimented by various federal and state programs.

It is the policy of the Council to determine and respond to the actual needs of the communities it serves. To carry out this policy, over the past year the Executive Director and senior members of his staff have met with representatives of the chief elected officials and principal boards and committees of nearly all of the Council's 101 communities to solicit their views and to determine the needs of their communities, first hand. The staff is now in the process of a repeat round of these visits.

The results of this outreach effort were clear cut. Solid waste disposal emerged as

the most critical problem in the region, with the supply of adequate quantities of safe water the second most important problem. As a consequence, the Council staff has become intensively involved in both of these areas. The staff is assisting the Commonwealth in the development of a revised, coherent and effective solid waste dispoals plan and the collection of current data on which such a plan must be based. The Council has also become actively involved in assisting communities in the development of programs to find, conserve and protect existing groundwater resources, in the development of state and regional water resource strategies where important and in assisting the state in regulating the transportation and dispals of hazardous wastes and materials.

Acton has been a direct beneficiary of this effort. The Council staff assisted the town in drafting and specifications for stage one of the hydrogeological study currently under way, and helped monitor the results as they came in during the year. Further, the Council staff is now ready to assist with the second stage of this study and in the development of the protection plan that will follow. The council is also lending its auspices to a regional effort at coordinating the water resource development and protection programs of Acton and its neighboring towns. In addition, the town has requested technical assistance in the development of plans for the revitalization of its town center.

The Council and its staff are prepared to assist the town in whatever way the staff's high level of technical ability can be helpful. Regional planning and services directed at the real needs of the Council's communities are its strength.



# Planning Board

"Change" has been the theme of our year at the Planning Board. On the most obvious level, we experienced massive change in personnel, with three new board members (of a normal compliment of 5), a new Planning Administrator, and a new secretary. On a less basic level, we have felt the need to effect an important change in our subdivision procedures. On the most complex level, we have seen a new role for the Board in Acton's attempt to deal with our water crisis.

The 1979 resignation of our long term Planning Administrator, "Rick" Sherman and the subsequent April resignation of our equally long term secretary, Maggie Douglas, left us with a large hole to fill. Both Rick and Maggie, though exhibiting the great loyalty to the Town and the Board, which marked their behavior always, stayed on call to help us through that difficult time. In March we were most fortunate to be able to hire Armand Dufresne, an experienced and successful planner, as our new Administrator. In June, Cyrilla Francis, trained in the environmental field, became our secretary. We wish here to acknowledge and thank the DPW staff, particularly Don Johnson, Norrine Christian, Ralph Herrick, Eric Durling, and David Abbt, for their patience and support at that trying time when both the Planning Board members and our new staff made heavy demands on their time.

By June, Board members Hollis Nelson and Kathy Phillips had resigned and Neal Grolnic's appointment had ended. We would like to acknowledge the depth of concern and the tremendous amount of plain hard work given to the Town by these three volunteers, and we wish them well. Three new Board members, Julie McCarthy, a teacher, Leonard Phillips, a science editor, and Norman Weare, a metallurgist, were appointed. They are learning their new responsibilities rapidly, and once again we must thank the participants in a Planning Board mini-course for their help in this cause. Don Johnson, Beth McCurdy, Eric Durling, David Abbt, and Steve Calichman (and, of course, Armand Dufresne) each gave an evening to acquaint the new Board Members with the role played by each of their respective departments in the development of the Town.

Change on a policy level occurred when we instituted several new subdivision policies. First we approved a new subdivision fee schedule. Essentially, this schedule revises the way in which subdividers pay for the services provided by the Department of Public Works staff, substituting a more equitable fee which reflects the real cost to the Town for those services. The subsequent passage of Question 2 in November reinforced our firm belief in the value of that change.

In addition, we instituted the practice of submitting subdivision plans to the Tree Warden for review. We felt the need for this practice because a few poorly landscaped subdivisions have caused great concerns for both aesthetic and practical reasons, most notably some rather severe erosion problems.

We have continued to grapple with the problems of common driveways and private versus public roads. The essential question is in what way do these either benefit or harm the Town? One conclusion we have reached is that we can and we must prevent circumvention of the subdivision control law. This means that in the future, when a plan comes to us showing a creature which acts like a road and looks like a road, we will consider it a road and require that it be shown on a subdivision plan, not on a subdivision approval-not-required plan. Lastly, our subdivision operations are being word processed, which our staff greatly appreciates.

Change, finally, has occurred for us in the broadest sense, in that our role as planners, rather than permitters, has been increasingly exercised this year. As all of you reading this report must surely know, the quality and quantity of drinking water in Acton has been severely stressed in the last two years. The Selectmen have asked all appropriate Town boards to commit this year to the solution of this problem, and each board is struggling to define its role in that solution. The final phase of the town-wide hydro-geological study is attempting to propose a solution in the form of a set of water protective by-laws, rules and regulations. These devices will interact, and will be, most likely, of different natures, both zoning and non-zoning. It is the Planning Board's role to coordinate and define this plan. Sandy Bayne is acting as water specialist for the Board.

Our June Town Meeting Moratorium "proposal" researched and presented by Mrs. Bayne and Neil Grolnic, was a recognition on our part of the Town's dilemma and a request for the time needed to construct a solution. That article did not pass.

At the moment the Board is researching several zoning articles in preparation for spring Town Meeting. Among them will be a re-definition of allowed uses in Acton's various zones and cluster development by-law. We are consulting with other boards on possible by-laws concerning hazardous waste, recharge protection, and performance standards.

Meanwhile, other aspects of Town life have proceeded apace. At the fall Town Meeting we presented an amendment to the Zoning By-laws which prohibits take-off and landing of motorized aircraft in Acton. The article, researched and presented by Len Phillips, passed.

We have continued our North Acton Study through the services of Rick Sherman. Armand Dufresne has submitted a proposal to the Metropolitan Area Planning Commission for assistance in the task of drafting a revitalization plan for South and West Acton centers and a preservation plan for Acton center. Julie McCarthy has taken on the job of Planning Board liaison to the Ad-Hoc Housing Committee, which is studying housing needs for the Town.

Lastly, our regular permitting and review work has continued in the following form:

Preliminary subdivision plans reviewed: 1  
Definitive subdivision plans reviewed and  
approved: 6  
Subdivision approval-not-required plans  
reviewed: 41  
For the Selectmen:  
Site plans reviewed: 22  
For the Board of Appeals:  
Variances reviewed: 24  
Special Permits reviewed: 11  
The Planning Board and staff always wel-  
comes comments and suggestions for carrying

out our job more effectively. Too, we welcome  
citizen involvement in the issues at hand, es-  
pecially in the trying year ahead. We meet  
every Monday night at 8:00 PM at the DPW  
Building on Forest Road. Our phone number is  
263-4448.

Sandy Bayne, Chairman  
William R. Becklean  
Neal A. Grolnic  
Julie McCarthy  
Norman E. Weare

## Council on Aging

Acton's Council on Aging, established sev-  
eral years ago, is an attempt by the Town to  
meet the growing needs and requirements for  
its 1400 elderly citizens. its Council meets  
on a regular basis on the second Wednesday of  
each month in the Guidance Library of the High  
School to discuss and plan the activities and  
programs currently under its jurisdiction. Day  
to day activities are managed by the Co-  
ordinator whose responsibility also includes  
the "Acton Senior Citizen News", a monthly  
newsletter that is distributed to our local  
senior citizens.

A variety of activities (crafts, games, exer-  
cise classes, dancing, and educational pro-  
grams) is offered at the Senior Center, lo-  
cated in the West Acton Baptist Church and  
open two days a week (Tuesday, 12:30 to 3,  
and Thursday 10:00 to 12:00).

These activities are conducted in conjunc-  
tion with a daily hot lunch program 12:00 noon  
to 12:30 sponsored by the Minuteman Home Care  
Corporation. For the elderly who are confined  
to their homes, a Wheel-a-Meal program deliv-  
ers a hot and a cold meal, prepared by Emerson  
Hospital, with special attention to those with  
dietary needs.

At the Well Senior Clinic, held on the  
fourth Tuesday of every month at the Senior  
Center, local doctors, dentists, podiatrists,  
etc. discuss health problems of the elderly,  
and diabetic screenings, flu shots, and blood  
pressure readings are provided by Acton's Town  
Nurses.

In addition, the Council's programs and  
Goals Committee continues to arrange other ac-  
tivities for the elderly. The trips to major  
shopping centers and the recreational trips to  
Boston, the Ice Follies, the Berkshires, New  
Hampshire, the theater, etc., remain extremely  
popular.

Free legal counseling is given (through  
the Minuteman Home Care Corporation), as is an-  
nual assistance in income tax preparation and  
securing property tax exemptions and abate-  
ments, these latter by trained Council on  
Aging members and associates.

The coordinator assists senior citizens to  
apply for federal and state aid in many areas  
including fuel assistance, etc. Acton's "Road  
Runner", five-day-a-week Dial-a-Ride service  
provides door to door transportation for the

elderly to any destination in Acton, Concord  
or Maynard. A nominal fee is charged, and  
reservations must be made the day before the  
desired trip.

Senior Citizens news broadcasts continue  
on WHAB, the FM radio station operated by  
ABRHS at 5:30 P.M. on Tuesday of each week.  
Ethel Smith is the broadcast anchor person.

Extensive study of local, state and feder-  
al activities at the elderly level including  
the Silver Haired Legislation program, has  
been carried on by the Council. An interest  
in developing new programs to meet the growing  
needs of our elderly citizens is a prime ob-  
jective. A needs committee to look at the  
possible use of a portion of the Meriam School  
was established. This committee has also been  
involved in establishing a "Friends Group", a  
non profit organization whose interest will be  
to increase the scope of activity and interest  
for our senior citizens. The Council was also  
responsible for establishing a Poetry program  
for our local citizens in the nursing homes.  
The results of this last effort will soon be  
published.

The council wishes to thank the many vol-  
unteers and groups who provide a large amount  
of the assistance needed to keep the council's  
programs ongoing. Those who help at the Sen-  
ior Center and make friendly visits to shut-  
ins are invaluable. Many local clubs, scout-  
ing and church groups and private companies  
have made it possible for our senior citizens  
to enjoy life more fully through their help  
and support.

The Council appreciates the advice and  
support given by the Town Manager and the Se-  
lectmen during the year. We invite interested  
citizens of all ages to participate in our  
programs for the elderly and to attend our  
meetings. Volunteers are always needed. For  
information, call Carol Lake, coordinator, at  
263-1068 or the Chairman, at 263-5804.

R. Donald Biron, Chairman  
Ethel Smith, Vice Chairman  
Barbara Smith, Secretary  
Margaret Rennie, Treasurer  
Anne Staples  
James Sargent  
Anna Riep  
Barbara Wilson  
Carol Lake, Coordinator

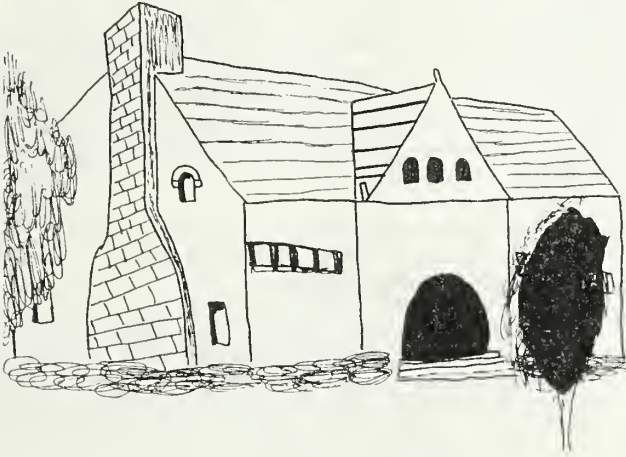


# Acton Memorial Library

The ninetieth birthday celebration of the Acton Memorial Library highlighted 1980. The birthday celebration served as a reminder to everyone of the growth of the library and of the importance of the library as a center of information for Acton. A week of special events for adults and for children was held in mid-May enabling everyone to participate in the event.

Wanda S. Null and the staff of the library

## Acton Memorial Library



Leigh Connor, age 12, 2 Mallard Rd.

## Citizens Library Association of West Acton

The Citizens Library first opened its doors to the public November 8, 1883 and has been at its present location since 1900. The Library was turned over to the town in 1962. As we complete our 97th year of operation we are still looking for new ways to serve our community.

The new senior citizens housing a few blocks away on Windsor Avenue is putting new demands on our already busy facility. We have begun a program of securing large print books and magazines. We are further utilizing the service of the Eastern Massachusetts Regional Bookmobile for addition large print material.

Work continued last winter on the foundation and should be completed during the 80-81 fiscal year.

The Citizens Library Auxiliary has been extremely helpful again this year. The interior of the foyer was finished and money from the annual fairs has paid for the pouring of a concrete floor in the cellar, which should add longevity to the lives of the building and books.

We were without the services of the bookmobile for several months due to a problem at their end and as a result our circulation

have provided their usual high level of professional and clerical services to all library patrons. Circulation for 1980 totalled 194,540. Resources of the Library include 48,100 books, 2,1790 records and 290 magazine subscriptions. The library staff sincerely hopes to be able to maintain this level of services in the future.

Sunday openings, summer reading programs for children, the story hour for pre-school children, the film series, and puppet shows are some of the special features of the library which members of the community have enjoyed.

The trustees and the staff of the library extend a special note of thanks to the Friends of the Acton Memorial Library and to the corps of volunteers. Both of these groups contribute much time and energy on behalf of the library. Without these groups, the library would not be able to offer all that it does to its patrons.

Vincent Parrella, Chairman  
Brewster Conant  
Joseph Grandine  
Persis Green  
Hayward S. Houghton  
Nancy C. Howe  
James L. Parker  
Raymond A. Shamel

dropped slightly at this time. They are again supplying us with a good selection of books.

Mrs. Betty Boothby retired this year in April as chairman of the trustees after 13 years of dedicated service to the library. A retirement party was held in her honor. Mrs. June Cobb replaced Mrs. Boothby as chairman.

The trustees and the librarian wish to thank the townspeople for their support and efforts at our fairs and the faithful lunch hour volunteers.

Library Hours:

Mon 7 p.m. - 9 p.m.

Tues - Fri 10 a.m.-5 p.m.

### ACCESSION

Books in library July 1, 1979	8256
Increased by purchase	351
Increased by Gift	151
Books withdrawn	214
Books in library June 30, 1980	8344
Circulation	16,485

### Trustees:

June Cobb, Chairman  
Corinne Merkh  
Priscilla Killian  
Thelma Hermes, Librarian



# Housing Authority

On July 1, 1980, the first residents entered Windsor Green, the Authority's 68 Unit apartment development for the elderly and handicapped on Windsor Avenue. In addition to this complex, the Authority also administers two scattered site Rental Subsidy programs. The HUD Section 8 federally funded program provided rental assistance to forty Acton families in 1980 at a total subsidy of \$137,784.00. Because of a long waiting list, a proposal for 30 additional Section 8 units was submitted to HUD. Notification on this proposal is pending.

During the year, funds for five new rental subsidy units were awarded to Acton under the Massachusetts Chapter 707 program, making a total of 13 such apartments administered by the Authority, at a total of \$43,997.

To effectively administer the increased workload, the Authority's staff was expanded to include Betty McManus as Executive Direc-

tor, Barbara Yates as Assistant to the Executive Director, and Ronald Woods as Maintenance Laborer/Mechanic.

The Authority received a grant of \$1,080,000 from the Massachusetts Executive Office of Communities and Development on December 1, 1980 for new construction of 20 units of housing for the elderly (Chapter 667) and families (Chapter 705).

The Authority appreciates the cooperation and assistance given by the Town Manager, the Selectmen, and the other Town Boards, without whose support the Authority could not effectively function.

James H. Sargent, Chairman  
Ann Courtright, Vice-Chairman  
Joseph Mercurio, Treasurer  
Marlin Murdock, Secretary  
Paul G. Der Ananian, Member

## Acton Recreation Commission

The primary objective of the Recreation Commission is to offer a quality leisure time program to all town residents. This objective involves coordination between this board and all other town, state and federal groups and agencies involved with the delivery of leisure services. The Commission works closely with private and commercial establishments, the Public Ceremonies and Celebrations Committee, Little League, Youth Soccer, Youth Football, Adult Softball and Basketball organizations in planning and coordinating activities and scheduling use of school and town facilities. The Commission offers between thirty and forty programs and special events during the year, employing seventy-five persons and involving 6,500 residents. The Commission is also responsible for the maintenance of all town recreation facilities.

Initially operating as a program-orientated board, the trend in the past few years has changed to development and maintenance of facilities to accommodate an expanding population base and a corresponding growth in youth and adult sport organizations. Consistent with this trend, the major efforts of the Commission in 1980 were directed toward finding additional fields for the Youth Soccer and Softball Leagues. Thanks to the efforts of the Town Manager, the Board of Selectmen, Mr. Bob Walsh, Superintendent of the Northeast Correctional Center, Senator Chester Atkins and his Administrative Assistant, Frank Romano, and Mr. Dore Hunter of the Acton-Concord Prison Committee, the Town was able to acquire several acres of State-owned land on School Street that will be used for soccer fields. The Youth Soccer Association has agreed to share the costs of developing this site, and the Commission appreciates this assistance.

The Commission is also working with St. Elizabeth's Church of Hungary and the Digital Equipment Corporation on the possible development of additional sites for soccer and softball.

Construction of new fields carries with it a responsibility for care and maintenance. Vandalism on town playfields continues to be a problem in 1980. Barriers needed to be installed at the entrances to the Great Hill Recreation Area and Jones Field to prevent automobiles and other motorized vehicles from gaining access to the fields. Permanent soccer goals installed on the Great Hill Field were torn down three days after they were erected. A tennis net and two posts were stolen from the Elm Street tennis courts. The replacement costs for this destruction was \$1500.00. If the citizens do not make a commitment to provide adequate maintenance for these facilities, it is only a matter of time before they deteriorate and become hazardous to residents and program participants. The Commission requested a full-time maintenance man in the 1981-1982 budget but due to Proposition 2 1/2 this request has been withdrawn. We urge any residents who witness any vandalism to please call the Police or the Recreation Office.

Due to the implementation of the revolving fund account and the restructuring of the summer tennis lesson and arts and crafts programs, the Commission was able to offer five (5) new programs during the year: pre-school arts and crafts, adult golf lessons, summer adult tennis lessons, and a summer basketball and soccer clinic. Despite inflation and salary increases the net cost to the taxpayers for a year-round recreation and park maintenance program during fiscal 1980 was \$49,769.14, approximately \$2300.00 less than

the previous year. The passage of Proposition 2 1/2 will demand even more creative financial management and low cost innovative programming in the coming year.

The Commission had two new members and one resignation during the year. Paul Peirce was appointed to the Board in March to replace Deven Scott who moved out of state. Mr. Peirce then resigned in June to accept an appointment to the Finance Committee. Gary Myron was appointed in July to fill this vacancy. The Commission reappointed Charles Morehouse as Chairman and Beatrice Perkins as Vice-Chairman. This will be Mr. Morehouse's seventh year as Chairman, and Mrs. Perkins sixth year as Vice Chairman.

The Commission would like to thank the Highway and Engineering Departments for their work to upgrade the Conant School playfield. Thanks also to the Colonial Little League who paid for half of these costs. This field will be ready in the spring of 1982. Also, to all other town and school departments, to the Beacon, Minuteman and Middlesex News, we extend our sincere appreciation for their cooperation.

Charles Morehouse, Chairman  
Beatrice Perkins, Vice-Chairman  
Carol Mahoney, Commissioner  
William Avril, Commissioner  
Gary Myron, Commissioner  
Thomas Haggerty, Director  
Barbara Woodward, Secretary

#### 1980 PROGRAM REGISTRATION

	Winter	Spring	Summer	Fall
Youth Basketball	178		46	
Children's				
Gymnastics,				
Grades K-12	84	67	106	99
Pre-School Gymnastics	45	46	45	41

## Goodnow Fund

#### INVESTMENTS

Concord Cooperative Bank \$3,000.00

#### RECEIPTS

Concord Cooperative Bank \$ 323.00

#### DISBURSEMENTS

Treasurer of the Acton  
Congregational Church \$ 303.00

Prepetual Care of the  
Goodnow Lot in Woodlawn  
Cemetery \$ 20.00  
\$323.00

Thelma L. Boatman  
Nancy Gilberti  
James M. Gates  
Trustees

Children's Swim	97	114	588	108
Town Swim Team	84		32	
Advanced Lifesaving	10		6	
Pre-School Swim		53		
Women's Tennis		37		30
Adult Swim		24		12
Adult Golf		24		
Playgrounds			485	
Arts and Crafts			100	
Pre-School Arts				
and Crafts			23	
Children's Diving			32	
Aquatic Leadership			9	
Basic Rescue and				
Water Safety			34	
Children's Tennis			245	
Youth Soccer			40	20
Women's Softball			36	
Recreational Swim				
and Open Gym				
Year-round-attendance -			3500	

#### 1980 SPECIAL EVENTS

Date	Event	Attendance
January 26	Basketball Clinic	350
July 2	Boston Harbor Cruise	103
July 4	Acton Family Fourth	300
July 10	Circus Wagon Theater	50
July 15	Field Trip to Crane's Beach	115
July 16	Trip to Longwood Tennis Club	43
July 24	Magic Show	125
July 30	Playground Olympics at Elm St.	139
August 1	Swimming Olympics	89
August 5	Talent Show	97
August 6	Magic Show	65
August 7	Pepsi-Cola Hotshot Basketball	76
August 13	Field Trip to Paragon Park	80
August 13, 14, 15	Youth Tennis Tournament	16

## Youth Commission

The Acton Youth Commission is a seven member board of volunteers appointed by the Town Manager with the approval of the Selectmen. Its mission is to improve the quality of life of the young people of Acton. To this end, the commission sponsors and oversees the Youth Employment Service and conducts a number of educational, social and recreational programs for Acton's youth.

The Youth Employment Service, which is managed by young people under the aegis of the Commission, continued during 1980 its successful efforts to find employment for youth as indicated in a separate report by Y.E.S. Coordinator Mary Ring.

Early in 1980, the Commission formulated goals and objectives for the first time and submitted them to the Selectmen for approval. Following this, the goals were translated into programs, the Commission established several associate memberships and actively recruited



high school Student Council representatives as associate members. Their contribution to the Commission program was significant. Other organizational and managerial accomplishments included the improvement of financial management controls and the establishment of liason with a number of state and national organizations concerned with youth problems.

The Commission co-sponsored with the League of Women Voters a warrant article for the establishment of a youth officer in the Acton Police force and was a leader in pressing for passage of this article at town meeting despite opposition from the Selectmen and Finance Committee. Later, the Chairman of the Commission served on the three member panel to interview applicants for this position and recommend a candidate to the Police Chief.

Other Commission accomplishments during 1980 were:

#### Educational:

Continued to a successful conclusion earlier pressure to have CPR instruction added to high school curriculum.

Trained two classes of junior high school students as certified baby sitters in courses conducted by JHS Nurse Nancy Miller, and featuring instruction from the police and fire departments on how to deal with emergencies.

Assisted in the organization of Student Government Day at the High School and organized and conducted a community Organizations Day for high school students.

Acted as a catalyst between the Mental Health Association of Central Middlesex and local community organizations to mobilize a town-wide program on teenage alcohol and drug abuse.

Inaugurated the Jenks Awards for young artists making cash awards to young townspeople for creative efforts in literature, visual arts and crafts and sponsoring other youth participation in the A-B Jamboree.

#### Social:

Co-sponsored with the National Honor Society a highly successful welcome party for newcomers to the High School and Junior High School.

Sponsored showing of a movie "Tommy" which was well attended by young people.

Sponsored a dance at A-B Jamboree which was a disaster with more Chaperones than dancers in contrast to a very successful dance in the previous years.

Commission members and YES employees also assisted in the organization and production of A-B Jamboree in a number of ways with particular emphasis on youth programs.

#### Personnel:

During the year there was considerable turnover in board membership with longtime members Helen Berger, Robert Caldwell, Marilu Nowlin and Connie Huber (Chairman for five

years) resigning. Their contributions to the Commission were numerous and significant, and their loss was sorely felt by the surviving members of the board. Board member Nancy Carroll also resigned after a short but productive stint. In June, Mary Ring (assisted by Paula Ceglowski) replaced Mark Higden as Coordinator of the Youth Employment Service and Kathy Moscone was hired to promote jobs for youths in the business community. All three of these young people did an outstanding job for the Commission.

As this report is being written the future of the Youth Commission is uncertain due to the impact of Proposition 2 1/2 on Town revenue. However, it is expected that the Youth Employment Service at least will remain.

Jack Ormsbee, Chairman  
Peter Gauthier  
Vanetta Hunter  
Pat Pasieka  
Jean Roberts  
Gary Wehr

#### YOUTH EMPLOYMENT SERVICE

The Youth Employment Service has continued its successful program of finding employment for local youths. In the fiscal year June 1979 through May 1980 approximately 600 jobs were filled. Of these, nearly half were for various local businesses, with the other half residential jobs. There were many requests for the Y.E.S. babysitting list which is constantly updated and maintained in convenient neighborhood listings. In addition, this year Acton Center was added to these listings.

The Youth Employment Service has 300 students between the ages of 13 and 21, who are actively on file. This means that within the past year these individuals have received employment through Y.E.S.

Publicity was handled by Kathy Mascone during the summer. As a job solicitor, Kathy visited various local businesses, with a letter of introduction from Bill Avril, in order to acquaint the local industries with the agency and its functions. The results can be seen in the increase of the number of businesses using the service.

The Staff of Y.E.S. was expanded this year to include two job coordinators.

The office, located in the lobby of the High School, is open weekdays 1 to 4 P.M., all year round. The telephone number is 263-0123.

The Y.E.S. staff would like to thank the Acton Youth Commission and the ActonBoxborough Regional High School for their steady support and aid. A special Thank-you is also sent to Connie Huber and Jack Ormsbee, former Youth Commission members.

Mary Ring and Paula Ceglowski  
Youth Employment Coordinators



# Arts Lottery Council

Financial help for cultural activities in Acton will be available starting in July, 1981 from the proceeds of the Massachusetts Arts Lottery which got underway in October, 1980 the first lottery game in the nation specifically created to support the arts.

Local stores and organizations have been selling the Arts Lottery tickets, with very favorable response.

Acton stands to receive between \$12,000 and \$25,000 during 1981, if projections are correct. This money will be allocated through the local Arts Council, to aid activities in graphic arts, theatre, music, dance, literature and other qualified programs and media in the category of Arts and Humanities.

Arts Lottery tickets are one price: \$5.00, which makes the ticket-holder eligible for four consecutive weekly drawings, four chances to win. Funds from the lottery are intended

to promote the study, pursuit, performance, exhibition and enjoyment of cultural activities in the broadest sense.

Locally the Arts Lottery was launched officially when Chairman Jack Ormsbee presented the first ticket to Joyce Foley, Chairman of the Acton Board of Selectmen.

The Arts Lottery is the result of legislation signed into law last year. It is administered by the Massachusetts States Lottery Commission.

Jack Ormsbee, Chairman  
James McGowan, Vice-Chairman  
Maurice Sagoff, Secretary

## Members

Wanda Null  
Jane Isaccs  
Nancy Schricker

Jan Nicholson  
Bill Ryan  
Nelson Ziegler

# Acton-Boxborough Jamboree

Hot air balloonists and skateboard wizards, sidewalk jugglers and steamed clam sellers, arts and crafts and concerts and plays that was the second year of the Acton-Boxborough Jamboree.

Despite the high temperatures in Acton on August 1, 2 and 3, A-B Jamboree was the hottest thing around.

Close to 20,000 people came to Jamboree, to look and to watch and to participate, but above all to enjoy the biggest community carnival this side of Brockton.

"Jamboree was a lot more fun for a lot more people this year," Jack Ormsbee, Jamboree coordinator said afterward.

Jamboree's activities and events, spread out over the grounds of the Acton-Boxborough Regional Junior and Senior High Schools, were a unique example of how a community can utilize a school complex during a summer weekend.

The three day festival weekend kicked off Friday night at 6 with dedication ceremonies to the memory of the late Superintendent of Schools, Raymond J. Gray.

Jamboree Youth Coordinator Jane Huber Raised the official Jamboree flag and Jamboree was underway.

By 6 p.m. Sunday, it was all over except for the taking down and storing away in the basement of the Junior High School of information booths and other equipment until next August.

But, between Friday and Sunday nights, Jamboree was a happening for the second successful time around that brought about a sense of community pride, thanks in large part to the over 150 volunteers who worked throughout the year and the weekend to make it all happen.

Acton-Boxborough Community Education was the sponsoring arm once again for the festival.

Community Education Coordinator, Bill Ryan stressed afterwards that Jamboree depends on the volunteer efforts of Acton residents, calling it the heart of the Jamboree process.

"As long as we can generate that kind of enthusiasm and involvement," Ryan said, "we can do it again."

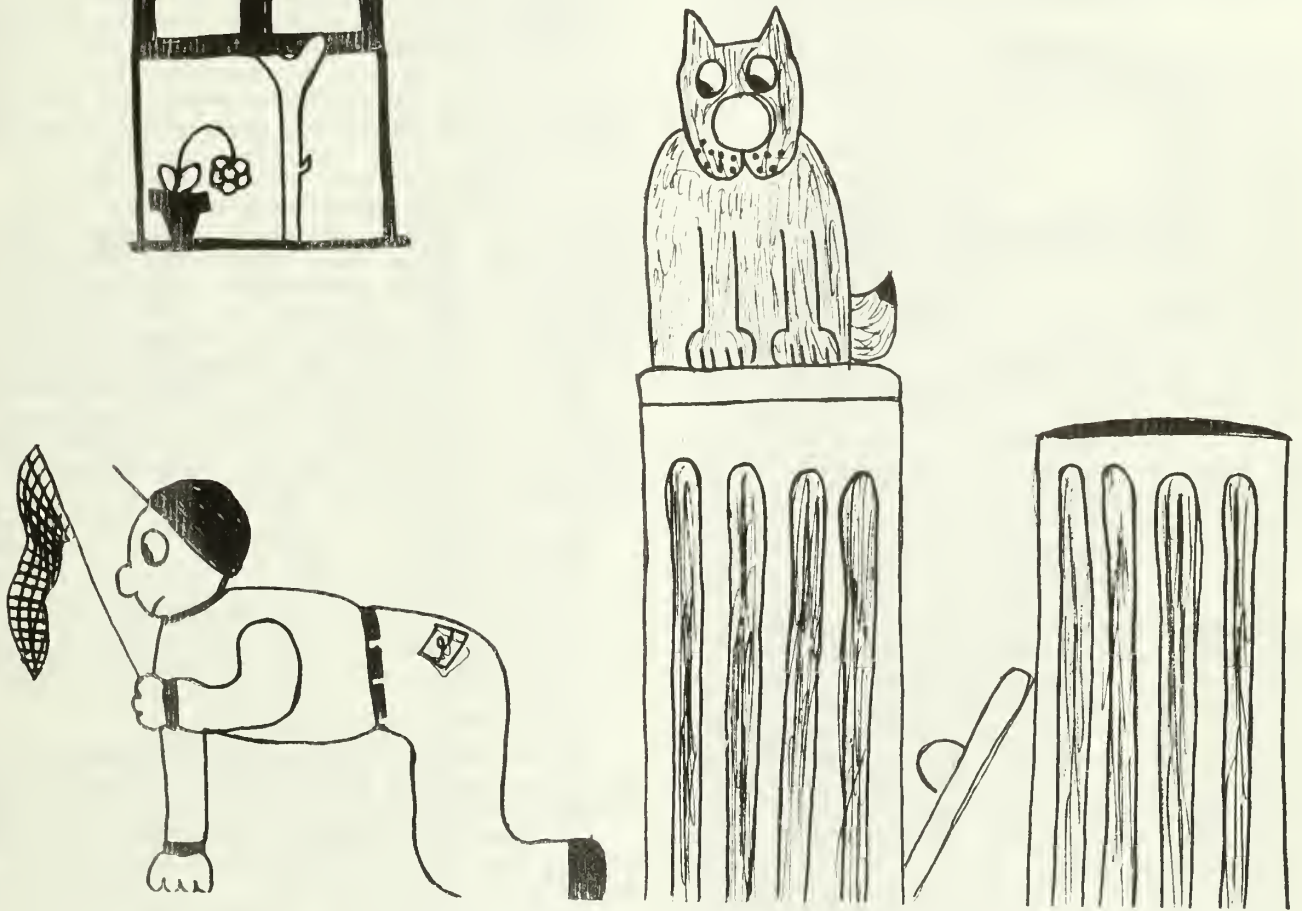
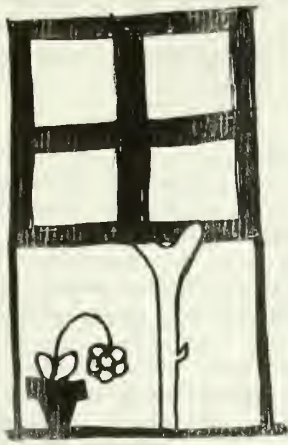
Indeed, Jamboree will be done again in the summer of 1981 with the plans already underway to make the three day summer event a successful happening for the third straight year.

The first part of the chapter is devoted to a survey of the literature on the subject. It begins with a discussion of the work of the early writers, who were concerned with the question of the origin of the human mind. This is followed by a survey of the work of the more recent writers, who have been concerned with the question of the development of the human mind. The chapter then concludes with a discussion of the work of the modern writers, who have been concerned with the question of the nature of the human mind.

CHAPTER 3. THE LITERATURE

The second part of the chapter is devoted to a survey of the literature on the subject. It begins with a discussion of the work of the early writers, who were concerned with the question of the origin of the human mind. This is followed by a survey of the work of the more recent writers, who have been concerned with the question of the development of the human mind. The chapter then concludes with a discussion of the work of the modern writers, who have been concerned with the question of the nature of the human mind.

# Protection Of Persons And Property



Dulcey Moller, age 12, Flagg Hill Rd.



# Police Department

## MEMBERS OF THE ACTON POLICE DEPARTMENT

### CHIEF OF POLICE

Chauncey R. Fenton Jr.

### SERGEANTS

Robert Rhodes George Robinson  
John T. McNiff Robert MacLeod  
Robert Parisi

### PATROLMEN

Bernard Harrison	Stephen McCarthy
William Hayes	Paul McGovern
Donald Bresnick	Paul Cogan
Brian Goodman	Robert Cowan
Lawrence Dupont	Bruce Nadeau
George Dristilaris	Frank Widmayer
Calvin O'Coin	Albert Crowley, Jr.
Thomas Rogers	James McPadden
Ronald Johnson	Raymond Grey
Dennis Thompson	Raymond LaRoche

### DISPATCHERS

Phil Harris John MacLeod

### MATRONS

June Carney Christine M. Joyce  
Natacha MacGregor

### SECRETARY

June Carney

### OPERATIONAL ASSIGNMENTS WITHIN DEPARTMENT

Scheduling Officer	Sergt. Robert Rhodes
Dept. Prosecutor	Sergt. George Robinson
Training Officer	Sergt. John McNiff
EMT Co-ordinator	Sergt. Robert MacLeod
Safety Officer	Ptl. Bernard Harrison
Dept. Photographer	Ptl. Donald Bresnick
Dept. Investigator	Ptl. Lawrence DuPont
Dept. Investigator	Ptl. Brian Goodman
Ass't Firearm	
Training Off.	Ptl. George Dristilaris
Crime Prevention Off.	Ptl. George Dristilaris
Youth Officer	Ptl. Bernard Harrison

### TRAINING AND EDUCATION

The following department members have completed courses presented by the Massachusetts Criminal Justice Training Council.

Sergt. Robert Rhodes

Constructive Discipline, Babson Institute

Ptl. James McPadden

Massachusetts State Police Academy 12 weeks  
EMT Course

Ptl. Albert Crowley, Jr.

Accident Investigation School, Drug Education Police Motorcycle Operation Instruction, EMT Course

Ptl. George Dristilaris

Crime Scene Search, State Police Academy, Framingham, Firearms Instructors F.B.I. Camp Curtis, EMT Refresher Course

Ptl. Dennis Thompson

Stolen Motor Vehicle Seminar North Pittsfield, MA, Police Motorcycle Operation Instruction

Ptl. Ronald Johnson

Police Motorcycle Operation Instruction

Ptl. Brian Goodman

Police Motorcycle Operation Instruction

Ptl. Bruce Nadeau

EMT Course

Ptl. Bernard Harrison

Dealing with the Retarded Offender, Co-sponsored Seminar on School Truancy, Safety Officer Teaching Techniques

In addition, all present EMT's have continued to take on going courses to retain certification.

In accordance with departmental policy, all personnel are required to qualify in the correct and proper procedure regarding the handling and use of all weapons under the control of the Police Department. This area of instruction and training is conducted by Training Officer Sergt. John McNiff and his assistant, Ptl. George Dristilaris.

On May 23, 1980 Ptl. James McPadden graduated from the Massachusetts State Police Academy, placing second in his class with a percentage of 95.6. Subjects covered during this twelve week course are as follows:

Report Writing	Narcotic Law
Criminal Law	First Aid
Motor Vehicle Law	Interviews and
Accident	Interrogations
Investigation	Court Procedures
Statute Law	Laws of Evidence
Crisis	Search and Seizure Laws
Intervention	

In the area of weapons, Ptl. McPadden obtained the rank of Sharpshooter in the double action combat course.

All department members and myself are extremely proud of Ptl. McPadden's achievements at the State Police Academy.

At the present time we have five members with Bachelors Degrees in Criminal Law and three members with Associates Degrees. Several Members are taking on-going courses toward obtaining future degrees.

### PERSONNEL CHANGES

On June 29, 1980 Raymond Grey was appointed to the Position of full-time patrolman with the Acton Police Department.

On July 9, 1980, Ptl. Charles Coggins Submitted a letter of resignation from the Police Department. He resigned in order to accept a position with Digital Equipment Corporation as a Security Supervisor.

At the Annual Town Meeting the position of a Youth Officer for the department was approved. After receiving the input from a committee formed from the League of Women Voters, the Youth Commission, and local Clergy, I appointed Officer Bernard Harrison to fill this position.

At this time I wish to extend my thanks to the Acton League of Women Voters, the Acton Youth Commission and the Local Clergy, for their long and untiring efforts toward obtaining a Youth Officer for the Town of Acton.

As a result of Ptl. Coggins resignation, Ptl. George Dristilaris has been appointed to the position of Crime Prevention Officer, a post previously held by Ptl. Coggins.

We are presently operating with twenty-six full time members. As of this writing the department has two vacancies, created by Ptl. Coggin's resignation and the new Youth Officer position. When these positions are filled the department will be at its full authorized complement of twenty-eight members.

Also, as a result of Town Meeting, we were authorized to add a motorcycle to our present patrol vehicles. This was obtained through a grant from the Governors Highway Safety Council, and was delivered on June 20, 1980. This addition has proved invaluable, not only in patrol and radar areas but in public relations in and around our community.

#### CRIMES OR COMPLAINTS REPORTED

Type of Crime	1979	1980
Breaking and Entering	148	260
Miscellaneous	224	232
Larceny	754	781
Malicious Damage	222	229
Stolen Motor Vehicles	92	109
Assault and Battery	79	60
Stolen Bikes	91	105
Armed Robbery	1	3
M/V Violations		
Resulting in Arrests	275	283
Sex Related Crimes	26	19
Narcotics	47	42
Suicide Attempts	5	5
Counterfeiting and/or		
Forgery	10	15
Missing Persons	9	15
Arson	11	7

#### MISCELLANEOUS STATISTICS

M/V Accidents Covered by Dept.	495	558
Fire Alarms Responed to	1,002	869
Escorts (Banks and Businesses)	600	590
Protective Custody Dententions	355	368
Physical Arrests	390	451
Emergency Runs	633	724
Traffic Citations Issued	1,836	1,782

#### RECOMMENDATIONS

In 1965, when we moved into the new station the full complement for the department consisted of eleven (11) full-time members and two marked vehicles. As of April 1980 we were authorized by the Town a full complement of twenty eight (28) members, four marked vehicles, three unmarked vehicles and one motorcycle. This indicates an addition of seven-teen personnel and six vehicles in the last fifteen years.

If the current growth trend continues, I would anticipate the need for at least five (5) additional personnel during the next five years, plus an additional marked cruiser.

At this time the present building is being utilized to its full capacity, so it goes without saying that building expansion should take top priority in any capital improvement program.

I would strongly urge that we look ahead at least fifteen or twenty years, in the area

of building expansion, which would indicate a doubling of our existing square footage.

In closing I would like to take this opportunity to thank all Police Department Personnel, Town Administrators, Department Heads and all Town Boards and Committees who have worked with us and assisted us in numerous and various ways this past year.

A special thanks to the Auxilillary Police Personnel who have donated their time and efforts to assist us in our continuing efforts to provide first class police protection to the citizens of Acton.

Chauncey R. Fenton, Jr.  
Chief of Police

## Fire Department

During the past year the Acton Fire Department responded to a total of 1593 calls, which is slightly less than in 1979. This total number of responses, includes an increase in the number of brush fires and ambulance responses. We were fortunate in that, unlike the previous year, we had no lives lost or serious injuries to firefighters or civilians. Also, we did not experience any large property loss fires, and therefore our percentage of property lost due to fire dropped from almost 7%, down to 2% for the past year.

At the time of writing of last years annual report, we were awaiting the results of a survey of the Insurance Services Office that was done in February of 1979. As a result of that survey, effective September 1, 1980 the Town insurance classification was changed from the previous classification of 5-C to a new improved classification of 4B. This upgrading could affect rates for various commercial properties, as well as homeowners. It was hoped that we might have obtained a 3B classification, but this was not possible due to the fact that 40% of the town's water supply was diminished due to the closing of two wells during the year because of pollution and drought conditions. Because of the closing of these wells, the I.S.O. felt that the town could not obtain the required amounts of water necessary to suppress any major conflagrations. Therefore, an improvement to a classification of 3-B was not possible.

#### MAINTENANCE AND EQUIPMENT

In the Spring of this past year, the reconditioned and repowered ladder truck was received and placed back into service at the South Acton Station. The repowering of this ladder truck, now means that all our firstline apparatus is diesel powered which should prove to be most effective from the standpoint of economy, efficiency and low maintenance.

In addition to the reconditioning of the ladder truck, the Fire Chief's car was replaced in 1980, as was approved at the Annual Town Meeting in 1980. This vehicle, which is a 1980 Chevrolet Citation, should prove to be



more efficient and economical due to its smaller size.

At the present time, our other apparatus continues to be maintained in good mechanical condition. This is due largely to the success of our preventive maintenance program, which has been in existence for the last 2 1/2 years.

It is our hope that at the upcoming annual town meeting, replacements will be approved for the cab and chassis of our present rescue truck and for the Fire Department ambulance. It should be noted, that the replacement of the cab and chassis for the rescue truck, is overdue by some 3 years at this time. The ambulance has been in service for almost five years and is beginning to suffer due to the age and mileage. It is our intention to replace the total unit, as it is not feasible in this case, to replace just the chassis.

The fire stations remain in good order, and the housekeeping is excellent due to the efforts of the permanent firefighters. The continued cooperation with the Building Commissioner has been appreciated, and has resulted in the installation of storm windows on all fire stations. Hopefully, the roof in the South Acton Station will be repaired shortly, and energy conservation measures will be completed by the installation of roof insulation on all fire stations.

At the Annual Town Meeting in 1980 the hiring of four civilian dispatchers was approved. Four dispatchers were hired to operate the Fire Alarm Office in the West Acton Fire Station. This has alleviated the dangerous practice of having one firefighter responding alone from the West Acton Fire Station. The transition to civilian dispatchers has been accomplished without any major problems. The four dispatchers initially hired were Edward Power, Robert Sabourin, Robert Dupont, and Carol Murphy. Miss Murphy worked for several months and then resigned to assume a similar position with the Lexington Fire Department. Her position was filled by the hiring of Keith Robinson.

During the year Firefighter Stephen Huntley retired and Dana Flint was hired to replace him. Also, Firefighter Timothy Pattee retired and Russell Salamone was a permanent firefighter in Maynard for 5 years prior to his hiring in Acton. Both firefighters are assigned to the ambulance.

The present permanent strength of the department is a Chief, 4 Captains, a Lieutenant/Fire Prevention Officer and 28 Firefighters and 4 civilian dispatchers. The call fire department consists of 28 Call Firefighters and 2 Call Lieutenants.

#### FIRE PREVENTION

During 1980 the work of the Fire Prevention Bureau continued to increase. Although the actual number of fires and subsequent investigations decreased, the necessary inspections and plan reviews continued to increase. The permanent on-duty firefighters continued with the in-service inspection program with 265 business inspections being completed.

In the area of public education, a total of 26 programs were presented ranging in scope

from a neighborhood fire safety discussion to a major shopping center demonstration conducted during Fire Prevention Week. It is hoped that at some point in the future our public education program can be expanded in order to reach as many people as possible to inform and instruct in the area of Fire Prevention.

#### TRAINING

The Training Division under the direction of the Training Officer, Captain Bernard Caouette and Assistant Training Officer Firefighter James Kessler conducted a total of 1359 hours of training for the permanent and call fire department. This was somewhat less than our training in previous years. It should be noted that we were not able to conduct actual drills by burning abandoned structures due to the severe water supply situation in the Town during the year.

#### FIRE ALARM

The Fire Alarm Division continued to maintain the municipal fire alarm system in an excellent condition. During the year several new street boxes and master boxes were placed in service by the Fire Alarm Division. In addition to continuing improvements to the fire alarm system the fire alarm office has also been upgraded by the addition of a 4 channel logging device which simultaneously records both incoming and outgoing communication on our emergency telephones and our radio system.

#### EMERGENCY MEDICAL SERVICES

The Emergency Medical Services Division continues to provide outstanding service to the community. This factor was recognized on a state-wide basis when the Acton Fire Department Ambulance Service was awarded the Ambulance Service of the Year award for 1979. Much of the credit for the success of this service must go to Firefighter Malcolm Perkins who served as the E.M.S. coordinator from the inception of the service until the middle of last year. Upon the resignation of Firefighter Perkins, the post of E.M.S. coordinator was assumed by Firefighter William Primiano. Firefighter Primiano has continued to direct the ambulance service in Acton in an extremely capable manner and also is very involved in area E.M.S. advisory functions.

A large amount of the credit for the outstanding performance in the area of emergency medical care must go to the permanent firefighters of the department. Out of 33 permanent firefighters, 23 firefighters are currently registered as Emergency Medical Technician. To retain this certification the firefighters must participate in many on-duty as well as off-duty training programs, seminars and meetings.

#### SUMMARY

In closing I would like to once again commend and thank the permanent and call personnel of the Acton Fire Department for the cooperation, assistance, efficiency and professionalism exemplified during the past year. I would also like to thank all the other departments, town officials and committees that have been so cooperative. Also, special



thanks, as always, must go to the Acton Civil Defense Auxiliary Fire Department for their capable assistance on several occasions during the past year.

#### STATISTICS

Total number of responses were as follows:

	12/01/78- 11/30/79	12/01/79- 11/3/80
Residential Fires	26	11
Multiple Dwelling Fires	9	8
Non Residential Assembly Fires	0	2
Mercantile Fires	5	3
Manufacturing Fires	3	2
Storage Fires	3	2
Grass/Brush Fires	57	92
Miscellaneous	71	79
Motor Vehicle Fires	31	39
False Alarms	45	38
Accidental Alarms	88	67
Emergencies/Non Medical	161	16
Accidents	82	54
Medical Emergencies	613	695
Investigations	222	216
Special Services	188	221
Mutual Aid Dispatched	19	19
Medical Mutual Aid	22	29
Totals	1645	1593

Fire Loss (Estimated)	12/1/78- 11/30/79	12/1/79- 11/30/80
Buildings & Contents	\$ 1,073,844.00	\$ 19,100.00
Vehicles	41,585.00	29,075.00
Totals	\$ 1,115,429.00	\$ 48,175.00

Assessed Value of Property Involved (Excluding Vehicles)	718,700.00
Estimated Property Damage (Excluding Contents)	14,650.00
Property Value Undamaged	\$ 704,050.00
Therefore: Percent of Property Damage	2.04%
Percent of Property Undamaged	97.96%

#### PERMITS ISSUED

	12/1/78- 11/30/79	12/1/79- 11/30/80
Fuel Oil Burner and Storage	93	86
Blasting	25	20
Flammable Gas/Liquid	21	8
Miscellaneous	49	31
Total	188	145

#### MONIES COLLECTED

Permits	\$ 180.00
Ambulance Receipts	5,459.00
Miscellaneous Receipts	150.00

Malcolm S. MacGregor  
Chief of Department

## Workmen's Compensation Agent

This report is for the year 1980, covering accidents from November 13, 1979 to July 1, 1980. (As no Workmen's Compensation accident reports were available to me after June 30, 1980, this report only covers six months.) During the report period there were 11 accidents reported from the following departments:

Cemetery Department	3
Health Department	1
Highway Department	5
School (Douglas) Department	2

Four of the injured had medical treatment with no loss of time, four had no medical treatment and no loss of time. One had loss of time, with medical payment; all of these have been finaled out.

One case is still open with no change

in physical condition, another is still under discussion, as medical problems were not associated with work.

The accident of November 19, 1978 is still being held open due to the liability of other carriers being questioned.

The accident of June 24, 1977 is being held open until the medical treatment appeal is cleared.

I have been Workmen's Compensation Agent over forty years and have enjoyed serving the Town loyally in this capacity. The time has now come to pass this appointment on to someone else.

Theron A. Lowden,  
Workmen's Compensation Agent

## Board Of Health

Last year the Acton Board of Health personnel were kept quite busy. There were the long-standing problems of the Assabet Well Field contamination, sewage sludge in the Assabet River as well as other related problems with the Maynard Sewage Treatment Plant. The hazardous waste dumping and related problems at the W.R. Grace Company have continued to draw heavily on our staffing resources. In addition, we have tried to keep up with our

regular duties including subsurface sewage inspections, housing inspections and restaurant and retail food store inspections.

All of the above taken together has contributed to a full work schedule.

Sanitarian Paul McNulty resigned from the Board of Health staff to assume the position of Health Director for the Town of Westborough. His experience and expertise in the Acton Board of Health matters have been missed.

Board of Health member Norman Higgins resigned and was replaced by the appointment of Mrs. Pamela Resor.

The following is a summation of the activities and services for 1980.

#### Rabies Clinic

The Acton Board of Health holds a Rabies Immunization Clinic in late March or early April of each year for all dogs six months of age or over. Under Massachusetts law, every dog must be immunized once every three years.

#### Mosquito Control

The control consisted of four foggings of the Town by Ultra-Low Volume apparatus for the control of adult mosquitos. Malathion is the pesticide used to accomplish this purpose.

Board of Health summer personnel did the majority of the fogging in the Town, along with personnel of the Central Massachusetts Mosquito Control Project.

Source reduction work in the form of stream, ditch, and drain cleaning and clearing was done by both the Control Project and Board of Health employees. The Town personnel cleared approximately 23 miles of streams and ditches.

#### Septic Tank Care

All residents in the Town of Acton are reminded of their responsibility to maintain their septic tanks and underground leaching areas.

A septic tank system will serve a home satisfactorily only if it is properly located, designed, constructed and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance and a burdensome expense.

Neglect of the septic tank is the most frequent cause of damage to the leaching system. When the tank is not cleaned, solids build up until they are carried into the underground leaching system where they block the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated -- a costly undertaking. The precautions of periodic inspection and cleaning of the septic tank can prevent this needless expense and work by extending the life of the leaching systems.

The frequency of cleaning depends on the size of the septic tank and the number of people it serves. A garbage grinder shall not be used unless approved by the Board of Health. With ordinary use and care, a residential septic tank requires cleaning every two years. The accumulated solids are to be pumped out by a Board of Health licensed company. The solids removed are to be disposed of in a manner approved by your local Health Department to avoid obnoxious odors and health hazards. There are no chemicals, yeasts, bacteria, enzymes, or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning by the homeowner is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching portion of the system.

DO NOT USE chlorinated degreasers on septic systems. THIS MAY contaminate groundwater.

#### Garbage Collection

The Town of Acton maintains a municipal garbage collection and is based on a once-a-week collection. All garbage shall be stored in a place convenient for removal. Garbage collectors are not allowed to enter any building, breezeway, garage, etc., to pick up garbage; garbage cans should be of adequate size and have tight lids. Paper bags, paper wrapping or other trash shall not be deposited with edible garbage. Paths and garbage pail areas must be free of ice and snow and paths sanded for safe footing.

All garbage complaints shall be directed to the contractor at 369-7541. If you do not have satisfaction after contacting the contractor, call the Board of Health at 263-4736 and we will try to remedy the situation. Please contact the Board of Health to begin this service. It appears that this service may be eliminated due to Proposition 2 1/2.

#### Sanitary Landfill

The Town of Acton maintains a sanitary landfill for rubbish and trash disposal. It is located on Route 2 just West of Hosmer Street and will be open five days a week from 8:00 A.M. to 3:45 P.M. and closed Sundays, Thursdays, and holidays. (Check schedule posted at entrance for summer hours.)

#### Day Care Services

The Acton Board of Health has again become the licensing agency for these services. If you have any questions regarding Day Care, call 263-4736.

#### Communicable Diseases Reported for 1980

Animal Bites	14
Chicken Pox	19
German Measles	0
Gonorrhea	2
Mumps	0
Strep	0
Shigella	0
Measles	0
Salmonella	3
Syphilis	1
Ameobic Dysentery	0
Meningitis	1
Hepatitis	1
Tuberculosis	0

Chapter 111, Section 111 of the General Laws, Commonwealth of Massachusetts requires that all communicable diseases must be reported to the Board of Health, 263-4736.

#### Permits and Licenses Issued

Installers Permits	33
Sewage Disposal Permits	57
Food Establishments	38
Temporary Food Establishments	25
Frozen Dessert	5
Retail Food Establishments	33
Sundries	8
Milk and Cream Licenses	49
Mobile Food Server Permits	6
Offal Transport	9
Commercial Haulers Permit	12



Public and Semi-Public	
Swimming Facilities	18
Sewage Transporter Permits	12
Burial or Removal Permits	62
Plumbing Permits	242
Gas Permits	162
Privie Permits	1
Motel	1

Total Collected Miscellaneous Items	
Plumbing Permits	\$3,614.00
Gas Permits	1,733.00
Sewerage Permits - New - 63	5,641.00
Repair - 46	
Septage Coupons	14,387.50
July 1 - June 30, 1980	
Miscellaneous	<u>3,526.25</u>
Sewer Connections - 0	28,901.75

The Acton Board of Health contracts for mental health services with Eliot Community Mental Health Center (EMHC), to provide mental health services to the Town of Acton.

These services are provided through (1) the Eliot Clinic and (2) Eliot Day Center.

#### Eliot Clinic

The Eliot Clinic of the EMHC is the outpatient facility of the Concord Area Comprehensive Mental Health Center, which serves ten area communities.

The Clinic offers services to residents in the area regardless of their ability to pay, their age or sex.

Services provided by the Eliot Clinic include:

1. Intake, referral, and information services.
2. Evaluation and treatment services for individuals, groups, and families.
3. Consultation and education services to schools, legal and community organizations.
4. A Therapeutic Preschool Program.
5. The Children's Day Treatment Service.
6. Mental Retardation Services.
7. Volunteer Services.

The Clinic is open Monday - Thursday from 8:30 A.M. - 9:00 P.M. and Friday from 8:00 A.M. - 5:00 P.M. Fees are based on a sliding scale, depending on a families' ability to pay, and the Clinic is eligible for third party payments, including CHAMPUS and Medicaid. There are no specific "pre-admission" requirements, nor is there generally a formal waiting list.

#### Eliot Day Center

The Eliot Day Center, the partial hospitalization unit of the EMHC, provides full daytime comprehensive services for a wide range of mental health problems. It is located in the Community Agencies building of Emerson Hospital. It is a psychiatric day hospital or "day treatment" facility that serves the residents of ten area towns. It is staffed by graduate level mental health professionals in psychiatry, psychology, social work, medicine, pastoral counseling and other human services.

If anyone is interested in these services or wants to obtain further information, please call Eliot Community Mental Health Center at 369-1113.

## Public Health Nursing Service

As a Certified Home Health Agency, the Acton Public Health Nursing Service provides home care services to the community. Services provided are available to all Acton residents, with physicians orders.

We have a staff of five full or part-time nurses, a part-time Physical Therapist, part-time Medical Social Worker and two Home Health Aides who work under the supervision of the nurses.

From July 1, 1979 through June 30, 1980 there were:

3564	Nursing Visits (includes clinics, office & home visits)
159	Physical Therapy Visits
25	Medical Social Work Visits
<u>754</u>	Home Health Aide Visits
4502	Total

#### Revenue for This Period:

Welfare	\$7,970.58
Medicare	40,644.30
Blue Cross	1,852.73
Welfare	1,753.25
Veterans	30.00
Concord Area Special Education	
Collaborative	<u>302.50</u>
	52,525.36

Expenditures	59,646.70
	*7,121.34

The Nursing Service also carries out the nursing responsibilities of the Acton Board of Health, these include: community clinics for preventive health (flu, lead screening) well child clinics, well seniors clinic, day care and nursery inspections, office visits for health supervision (blood pressure screening, diabetic screening). \*The 7,121.34 covers these activities and is paid by the Town.

#### New Activities:

1. We are using Jr. Women's Club volunteers to help in our well child clinics. Because of this we are able to staff these clinics with one nurse instead of two and free up the second nurse to provide other services.
2. A nurse providing health screening two hours/week to Windsor Green residents.
3. We are providing fee basis occupational health service to private industry, e.g., services include: blood pressure screening, back clinic, tuberculosis clinic.

#### Future Plans:

On November 24, 1980, the Town voted to permit the Board of Health to petition the State Legislature to enact legislation to place the Nursing Service on a Revolving Account. If approved by the State, we will implement this account July 1, 1981.



I would like to thank the physicians, service organizations and individual volunteers who have supported us.

Donald R. Gilberti, Chairman  
Louis Beauregard  
Pamela Resor  
Steven Calichman, R.S., C.H.O.  
Director  
Priscilla Greene, R.N., M.S.N.  
Administrator/Supervisor

## Building Department

There have been a number of events or activities during the past year that had significant impact on the Building Department. The temporary ban on new water hook-ups by the Water District, the passage of Proposition 2 1/2 and the publication of the 4th edition of the State Building Code (4 editions in 5 years) are certainly among the most noteworthy. Far and above these, however, the single event from 1980 which will have the greatest impact on this department was the resignation of Michael A. Butler in December.

Two years ago I reported that Mike had been hired as Local Inspector (assistant to the Building Commissioner) and had immediately proved himself an asset to the department. At that time I expressed anticipation for a long and productive association with Mike. I am pleased to say that during the 2 1/2 years of his employment Mike did prove himself a greater and greater asset and, indeed, his association with the Town of Acton was exceptionally productive...albeit short.

In the final analysis Mike was compelled to accept a lucrative position in private industry. Once again the public sector has been unable to compete with the financial and professional growth opportunities available in the private sector and a trained, competent and conscientious employee has been lost. The Building Department extends its sincere best wishes to Mike.

Other notable items from 1980 include:

Continuous emphasis on energy conservation, both in new construction and in the operation of town-owned buildings. This emphasis has been dramatized in the large number of solar and other alternative energy installations during the past year.

Continued large numbers of wood and coal stove installations throughout the town.

Continued growth in the number of single family dwellings constructed annually in Acton. A total of 72 permits were issued for construction of single family dwellings in 1980. This is the largest number since the construction industry took a nose dive in 1973 and it represents one (1) new, completed house in Acton every 3 1/2 working days.

Site Plan and Zoning Board of Appeals approvals of a proposed new 200,000 square

foot office building for Digital Equipment Corporation. If built, this may easily be one of the most sophisticated structures in town.

Court action by Burger King against the Town of Acton.

Service by your Building Commissioner on another advisory committee to the State Building Code Commission. This particular committee dealt with building code standards for detoxification facilities.

Don P. Johnson  
Building Commissioner

## Acton Civil Defense Agency

Civil Defense has two important functions. In 1950 the Federal Civil Defense Act (public law 81-920) created the Federal Civil Defense Administration and provided the basic legal authority for a modern civil defense program designed to cope with the realities of the nuclear age. This act covers the responsibilities of man made disasters.

In January 1972 this act broadened its goals and assistance to an important element of our protection against natural disaster.

The Acton Civil Defense teams has and will continue to provide vital services to the town and the people in the community.

Over 100 people in the town of Acton contribute thousands of hours each year to various projects and training sessions. C.D. Personnel have taken time off from their regular jobs to attend seminars conducted by both state and federal agencies. This is all done without compensation and at no cost to the town.

Major progress has been made in the development of a new evacuation plan and will be completed by June 10 1981. We now have a trained shelter manager. Mr. Charlie Landry has had first aid experience and will conduct training sessions for local personnel in the near future.

Acton has an active communication team. On September 30, 1980, an Emergency Communication Development plan was submitted to the State for approval. In 1980 a mutual aid agreement was signed and put into operation with surrounding towns. We have direct contact with area one in Tewksbury and State headquarters in Framingham.

As in the past, I would like to thank all town departments for their cooperation and assistance. I would personally like to thank Mr. Allen Nelson and his crew from the highway department for helping us keep our equipment in working order. We will continue to do the best we can with what we have.

Following are reports from some of the CD Units.

Donald Macaulay  
C.D. Director

## AUXILIARY POLICE

The Auxiliary Police Department, a branch of the Acton Civil Defense Agency, is made up of men and women volunteers.

Presently the Auxiliary Police is comprised of one Captain, one Lieutenant, one Sergeant and six Patrolmen.

Captain K. Sundberg	Patrolman B. Geunard
Lieutenant C. Day	Patrolman J. Marina
Sergeant J. Batchelder	Patrolman N. Nicholson
Patrolman D. Charter	Patrolman J. Dudley
Patrolman T. Moore	

Training of the Auxiliary Police is conducted by the Acton Police Department, the Massachusetts Civil Preparedness Agency, and the Auxiliary Police.

The Auxiliary Police Department is an aid and not a substitute for the Police Department. While all members of the Department are dedicated, they do not have the in-depth professional training of the police department.

This past year, we were able, by taking money from our limited budget and a generous donation from the Acton Lions Club, to appropriate \$875. This money combined with our 1972 cruiser allowed us to pick up in trade the best of the 1979 Acton Police Department Cruisers. This unit has been equipped and wired by members of our own department, under the guidance of Sgt. Batchelder.

Since receiving the "new" cruiser, we have been able to increase our patrols from one night to two and three nights each week. The officers, under the direct guidance of the Acton Police Department are able to perform routine patrols of the Acton Schools, shopping centers, and vacant house checks. In addition, when requested, they are able to provide support for regular units, ie., accident-traffic control.

The members of this Department work strictly on a volunteer basis and are not paid for their services. This brings the cost to the community for the officers' training, equipment and vehicles to approximately \$.48 per hour.

Along with its regular duties, the Department provides Security and traffic control for parades, marathons, Issac Davis Camporee, Lions Club Fair, A-B Jamboree, Fourth of July, Crown Resistance Day, Football Games, Graduation and Halloween.

I would like to thank the Acton Police Department for their guidance and patience, and a special thanks to the citizens of Acton, who have cooperated and assisted in various ways.

Kenneth Sundberg  
Captain

## AUXILIARY FIRE DEPARTMENT

This department, manned by eleven volunteer personnel, is on call as an integral part of the Acton Fire Department and other agencies for service during an emergency.

During the past twelve months, we have responded to eighty-seven calls, requiring 841 man hours, to assist at fires in Acton and surrounding towns, pumping flooded cellars,

rescue operations and other services. The two pieces of apparatus which we utilize are a 1980 Chevrolet light duty rescue truck equipped with ropes, shovels, saws, pumps, hand tools, electric generator and lighting plant, and one of the few mobile cascade air systems, in a wide area, which is used for filling self-contained breathing equipment. Also a small four wheel drive brush fire truck built one year ago by this department. This vehicle, a 1967 1-1/4 Jeep is outfitted with a 300 gpm pump, 250 gal water tank, hose and hand tools.

Dean Melanson, our training officer conducted 19 drills in which 511 man hours were spent training. Our drills covered many aspects of firefighting as well as fire department procedures such as fire attack and evaluation, protective breathing, search and rescue, chemistry of fire, flammable liquids, building construction, hydraulics, repeling, apparatus familiarization with the ambulance, ladder, and engines, and other areas. Training also included the firefighters course given at the State C.D. Headquarters in Topsfield at which 216 man hours were spent.

The members of the Auxiliary started renovations to the Civil Defense building which are nearly completed, including, painting exterior, new sheet rock, and interior paint for apparatus floor.

The Acton Auxiliary firefighters want to thank our advisors, Fire Chief MacGregor and all the town officials who have given so much of themselves to help us. We also thank the Lions Club for its generosity, and special thanks to the citizens of Acton for the new C.D. Rescue truck and the opportunity to serve this great town.

## SEARCH AND RESCUE EXPLORER POST #7

Explorer Post 7, a Civil Defense Unit, brought many activities and projects to the outstanding year of 1980.

Official officers for the year were: Seth Campbell, President; Anne Ellis, first vice president; Jill Macaulay, second vice president; Maribeth March, Secretary; Jeanne Gauthier, Treasurer; Ellin March, First aid quartermaster; Polly Bursaw, Equipment and food quartermaster.

Our Town of Acton service project started with the winter arrival of snow and ice. We shoveled out thirty-two of the "gray-power" members and enjoyed their homemade cookies very much. We passed our First Aid course in January given by Mrs. Ellen Lambert. Her training paid off for the Boy Scout Council Freeze-out and Harvard Sportsmen Club where we had 275 scouts. Lots of cold feet and fingers and only one with frostbite!

June brought the Lions Town Fair where we did first aid, sold balloons, watermelon and corn-on-the-cob to earn money for our treasury.

Fireworks in the sky and Post 7 on duty at the Acton 4th of July celebration. In August, we helped with the A-B Jamoree doing first aid and selling snow cones and ice cream.

September brought new officers and a new



scouting and service year. As of now all twenty-six members have completed the standard first aid course, CPR, officers training, first responders training at Topsfield, emergency childbirth, drug abuse, and National Disaster Control as well as lots of search and rescue training which is combined in almost all our training courses.

Explorer Post 7 is sponsored by the Lions Club of Acton and is self-supported through fund raising activities. We are a division of

the Boy Scouts of America. Members of our group are Junior Members of REACT #30001 (Radio Emergency Associated Citizens Team).

At this time we, the members of Explorer Post 7 Acton, would like to thank Mr. Donald Macaulay and Mrs. Connie Ingram for the time and effort they devoted to make our post a great success.

Joyce Campbell  
Secretary

## Insect Pest Control

The legislation under which the Insect Pest Control Department operates is found in Mass. General Laws Chap. 132. This chapter contains provision that allow the Superintendent to:

1. Remove any trees on public ways infected with Dutch Elm disease.
2. Remove any trees on public property infected with White Pine Blister Rust.
3. Suppress, if necessary, any of the following, which are considered nuisances: Gypsy and Brown Tail Moths, Tent Caterpillars, Cankerworms, Oriental Hag Moths, Fall Webworm, Japanese Beetle, Saddled Prominent, Pine Looper, Elm Leaf Beetles, diseases and leaf-eating insects which damage shade trees, Dutch Elm Disease and the insects that spread such disease, Woodticks, and Poison Ivy growing within 100 feet on a public way.
4. Enter upon private land to establish the extent and nature of insect infestations.
5. Remove trees located on public property killed by defoliating insects.

1980 saw the most serious infestation of Gypsy Moth in Acton since the late 1950's. These insects seriously defoliated 3000 acres of woodlands. Eventually the Gypsy Moth will decline naturally but repeated defoliation

will weaken many trees and probably kill many street trees that are already stressed by pavement, grade changes, chemical injury, and old age.

An appropriation article to allow for spraying certain street trees to protect them from further defoliation was sponsored by the Department of Insect Control. This article was extensively debated and eventually defeated at a special Town Meeting in November.

The majority of trees located around homes will probably survive Gypsy Moth defoliation, but homeowners would be well advised to spray and fertilize valuable specimen trees.

Dutch Elm Disease declined in 1980, but a number of larger street trees did die from this fungus infection, as there is no cure for this disease.

A large amount of Poison Ivy growing along the street was sprayed with Amino Triazole. This spraying was done with a backpack sprayer operated by a certified pesticide applicator. The use of a backpack sprayer allows pinpoint accuracy of pesticide placement.

The Superintendent of Insect Pest Control attended several pesticide training sessions and Gypsy Moth control conferences.

Dean A. Charter  
Superintendent

## Sealer Of Weights And Measures

During the year 1980, the Department of Weights and Measures tested and/or sealed 201 measuring devices at 40 different business locations in the Town of Acton

Of this sum, 161 devices were scales and 40 were gasoline and diesel pumps.

Also in 1980, there were two firewood sales disputes. These disputes were settled after the new and proper firewood law's terminology was explained to both seller and buyer.

Dana Carl Flint,  
Sealer of Weights and Measures

## Dog Officer

My records indicate that 1220 single licenses and 19 kennel licenses were issued this year. 1406 notices were mailed to residents and some phone calls made. Some did license their dogs after this reminder.

92 unidentifiable dogs were picked up, of which 32 were subsequently claimed by their owners, 14 placed in homes, and 46 destroyed.

205 dogs were reported lost this year, most were located and returned to their owners.

Investigated 3 separate instances where animals were killed or mutilated by unknown dogs. In all cases reparation was made by the County.

Investigated 30 complaints, which included barking, trespassing, chasing cars, bicycles,



and joggers, and congregating at bus stops, schools and playgrounds. Many of these complaints turned out to be neighborhood feuds and were settled amicably. In a few cases, incorrigible dogs were removed or ordered to be restrained permanently.

Patrick Palmer  
Dog Officer

## Animal Inspector

My records indicate that 18 premises were inspected this year, which contained:

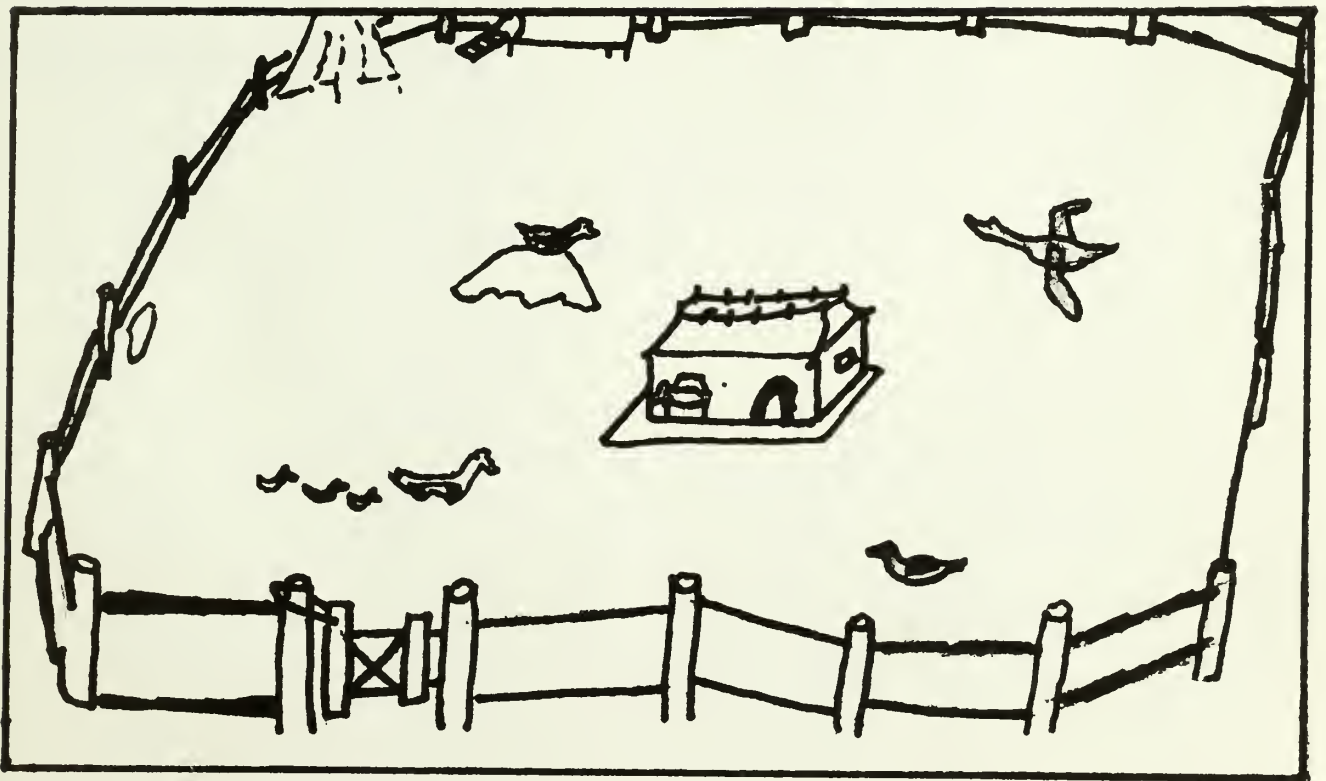
2 Beef Herds, 1 cow age two and over, 21 heifers one to two

1 large poultry flock  
6 goats  
8 sheep  
13 swine  
45 horses  
8 ponies

We had 13 dog bites reported in Town this year. Twelve of the dogs were identified and quarantined for the required 10 day period. The thirteenth dog was found on Route 2 by the State Police after it had been killed by a car. The dog was identified by the person bitten and by a witness to the bite. The head of the animal was taken to the State Laboratories for testing and found to be free of Rabies.

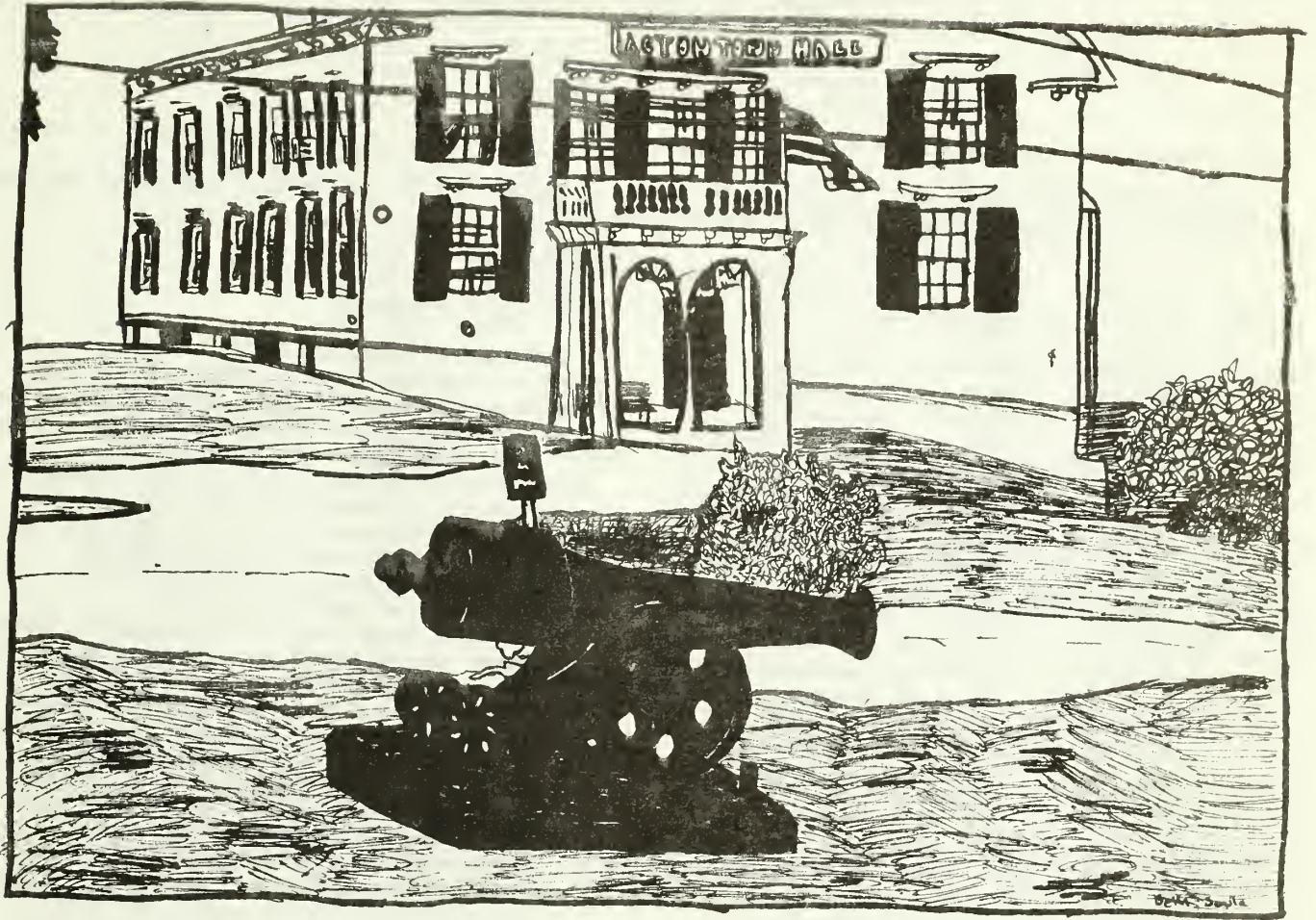
Patrick Palmer  
Animal Inspector

Craig Varruska, age 11, 12 Mallard Rd.





# Office of the Town Clerk



Elizabeth Soule, age 10, 20 Smart Rd.



# Report Of Town Clerk

Births recorded. . . . .186  
Deaths recorded. . . . .103  
Marriages recorded. . . . 155

## IMPORTANT REQUEST

Please notify the Town Clerk immediately of any error or omission in the following list of Births

Errors can be corrected only by sworn affidavit, as prescribed in the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

## BIRTHS REGISTERED IN 1980

Date	Place	Name of Child	Names of Parents
Jan. 1	Concord	Van Wie, Julie Ann	Robert William and Joanne Marie Saia
Jan. 7	Concord	Pope, Nicholas Aaron	Warren Frederick and Jeanette Ruth Savage
Jan. 7	Waltham	Acconcia, Jaclyn Anne	Thomas Henry and Pauline Anne Millen
Jan. 8	Concord	Hutchins, Glenn Michael, Jr.	Glenn Michael and Debra May Swanson
Jan. 14	Concord	Jackson, Rebecca Lee	Steven Monroe and Regina Rose Drew
Jan. 14	Concord	Esselen, Katharine McKinley	Gustavus John and Catherine Mary Morgan
Jan. 15	Concord	Wurster, Christopher Thomas	Michael Eric and Martha Estelle Robinson
Jan. 17	Concord	Vanuga, Aaron Benjamin	Allan Charles and Sandra Jean Coloney
Jan. 20	Concord	Fetterman, Lindsay Erin	R. Richard and Bonnie Jean Coppejans
Jan. 20	Concord	Leone, Nicole Katherine	Robert Francis and Gisele Lea Girard
Jan. 21	Boston	Gabriel, Greg Panos	Demetris and Lucille Samaras
Jan. 26	Concord	Roach, Brendan Philip	Gregory Vincent and Annelyse Kathryn Teeven
Jan. 30	Concord	Santillo, Jonathan Edwin	Thomas Joseph and Sharon Louise Briner
Jan. 31	Concord	Finneran, Brian Joseph Patrick, Jr.	Brian Joseph and Eileen Marie Gallagher
Feb. 1	Boston	Miller, Lily Elizabeth	Alfred F. and Nancy Singer
Feb. 4	Concord	Hodge, James Joseph	John William and Judith Ellen Bush
Feb. 5	Concord	Campbell, Carolyn Anne	Steven Douglas and Wendy Marie Higgins
Feb. 6	Boston	Blaisdell, Kimberly Ann	David Myron and Joyce Ellen Sweeney
Feb. 8	Concord	Prentiss, Kristina Leigh	Brian Allan and Debra Ann Cournoyer
Feb. 11	Concord	Han, Michael Chang-Hsien	Victor Chung-Chih and Nancy Guey-Yin Leu
Feb. 11	Stoneham	Khasem, Mohammed Khalid	Khalid Mohammed-Ali and Jamelah Abdu Nassar
Feb. 12	Concord	Wellons, Andrew David	David Hardy and Ann Williams Phillips
Feb. 19	Concord	Lowe, April Lynn	Brian Harry and Deborah Ann Napolitano
Feb. 20	Concord	Sullivan, Kevin Patrick	Gerard Joseph and Martha Elizabeth Jennings
Feb. 20	Boston	Parnell, Sara Megan	Lawrence John and Janice Aline Gorbach
Feb. 22	Concord	Onorato, Robert Michael	Michael Francis and Jean Alice Jackman
Feb. 28	Concord	McCarthy, Molly Ann	Eugene William and Paula Veronica Fitzpatrick
Feb. 29	Concord	Lombardo, Christina Anne	David Michele and Alice Anita Clough
Mar. 3	Concord	Parenteau, Jon Eric	Alan Robert and Mary-Lynn Cosgrove
Mar. 4	Concord	Beekmans, Juliana Nicole	Joachim Theodorus and Leslie Ann Gray
Mar. 4	Concord	Brown, Kimberly Ann	David John and Marjorie Louise Dingee
Mar. 6	Concord	Torrielli, Carla Eileen	Charles William and Paula Eileen Forsyte
Mar. 6	Concord	James, Daniel Robert	William Norman and Judith Carol Gardner
Mar. 10	Acton	Blau-Shane, Michael Aaron	John Lawrence and Susan Roberta Blau
Mar. 12	Concord	Ryan, Shannon Rose	William L. and Christine Marie McLaughlin
Mar. 12	Concord	Merrill, Ernest Oscar, III	Ernest Oscar and Barbara Jean Flannery
Mar. 15	Boston	McCrea, Heather Jane	James Craig and Miriam Jane Holmgren
Mar. 17	Concord	Steeves, Adam Hawthorne	Richard Hawthorne and Kathleen Ann Kaegebein
Mar. 17	Concord	Guzzo, Elizabeth Sargeant	Michael Anthony and Louise Twining Sargeant
Mar. 17	Framingham	Cullen, Kathleen Erin	John Arthur and Linda Marie Murphy
Mar. 20	Cambridge	Green, Carolyn Ann	Paul Christopher and Susan Brazao
Mar. 20	Concord	Centauro, Joseph Anthony	Joseph Carmen Paul and Angelina S. Borelli
Mar. 20	Concord	Farrill, Dana Brandon	Jackson James and Pamela Burt
Mar. 21	Concord	Nichols, Ryan Glen	Glen Lawrence and Jennifer Brooke Finley
Mar. 22	Boston	Stanton, Ryan Patrick	Christopher John and Lynn Anne Riley
Mar. 22	Concord	Graves, Kathryn Leigh	James Robert and Marilyn Joyce McNaughton
Mar. 23	Lowell	Malaquias, Jay Charles	Charles Joseph and Diane Priscilla Beauchean
Mar. 26	Concord	Beals, Aaron Charles	George Stevens and Linda Marie Pilla
Apr. 2	Concord	Thai, Thien Kim	An Ngoc and Gam Thi Nguyen
Apr. 4	Concord	Perryman, Timothy Christian	Dennis Stanley and Erlinda Lou Sterz

Apr. 5	Concord	Lakin, Melissa Anne	John Richard and Linnea Gale Maurer
Apr. 6	Concord	Glidden, Emily Jordan	Jeffrey DeRonde and Janet Jordan
Apr. 7	Concord	Manter, Ian Russell	Frank Duncan and Lynda Cecile Prairie
Apr. 8	Concord	Whelihan, Matthew Fruge	John Naylor and Jane Fruge
Apr. 10	Concord	Irwin, Kimberley Beth	Robert John and Patricia Mary Rounds
Apr. 15	Concord	Romano, Matthew James	Ronald Peter and Dianne Marie Balicki
Apr. 19	Concord	Scott, Laura Beth	James Mercer and Susan Bubbers
Apr. 20	Concord	Crowley, Adam Charles	Thomas Francis and Joan Alma Boyer
Apr. 22	Concord	Longcope, Timothy James	James Craig and Mary Louise Klett
Apr. 23	Concord	Lynch, Kathleen Megan	John Joseph and Mary Louise O'Brien
May 2	Concord	Cusick, Colleen Marie	John Joseph and Jennifer Theresa Kelly
May 4	Newton	Benz, James Randolph	Charles Randolph and Susan Anne Blair
May 8	Boston	Stuntz, Grayson Michael	Stephen Conrad and Frances Lees Newton
May 11	Concord	Shaw, Susan Elizabeth	Warren Arthur and Karen Sue Kittredge
May 12	Boston	Messina, Brandon Lawn	Paul Francis and Joanne Beth Lawn
May 12	Concord	Vanderhoof, Lisa Donna	Robert Alan and Donna Marian Grotheer
May 13	Concord	Paradies, Jeremy Richard James	Richard Anthony and Karen Beverly Anthony
May 13	Natick	Forti, Kevin James	James Kevin and Cynthia Louise Holman
May 15	Concord	Farr, Christopher Roy	Michael Frederick and Charlotte Stanford Bell
May 15	Concord	Ashline, Kimberly Dawn	Robert Leo and Marlene Ann Nelson
May 16	Concord	Mink, Abigail Harrison	Harry Albert and Molly Jean Probst
May 19	Boston	Rosenbaum, Rebecca Cara	Robert Henry and Cheryl Ann Steinberg
May 20	Concord	Finney, Heather Elizabeth	Roy Alan and Susan Lesley Henri
May 22	Concord	Sifleet, Samantha Drumm	William Lund and Jean Drumm
May 25	Boston	Benway, Eric Alexander	Robert Joseph and Marianne Goodman
May 25	Concord	Warner, Elizabeth Allen	Allen Bruce and Nancy Louise Demartini
May 26	Concord	Buscemi, Lisa Ann	Joseph David and Christine Ann Peschke
May 28	Concord	Allard, Claire Marie	Henry Sanford and Maryanne Frances Brienzo
May 30	Concord	Doherty, Michael Richard	Richard Arnold and Constance Jean Crittenden
May 30	Concord	Boivin, Lisa Lynn	Wilfred Alex and Linda Pearl Norman
May 30	Boston	Brooks, Adam Richard	Samuel Sumner and Linda Helene Feig
June 2	Concord	Lucas, Emma Rosemary	James Rowan and Joy Eileen Graham
June 4	Concord	Gianiny, Beth Marie	Fred Williams and Joann Martin
June 11	Concord	Berke, Anna F.	Jerry Howard and Rosalie Susan DeQuattro
June 13	Concord	Thibodeau, Dana Richard	Claude Ronald and Pamela Jo Fereshetian
June 19	Concord	Hewitt, Robert James	Bert Samuel and Patricia Ann Heal
June 20	Concord	Butcher, Katherine Elaine	William Charles and Gale Elaine Griese
June 22	Framingham	Reno, Marie Anne	William David and Imelda Theresa Polentz
June 23	Concord	Novick, Rachel Marian	Leonard Robert and Phyllis Ellen Arnold
June 23	Concord	White, Daniel Craig	William Craig and Dorothy McClintock
June 30	Concord	Parrella, Emily Ann	Vincent and Mary Ellen Kearney
July 10	Concord	Torre, Paul Augustin	Matthew Joseph and Mildred Emma Caswell
July 11	Concord	Reilly, Lauren Marie	Joseph Aloysius and Judith Marie Ardizzoni
July 13	Boston	Mata Roach, Chandra Mariea	Patrick Phillip and Ramona Mariea Mata
July 22	Boston	Sarno, Jonathan Kelly	Arthur Gerald and Dorothy Helen Kelly
July 25	Concord	Blanco, Mario Andres	Mario Alberto and Linda Ann Clark
July 28	Concord	Kane, Jill Marion	Thomas Jeffrey and Nancy Jean Richardson
July 29	Acton	Anderson, Sarah Elizabeth	Warren D. and Pamela Mary Adamson
July 31	Concord	Wissner, Melissa Beth	Andrew Frank and Maria Estrella Queipo
July 31	Boston	Morgan, Brian Carl	Richard Kneale and Kristina Grace Mante
July 31	Boston	Barry, Colin Michael	John Edward and Kathleen Swink
Aug. 1	Concord	Melon, Sofia Farley	Francisco and Linda Suzanne Bursaw
Aug. 1	Concord	Porter, Elizabeth Ann	William Ernest and Diane Heath Cousins
Aug. 4	Concord	Goldstein, Emily Lauren	Bernard Frederick and Doris Rosenkopf
Aug. 7	Cambridge	Bowes, Jessica Elizabeth	Leo Jerome and Judi Emelie Nigg
Aug. 8	Acton	Brake, Patrick Lee	Norman Edward and Joan Elizabeth Siegrist
Aug. 10	Concord	Koven, Benjamin Aaron	Gary Marsh and Michelle Kay Nadlman
Aug. 12	Concord	Foster, Jason Rives	Arthur Rives and Jung Soon An
Aug. 14	Worcester	Bergeron, Catherine Ida	Charles Francis and Nicole Ida Latulippe
Aug. 16	Concord	Coyne, Lisa Janine	Daniel Francis and Mary Ann Elizabeth Moriaty
Aug. 16	Concord	O'Toole, Caitlin Locke	Richard Kinsley and Christine Cay Locke
Aug. 21	Concord	Nichols, Lawrence Everett Robert	Lawrence Sherman and Pamela Anne Hudson
Aug. 23	Worcester	Hort, Nicholas Clark	Stephen John and Sandra Cheryl Folschild
Aug. 24	Concord	Nordstrom, Erik Michael	Carl Harold and Melissa Marie Lyttle
Aug. 24	Concord	Taranto, Richard Steven, III	Richard Steven and Jacqueline Liddell Sheehan
Aug. 26	Concord	Haigh, Theresa Lee	Robert George and Cecilia Lee McPhee
Aug. 26	Concord	Hollister, Grace Chapman	Kevin James and Jennie Sue Kroll



Aug. 28	Concord	Barksdale, Jessica Walker	James Finlay and Patricia Jane Thompson
Aug. 29	Concord	Papakonstantinou, Eirine	George and Eleni Kolokotroni
Aug. 29	Concord	Thomas, Amelia Hilary	Daniel Raymond and Joanne Paulette Tompkins
Aug. 31	Boston	Adams, Trevor Geoffrey	Geoffrey Clarkson and Kathy Anne Kowal
Sep. 2	Concord	Tornstrom, Kelly Britt	Eric and Barbara Ann Bess
Sep. 2	Concord	Law, Kody John Hoffman	John Hoffman and Julie Lucille Nichols
Sep. 3	Concord	Shuttle, Jason Christopher	Jay C. and Pamela Susan Turner
Sep. 5	Concord	Macadie, Sean Christopher	John Geoffrey and Kathleen Ann Foley
Sep. 9	Concord	Poulin, Seth Francis	Lawrence Stephen and Beth Ann Wakeman
Sep. 10	Concord	Scacciotti, Jessica Marie	Vincent and Wilma Amparo Munoz
Sep. 10	Concord	Larsen, Hillary Ann	Paul Michael and Elizabeth Ann Glogowski
Sep. 11	Concord	Young, Rachael Kathleen	Daniel Merritt and Dianne Kay Rosenberger
Sep. 12	Concord	Horowitz, James	Charles James and Marie Margaret Murphy
Sep. 14	Boston	Reed, John Thomas	Jack Chandler and Maryellyn Gallagher
Sep. 16	Cambridge	Fiorentino, Michael Francis	Frank J. and Maureen Devlin
Sep. 21	Concord	Morse, Daniel Joseph, II	Daniel Joseph and Beverly Ann Flannery
Sep. 29	Newton	Davis, Benjamin Joshua	James Frederick and Florence Carol Radcliffe
Oct. 3	Concord	Jones, Alyssa Marie	Peter Stewart and Terry Lynn Gorman
Oct. 6	Concord	Peterson, Kristopher Hugo	James Mark and Jean Elizabeth Seikel
Oct. 8	Concord	Groener, Edgar John, III	Edgar John and Jill Chamberlain
Oct. 8	Concord	Gothorpe, Christopher Allen	William Geoffrey and Mary Jo Allen
Oct. 8	Winchester	Feeney, Kimberly Marie	James Henry and Susan Marie Buentello
Oct. 9	Concord	Hall, Jessica Lynn	Gerald Ernest and Anne Marie Blanchard
Oct. 9	Concord	Michaud, Justin David	David Raymond and Mary Babineau
Oct. 10	Boston	Hittner, Lauren Alyssa	Arthur Douglas and Margaret Ann Tepper
Oct. 11	Concord	Foster, Geoffrey Michael	Verne Gary and Phyllis Susan McCrary
Oct. 16	Boston	Behr, Frederic Howell, Jr.	Frederic Howell and Nancy Ellen Nitzman
Oct. 20	Concord	Wilson, Ryan Keife	Robert George and Sherrin Ann Sorrell
Oct. 20	Concord	Budiansky, Leah Joelle	Gary Phillip and Judy Traugot
Oct. 20	Boston	Palmaccio, Stephen Leo	Raymond John and Leona Eugenie Maraget
Oct. 21	Lowell	Reynolds, Sharon Ann	Jeffrey Paul and Frances Ann Woods
Oct. 21	Cambridge	Janeway, Jennifer Bacon	John Rodman and Deborah Jane Bacon
Oct. 21	Concord	Dupre, Paul-Jacques	Paul Awalt and Shirley Rae Hills
Oct. 22	Concord	Halpert, Jonathan Eugene	Harris and Elizabeth Jeanne Slotta
Oct. 22	Concord	DiDuca, Amanda Jean	Vincent Salvatore and Debra Lorene Jackson
Oct. 24	Boston	Peterson, Nora Angus	Paul Thayne and Kate Elizabeth Angus
Oct. 28	Winchester	Lang, Mark Charles	Stephen Charles and Janet Louise Maggiore
Oct. 28	Concord	Buckley, Beth Ann	Donald Alan and Maureen Nolin
Oct. 30	Concord	DiCicco, Ryan Peter	Peter Stephen and Monica Marie Krysiak
Nov. 7	Concord	Naimey, Yvonne Marie	Peter and Linda Rae Garrett
Nov. 7	Concord	O'Connor, Justin Martin	Leo Shannon and Theresa Anne Martin
Nov. 9	Concord	Moore, Danielle Jean	Darnell James and Jean Michele Nadeau
Nov. 14	Concord	Aviles, Marie Michelle	Jaime and Anna Belsie Baez
Nov. 16	Concord	Dodd, Brian Lawson	Mark Davisson and Beth Ann Lawson
Nov. 17	Concord	Cole, Shannon Lee	Charles Christopher and Susan P. Kennell
Nov. 17	Concord	Hotaling, Melissa Jeanne	Richard Stuart and April Gertrude Howell
Nov. 25	Concord	Moriner, John Louis	Robert Henry and Mary Jane Gouveia
Nov. 25	Concord	Lucas, Sarah Elizabeth	John Joseph and Eleanor Marie Cantwell
Nov. 28	Concord	Coyne, Serena Ann	Michael Anthony and Ann Carmel Ramberg
Dec. 3	Concord	Patton, Amanda Nicole	Doyle Wayne and Karen Ruth English
Dec. 3	Concord	Light, Holly St. Pierre	Peter McClure and Donna Elizabeth Mulherin
Dec. 4	Concord	Freese, Shannon Lauren	David Bailey and Virginia Louise Stange
Dec. 6	Concord	Kenah, Timothy McPhee	Lawrence Joseph and Marcia Jeanne McPhee
Dec. 6	Concord	Mayall, Anne Lauren	David Allen and Marie Jacqueline Loughman
Dec. 8	Concord	Sullivan, Sarah Maureen	Richard Charles and Pamela Travis
Dec. 9	Concord	French, Erin Elizabeth	Darrell Jeffery and Debra Marie Carew
Dec. 10	Concord	Pavlock, Gregory Scott	Dennis Francis and Sherill Lynn Elmer
Dec. 11	Concord	Martin, Abageal Griffen	Chauncey John and Elaine Marie Cronin
Dec. 17	Concord	Papadopoulos, Daphne Athena	Constantine and Efimia Io Pavloudis
Dec. 18	Concord	Moore, Heather Brown	Bruce Russell and Pamela Brown
Dec. 18	Concord	LeBlanc, Evan Dawn	Charles Arthur and Patricia Lee Helliesen
Dec. 20	Concord	Greeno, Jennifer Kelleigh	Kenneth Walter and Suzanne Jennifer Seifert
Dec. 22	Newton	Brusie, David Charles	Charles Elwood and Maureen E. McPartland
Dec. 22	Concord	Walsh, Erin Kathleen	Richard David and Jean Marie Oliva
Dec. 25	Concord	Posmoga, Michael David	David Steven and Cynthia Jean Otis
Dec. 26	Winchester	Gorski, Stanley Martin, Jr.	Stanley Martin and Brenda Jean Reneka
Dec. 27	Cambridge	Morrison, Brittany Noelle	Donald Edward and Nancy Gail Morrison
Dec. 29	Concord	Gossett, Kelly Marie	Robert Louis and Colleen Marie Casey



# Elections

Record of Presidential Primary March 4, 1980

## The Vote of the Democratic Party

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
Whole Number of Ballots Cast	388	399	401	407	389	352	2336
Presidential Preference							
Jimmy Carter	163	187	152	157	157	134	950
Edmund G. Brown, Jr.	16	15	12	9	37	12	101
Edward M. Kennedy	195	180	218	211	183	191	1178
John Connolly	0	0	1	0	0	0	1
George J. Bush	0	1	1	1	0	0	3
John B. Anderson	7	9	10	15	4	10	55
Howard H. Baker	0	1	0	2	2	0	5
Gerald Ford	0	0	1	0	1	0	2
Lyndon LaRouche	0	0	0	0	0	1	1
Ronald W. Reagan	0	0	1	0	0	0	1
No Preference	6	4	5	7	5	2	29
Scattered	0	0	1	1	0	0	2
Blanks	1	1	0	4	0	2	8
State Committee - Man							
Chester G. Atkins	249	300	335	308	306	257	1755
Scattered	2	0	0	0	0	0	2
Blanks	137	99	66	99	83	95	579
State Committee - Woman							
Barbara H. Rowe	179	185	231	210	210	178	1193
Josephine P. Plas	43	53	57	44	48	41	286
Blanks	166	161	113	153	131	133	857
Town Committee							
William J. Gately	190	222	249	218	240	192	1311
John F. McLaughlin	187	216	264	223	231	197	1318
Gregory V. Roach	175	192	228	201	223	178	1197
Claudia N. Everest	188	202	235	208	226	184	1243
Elizabeth A. Barbadoro	184	204	236	211	229	191	1255
Henry J. Bullwinkel	174	213	241	209	223	187	1247
John R. Folsom	177	190	227	208	223	191	1216
Thomas S. Moroney	183	199	232	219	219	182	1234
Mary E. Niles	179	201	227	211	231	180	1229
Richard Paul O'Brien	189	203	252	217	235	193	1289
Maureen R. Pasik	178	194	240	204	224	183	1223
Joseph R. Peters	178	199	228	216	216	184	1221
Mario Quadri, Jr.	175	198	229	216	219	177	1214
A. Craig Stimmel	171	193	227	198	211	182	1182
Judith Weiner	181	197	233	207	230	181	1229
Henry M. Young	184	197	234	213	224	193	1245
Paul Welch	191	190	228	199	213	183	1204
Henry J. Hogan III	176	187	237	199	217	179	1195
Gregory M. Jarboe	173	213	253	210	224	180	1253
Peter McConologue	184	191	223	197	212	175	1182
Beverly Lowry	0	1	0	5	0	0	6
Scattered	3	4	12	3	2	1	25
Blanks	9960	9959	9300	10053	9143	8627	57042

## The Vote of the Republican Party

Whole Number of Ballots Cast	422	539	486	489	491	320	2747
Presidential Preference							
John B. Anderson	171	175	165	179	170	129	989
Howard H. Baker	30	29	32	31	25	17	164
George H. Bush	122	191	157	161	174	95	900

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
John B. Connally	0	5	1	24	4	5	39
Ronald W. Reagan	79	108	102	75	95	67	526
Robert J. Dole	0	0	1	1	5	0	7
Benjamin Fernandez	0	1	0	1	0	0	2
Harold Stassen	0	0	0	0	0	0	0
Philip M. Crane	5	9	5	4	3	1	27
Gerald Ford	9	11	20	12	14	4	70
Jimmy Carter	1	0	1	1	0	0	3
No Preference	3	3	2	0	1	0	9
Scattered	0	1	0	0	0	0	1
Blanks	2	6	0	0	0	2	10
State Committee - Man							
Eugene L. Naegele	55	70	85	72	93	60	435
Terry L. Page	42	57	43	41	46	20	249
James H. Stoessel	181	263	217	226	205	123	1215
Blanks	144	149	141	150	147	117	848
State Committee - Woman							
Judith H. Ide	44	40	46	58	43	43	274
Patience H. MacPherson	274	430	365	359	351	217	1996
Blanks	104	69	75	72	97	60	477
Town Committee - Group 1							
Herman Vanderwart	204	312	287	295	268	154	1520
John H. Loring	248	388	354	349	348	199	1886
Patience H. MacPherson	250	373	327	330	323	190	1793
Tatiana F. Loring	219	304	291	284	292	159	1549
Connie A. Dearborn	198	257	267	259	268	146	1395
Janice J. Stanley	198	252	266	277	252	144	1389
Constance B. Weare	198	267	276	266	256	151	1414
Theron A. Lowden	201	275	280	278	283	156	1473
Patricia G. Bushnell	197	283	281	262	254	153	1430
Beverlie B. Tuttle	237	311	303	320	291	166	1627
Karey D. Brown	195	256	276	258	261	145	1391
Nancy B. Colson	205	298	276	281	262	148	1470
William C. Sawyer	211	307	289	298	281	162	1548
Rita Leys Dolan	200	272	283	281	255	147	1438
Lois E. Doskocil	200	280	287	276	263	154	1460
Dorothy B. Stonecliffe	201	277	288	293	266	154	1479
George O. Gardner III	197	291	278	276	252	145	1439
E. Wilson Bursaw	224	317	287	305	290	159	1582
Charles E. Courtright	199	278	269	276	253	144	1419
Neyda Diaz Poole	203	271	286	267	253	146	1426
Charles A. Morehouse	199	279	276	282	271	157	1464
Norman R. Veenstra	201	264	276	285	277	175	1478
Richard Phillips	190	257	260	257	257	138	1359
Frederick H. Bubier	198	263	280	268	253	140	1402
John M. Thorp	193	258	258	268	246	138	1361
William L. Kingman	214	285	267	271	259	143	1439
Katherine F. Arnold	199	258	264	257	259	139	1376
Clayton L. Hagy	199	278	268	274	255	145	1419
Carol N. Mahoney	201	282	290	269	258	152	1452
Charles E. Orcutt, Jr.	211	304	311	292	286	174	1578
Nancy K. Gerhardt	207	310	282	286	280	153	1518
Elizabeth A. Jackson	195	253	264	258	250	138	1358
Richmond P. Miller, Jr.	196	280	279	281	263	146	1445
Diane B. Horan	193	258	266	263	242	149	1371
Paul H. Young	213	263	262	255	246	145	1384
Town Committee - Non-Grouped							
Stanley E. Bielski	33	41	23	27	42	38	204
Scattered	0	0	0	1	0	0	1
Blanks	7543	8829	7167	7290	7771	5808	44408

RECORD OF TOWN ELECTION HELD APRIL 7, 1980

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
Whole Number of ballots cast	171	449	337	349	320	229	1855

MODERATOR, One Year

Donald MacKenzie	133	359	283	300	260	174	1509
Blanks	38	90	54	49	60	55	346

SELECTMEN, Three Years (2)

Joan N. Gardner	115	318	256	267	213	152	1321
Neal M. Grolnic	82	201	112	143	130	88	756
Gregory M. Jarboe	83	230	202	188	178	143	1024
Blanks	62	149	104	100	119	75	609

SCHOOL COMMITTEE, Three Years (2)

Anne H. Ridley	122	319	244	257	221	149	1312
Sally K. Campbell	86	268	198	192	183	123	1050
Beverly E. Lessard	59	117	109	132	96	86	597
Blanks	75	194	123	117	140	100	749

TRUSTEE OF MEMORIAL LIBRARY, Three years (1)

Stanley E. Bielski	59	118	117	119	130	75	616
Joseph D. Grandine, 2nd	68	189	119	141	91	78	686
Blanks	44	142	101	89	99	76	551

ACTON HOUSING AUTHORITY, Five years

Marlin N. Murdock	113	307	249	259	221	149	1298
Blanks	58	142	88	90	99	80	557

CHARTER COMMISSION MEMBERS, (9)

Donald R. Burns	44	88	106	61	66	41	406
Cornelius E. Coughlin	41	100	92	75	104	66	478
Jacob C. Diemert	35	85	66	91	55	57	389
J. Royce Ginn	19	58	40	86	35	28	266
Linda J. Kinash	34	50	48	51	47	38	268
Erin Lanigan	29	141	89	69	53	32	413
Stephen G. Lewis	54	132	127	110	74	77	574
Charles M. MacRae	74	214	175	165	177	99	904
Anthony J. Mandile	20	39	36	21	62	41	219
John F. McLaughlin	50	167	147	119	123	71	677
Chester H. Moody	55	133	84	65	88	46	471
John E. Ormsbee	72	193	139	159	129	102	794
John F. Pasieka	50	196	120	114	76	59	615
Beatrice C. Perkins	65	153	151	145	94	80	688
John Prohodsky	17	23	24	25	58	38	185
John W. Putnam	91	224	183	232	123	98	951
Charlotte Sagoff	47	133	92	105	78	67	522
Alfred F. Steinhauer	72	226	208	188	139	105	938
Norman R. Veenstra	52	136	122	121	105	112	648
Lawrence M. Weil	45	67	56	43	61	39	311
Blanks	523	1483	928	1096	1133	765	5978

QUESTION:

SHALL A COMMISSION BE ELECTED TO FRAME A CHARTER  
FOR THE TOWN OF ACTON?

Yes	117	313	239	250	207	156	1282
No	33	81	64	64	63	46	351
Blanks	21	55	34	35	50	27	222



## Vote of the Democratic Party

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
Whole Number of Ballots Cast	263	315	321	338	291	254	1782
Representative in Congress							
James M. Shannon	208	207	253	224	225	175	1292
Robert F. Hatem	54	107	68	112	62	77	480
Blanks	1	1	-	2	4	2	10
Councillor							
Herbert L. Connolly	130	161	180	182	155	147	955
Blanks	133	154	141	156	136	107	827
Senator in General Court							
Chester G. Atkins	209	257	277	267	243	201	1454
Robert C. Bowler	28	42	31	44	31	34	210
Blanks	26	16	13	27	17	19	118
Representative in General Court							
Scattered	3	-	4	3	2	3	15
Blanks	260	315	317	335	289	251	1767
County Commissioner (2)							
Michael E. McLaughlin	94	117	136	145	113	106	711
S. Lester Ralph	112	136	140	144	118	107	757
Thomas J. Larkin	140	161	176	179	151	130	937
Blanks	180	216	190	208	200	165	1159
Sheriff							
James A. Breslin	43	50	61	74	53	43	324
Charles Leo Buckley	23	35	32	28	36	33	187
Joseph Michael Caterina	6	5	7	8	2	6	34
Vincent Paul Ciampa	24	21	19	22	16	16	118
Thomas A. Corkery	9	6	6	9	13	5	48
Edward F. Henneberry, Jr.	56	65	71	90	57	60	399
Michael A. McLaughlin	22	35	22	27	24	27	157
Vincent F. Zabbo	8	19	17	9	16	5	74
Blanks	72	79	86	71	74	59	441

## Vote of the Republican Party

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
Whole Number of Ballots Cast	60	78	68	70	80	45	401
Representative in Congress							
William C. Sawyer	55	61	56	57	70	35	334
Blanks	5	17	12	13	10	10	67
Councillor							
Scattered	2	-	1	-	-	-	3
Blanks	58	78	67	70	80	45	398
Senator in General Court							
Frank J. Valianti	50	58	55	51	60	33	307
Blanks	10	20	13	19	20	12	94
Representative in General Court							
John H. Loring	57	74	60	64	76	41	372
Blanks	3	4	8	6	4	4	29
County Commissioner (2)							
Scattered	3	-	1	3	-	-	7
Blanks	117	156	135	137	160	90	795

Sheriff							
Philip T. Razook	49	58	48	50	66	33	304
Blanks	11	20	20	20	14	12	97

STATE ELECTION HELD NOVEMBER 4, 1980

		R	Republican					
		C	Citizens Party					
		WW	Workers World					
		PS	Prohibitionist Statesmen					
		Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
Whole Number of Ballots Cast		1443	1488	1499	1539	1564	1267	8800
President and Vice-President								
Anderson and Lucey	AC	339	308	329	392	363	316	2047
Carter and Mondale	D	553	398	466	434	431	381	2663
Clark and Koch	L	12	11	6	7	12	10	58
Deberry and Zimmerman	SW	1	1	3	-	1	-	6
Reagan and Bush	R	527	752	676	682	693	537	3867
Commoner & Harris	C	2	4	3	1	3	2	15
Griswold & Holmes	WW	0	0	0	0	0	0	0
McReynolds & Drufenbrock		0	0	0	0	0	0	0
Bubar & Dodge	PS	0	0	0	0	0	0	0
Blanks		9	14	16	23	61	21	144
Representative in Congress								
James M. Shannon	D	697	583	679	664	631	560	3814
William C. Sawyer	R	645	826	743	774	809	638	4435
Blanks		101	79	77	101	124	69	551
Councillor								
Herbert L. Connolly	D	852	851	885	912	854	725	5079
Blanks		591	637	614	627	710	542	3721
Senator in General Court								
Chester G. Atkins	D	928	973	1021	1032	1019	825	5798
Frank J. Valianti	R	359	424	392	405	423	331	2334
Blanks		156	91	86	102	122	111	668
Representative in General Court								
John H. Loring	R	1029	1207	1200	1213	1246	970	6865
Blanks		414	281	299	326	318	297	1935
County Commissioner								
Michael E. McLaughlin	D	618	609	633	642	626	510	3638
Thomas J. Larkin	D	645	697	701	743	718	560	4064
Blanks		1623	1670	1664	1693	1784	1464	9898
Sheriff								
Edward F. Henneberry, Jr.	D	663	585	670	728	661	571	3878
Philip T. Razook	R	449	602	528	515	571	401	3066
Blanks		331	301	301	296	332	295	1856
Whole Number of Ballots Cast		1443	1488	1499	1539	1564	1267	8800
Question #1								
Yes		928	894	955	922	991	771	5461
No		454	538	479	539	500	435	2945
Blanks		61	56	65	78	73	61	394
Question #2								
Yes		882	900	851	902	904	738	5177
No		537	565	616	598	604	494	3413
Blanks		24	24	32	39	56	35	210

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Total
<b>Question #3</b>							
Yes	449	423	463	483	501	363	2682
No	933	988	957	969	980	830	5657
Blanks	61	77	79	87	83	74	461
<b>Question #4</b>							
Yes	239	302	260	261	255	197	1514
No	1140	1131	1172	1199	1222	1005	6869
Blanks	64	55	67	79	87	65	417
<b>Question #5</b>							
Yes	983	1036	1049	1072	1088	883	6111
No	334	316	322	328	331	261	1892
Blanks	126	136	128	139	145	123	797
<b>Question #6</b>							
Yes	376	340	368	343	379	308	2105
No	926	986	955	1027	994	820	5708
Blanks	141	162	176	169	200	139	987

#### DOG LICENSES

All dog licenses expire March 31, 1981. Dogs must be licensed on or before April 1st or the owners or keepers thereof are liable to a fine. The Law applies to all dogs three months old or over, regardless of time of year ownership is acquired.

#### Report of Dog Licenses Issued Through March 31st, 1981

988 Licenses	at \$3.00	\$2,964.00	
67 Licenses	at \$6.00	400.00	
12 Licenses	at \$10.00	120.00	
2 Licenses	at \$50.00	100.00	
13 Duplicates	at .25		3.25





# Acton Historical Commission

The purpose of the Commission is to survey the town and compile an inventory of structures of historical significance. In addition, we research specific items for the State, Town of Acton boards and committees and private individuals.

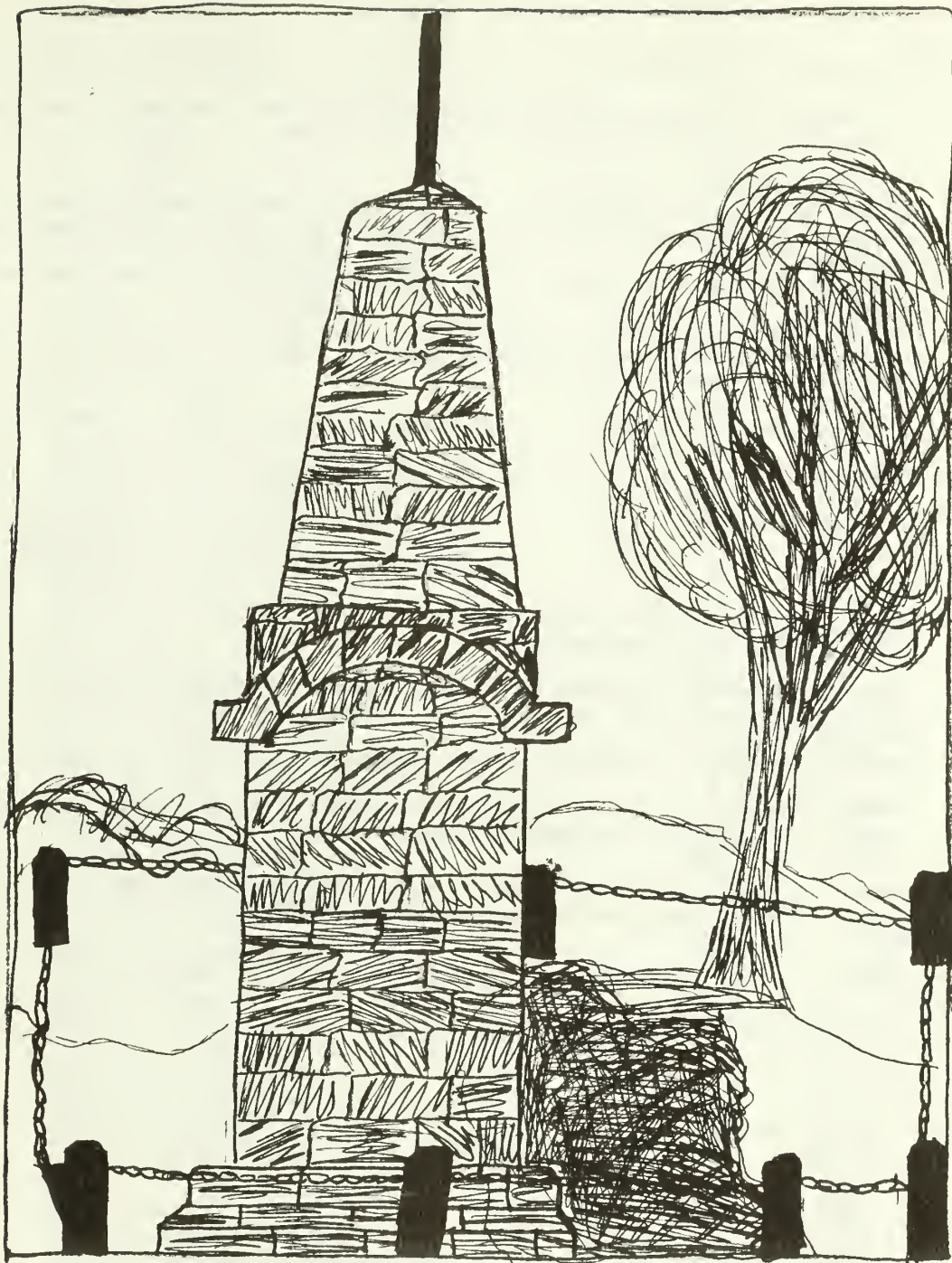
We are assembling a collection of both early and current photographs of buildings and events to document the change in our community. We have the capability of copying old photographs on location which eliminates the risk of loss to present owners, we welcome the opportunity to copy your old photographs, documents and items which relate to our town. We also feel that it is important to inspect the

structures which occasionally are under renovation. Occasionally an older structure comes to light once the cosmetic fabric that conceals the old is removed, this is a good time to analyze and photograph a structure to authenticate its age.

As in the past, we will continue to assist and advise when possible and we welcome your requests. We want to thank everyone who helped us during the year in our endeavors.

Anita Dodson, Chairman  
Marion Houghton, Clerk  
William Klauer  
Robert H. Nylander





Chris Busse, age 10, 18 Evergreen Rd.



ABSTRACT OF THE PROCEEDINGS OF THE  
ANNUAL TOWN MEETING HELD APRIL 8, 1980 AND  
ADJOURNED SESSIONS APRIL 9, 10, 14 AND APRIL 15, 1980

Moderator called the meeting to order at 7:32 P.M.

Article 1. To choose all necessary Town Officers and Committees and fix the salaries and compensation of all the elective officers of the Town.

Officers Voted unanimously: To elect:  
Eleanor P. Wilson as Trustee of the Elizabeth White Fund, term to expire in 1983.  
Frederick A. Harris as a Trustee of the West Acton Firemen's Relief Fund, term to expire in 1983.  
Walter W. Sprague as a Trustee of the Acton Firemen's Relief Fund, term to expire in 1983.  
James N. Gates as a Trustee of the Goodnow Fund, term to expire in 1983.  
June Cobb as a Trustee of the Citizen's Library Association of West Acton, term to expire in 1983.

Voted unanimously: To fix the compensation for elected officers as follows:

Moderator	\$20.00 per each night per session
Board of Selectmen	Chairman.....\$750.00
	Clerk..... 650.00
	Member..... 650.00

Article 2. Voted unanimously: To accept the reports of the various Town Officers and boards as set forth in the Town Report.

Article 3. Voted unanimously: To accept Prison Study Report from F. Dore Hunter.  
Voted unanimously: To accept Study of Fire Department Report from Walter O'Connell.  
No vote required. There were no other reports.

Article 4. Voted unanimously: To amend the salaries shown on Schedules B, B1, E, and F to reflect a 7% increase over present salaries.

ALPHABETICAL LIST OF POSITION CLASSES AND ALLOCATION TO SCHEDULE AND  
COMPENSATION GRADE OR DESIGNATED RATE OR RANGE

TITLE	SCHEDULE	GRADE
Accounting Clerk	B	S-6
Administrative Assistant	B-1	E-5
Assessor, Board Chairman	F	
Assessor, Board Member	F	
Assistant Assessor	B-1	E-10
See Art.5. - Assistant Civil Engineer	B-1	E-7
Assistant to Conservation Commission (p.t.)	B	S-11
Assistant Library Director	B-1	E-2
Assistant Town Accountant	B-1	E-1
Assistant Town Engineer	B-1	E-9
Board of Health Chairman	F	
Board of Health Member	F	
Building Commissioner	B-1	E-12
Chief (Fire)	D	F-4
Chief (Police)	C	P-4
Children's Librarian	B-1	E-1
Council on Aging Coordinator	B-1	E-1
Custodian	E	H-1
Deputy Elections Clerk (p.t.)	F	
Deputy Inspector (Elections) (p.t.)	F	
Deputy Warden (Elections) (p.t.)	F	
Director of Public Health	B-1	E-11
Disposal Area Operator	E	H-4
Dog Officer	E	H-2
Elections Clerk (p.t.)	F	
Engineering Assistant	B-1	E-3

## Article 4. (Continued)

TITLE	SCHEDULE	GRADE
Executive Clerk	B	S-9
Fire Alarm Maintenance Man (p.t.)	F	
Fire Alarm Operator	B	S-7
Fire Alarm Superintendent (p.t.)	F	
Fire Captain	D	F-3
Firefighter	D	F-1*
Firefighter (Call) (p.t.)	F	
Fire Lieutenant	D	F-2
Fire Lieutenant (Call) (p.t.)	F	
Head Clerk	B	S-7
Heavy Motor Equipment Operator	E	H-4
Inspector of Animals (p.t.)	E	H-2
Inspector (Elections) (p.t.)	F	
Inspector of Wires (p.t.)	F	
Junior Clerk	B	S-1
Labor Cemeteries	E-1	C-1
Laborer, Highways	E	H-1
Laborer, General	F	
Librarian (West Acton) (p.t.)	B	S-9
Library Assistant (Jr.)	B	S-1
Library Assistant (Principal)	B	S-7
Library Assistant (Sr.)	B	S-3
Library Cataloger	B-1	E-1
Circulation Librarian	B	S-7
Library Director	B-1	E-7
Library Page (p.t.)	F	
Life Guard	F	
Local Inspector	B-1	E-6
Maintenance Man (Cemeteries)	E-1	C-3
Maintenance Man (Highways)	E	H-3
Motor Equipment Operator	E	H-3
Motor Equipment Repairman	E	H-7*****
Motor Equipment Maintenance Man	E	H-4
Patrolman	C	P-1***
Patrolman (Special) (p.t.)	C	P-1
Planning Administrator	B-1	E-5
Playground Director	F	
Plumbing Inspector (p.t.)	F	
Police Lieutenant	C	P-3****
Police Matron (p.t.)	F	
Police Sergeant	C	P-2****
Principal Clerk	B	S-6
Recreation Director	B-1	E-8
Recreation Leader	F	
Recreational Pool Manager	F	
Recreational Specialist	F	
Recreational Supervisor	F	
Reference Librarian	B-1	E-1
Registrar of Voters (p.t.)	F	
Rodman	B	S-7
Sanitarian	B-1	E-4
School Crossing Guard (p.t.)	F	
Sealer of Weights and Measures (p.t.)	B	S-9
Semi-Skilled Laborer, Cemeteries	B-1	C-2
Semi-Skilled Laborer, Highways	E	W-2
Senior Engineering Aid	B	S-10
Senior Clerk	B	S-3
Staff Nurse	B-1	E-4
Superintendent (Cemeteries)	B-1	E-7
Superintendent (Highways)	B-1	E-11**
Superintendent of Insect and Pest Control	E-1	C-7
Teller (p.t.)	F	
Town Accountant/Data Processing Agent*****	B-1	E-10
Town Clerk	B-1	E-5
Town Engineer	B-1	E-13
Town Manager	G	
Town Treasurer & Town Collector	B-1	E-8
Tree Climber	E-1	C-5

Article 4. (Continued)

Tree Warden	E-1	C-7
Veterans' Agent & Director of Veterans' Services (p.t.)	F	
Warden (Elections) (p.t.)	F	
Working Foreman (Cemeteries)	E-1	C-6
Working Foreman (Highways)	E	H-7

\*Additional \$7.00 per week when assigned to and performing duties relating to the maintenance of fire apparatus.

\*\*An additional \$125.00 per month during the months of December, January, February and March.

\*\*\*Additional \$50.00 per month when assigned to and performing the duties of official police photographer or prosecuting officer.

\*\*\*\*Additional \$50.00 per month when assigned to and performing the duties of prosecuting officer.

\*\*\*\*\*15¢ additional for Lead Mechanic.

\*\*\*\*\*Additional \$2,500.00 per year for performing the duties of a Data Processing Agent.

SCHEDULE B  
GENERAL WEEKLY SALARY SCHEDULE  
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

		MINIMUM A	B	INTERMEDIATE C	D	MAXIMUM E
S-1	W	153.83	156.55	162.80	169.06	177.41
	A	7,999.16	8,140.60	8,465.60	8,791.12	9,225.32
S-2	W	156.55	162.80	169.06	177.41	185.77
	A	8,140.60	8,465.60	8,791.12	9,225.32	9,660.04
S-3	W	162.80	169.06	177.41	185.77	194.12
	A	8,465.60	8,791.12	9,225.32	9,660.04	10,094.24
S-4	W	169.06	177.41	185.77	194.12	202.49
	A	8,791.12	9,225.32	9,660.04	10,094.24	10,529.48
S-5	W	177.41	185.77	194.12	202.49	210.83
	A	9,225.32	9,660.04	10,094.24	10,529.48	10,963.16
S-6	W	185.77	194.12	202.49	210.83	219.20
	A	9,660.04	10,094.24	10,529.48	10,963.16	11,398.40
S-7	W	194.12	202.49	210.83	219.20	229.62
	A	10,094.24	10,529.48	10,963.16	11,398.40	11,940.24
S-8	W	202.49	210.83	219.20	229.62	240.02
	A	10,529.48	10,963.16	11,398.40	11,940.24	12,481.04
S-9	W	210.83	219.20	229.62	240.02	250.45
	A	10,963.16	11,398.40	11,940.24	12,481.04	13,023.40
S-10	W	219.20	229.62	240.02	250.45	263.02
	A	11,398.40	11,940.24	12,481.04	13,023.40	13,677.04
S-11	W	229.62	240.02	250.45	263.02	275.54
	A	11,940.24	12,481.04	13,023.40	13,677.04	14,328.08
S-12	W	240.02	250.45	263.02	275.54	290.17
	A	12,481.04	13,023.40	13,677.04	14,328.08	15,088.84
S-13	W	250.45	263.02	275.54	290.17	304.77
	A	13,023.40	13,677.04	14,328.08	15,088.84	15,848.04



**SCHEDULE B-1**  
**TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY**  
**ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52**

		MINIMUM A	B	INTERMEDIATE C	D	MAXIMUM E
E-1	W	229.62	240.02	250.45	263.02	275.54
	A	11,940.24	12,481.04	13,023.40	13,677.04	14,328.08
E-2	W	240.02	250.45	263.02	275.54	290.17
	A	12,481.04	13,023.40	13,677.04	14,328.08	15,088.84
E-3	W	250.45	263.02	275.54	290.17	304.77
	A	13,023.40	13,677.04	14,328.08	15,088.84	15,848.04
E-4	W	263.02	275.54	290.17	304.77	319.37
	A	13,677.04	14,328.08	15,088.84	15,848.04	16,607.24
E-5	W	275.54	290.17	304.77	319.37	336.08
	A	14,328.08	15,088.84	15,848.04	16,607.24	17,476.16
E-6	W	290.17	304.77	319.37	336.08	354.87
	A	15,088.84	15,848.04	16,607.24	17,476.16	18,453.24
E-7	W	304.77	319.37	336.08	354.87	375.72
	A	15,848.04	16,607.24	17,476.16	18,453.24	19,537.44
E-8	W	319.37	336.08	354.87	375.72	396.61
	A	16,607.24	17,476.16	18,453.24	19,537.44	20,623.72
E-9	W	336.08	354.87	375.72	396.61	419.57
	A	17,476.16	18,453.24	19,537.44	20,623.72	21,817.64
E-10	W	354.87	375.72	396.61	419.57	444.63
	A	18,453.24	19,537.44	20,623.72	21,817.64	23,120.76
E-11	W	375.72	396.61	419.57	444.63	473.85
	A	19,537.44	20,623.72	21,817.64	23,120.76	24,640.20
E-12	W	396.61	419.57	444.63	473.85	503.07
	A	20,623.72	21,817.64	23,120.76	24,640.20	26,159.64
E-13	W	419.57	444.63	473.85	503.07	532.29
	A	21,817.64	23,120.76	24,640.20	26,159.64	27,679.08

**SCHEDULE C**  
**POLICE ANNUAL SALARY SCHEDULE**  
**ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52**

	MINIMUM A	INTERMEDIATE B	MAXIMUM C
P-1	287.61 14,955.72	303.73 15,793.96	319.84 16,631.68
P-2	342.02 17,785.04	358.85 18,660.20	379.98 19,758.96
P-3	352.00 18,304.00	372.75 19,383.00	391.06 20,335.12
P-4			560.76 29,159.52

SCHEDULE D  
FIRE ANNUAL SALARY SCHEDULE  
ANNUAL RATE COMPUTED BY MULTIPLYING WEEKLY RATE BY 52

	MINIMUM A	INTERMEDIATE B	MAXIMUM C
F-1	282.21 14,674.92	296.21 15,402.92	312.77 16,264.04
F-2	312.49 16,249.48	326.51 16,978.52	339.39 17,648.28
F-3	341.00 17,732.00	357.35 18,582.20	378.44 19,678.88
F-4			560.76 29,159.52

SCHEDULE E  
HIGHWAY HOURLY WAGE SCHEDULE  
WEEKLY RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 40 HOURS  
ANNUAL RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 2080 HOURS

		MINIMUM A	INTERMEDIATE B	MAXIMUM C
H-1	H	5.17	5.42	5.69
	W	206.80	216.80	227.60
	A	10,753.60	11,273.60	11,835.20
H-2	H	5.42	5.69	5.97
	W	216.80	227.60	238.80
	A	11,273.60	11,835.20	12,417.60
H-3	H	5.69	5.97	6.28
	W	227.60	238.80	251.20
	A	11,835.20	12,417.60	13,062.40
H-4	H	5.97	6.28	6.55
	W	238.80	251.20	262.00
	A	12,417.60	13,062.40	13,624.00
H-5	H	6.28	6.55	6.84
	W	251.20	262.00	273.60
	A	13,062.40	13,624.00	14,227.20
H-6	H	6.55	6.84	7.13
	W	262.00	273.60	285.20
	A	13,624.00	14,227.20	14,830.40
H-7	H	6.84	7.13	7.49
	W	273.60	285.20	299.60
	A	14,227.20	14,830.40	15,579.20

CEMETERY HOURLY WAGE SCHEDULE  
WEEKLY RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 40 HOURS  
ANNUAL RATE COMPUTED BY MULTIPLYING HOURLY RATE BY 2080 HOURS

		MINIMUM A	INTERMEDIATE B	MAXIMUM C
C-1	H	5.20	5.46	5.74
	W	208.00	218.40	229.60
	A	10,816.00	11,356.80	11,939.20
C-2	H	5.46	5.74	6.01
	W	218.40	229.60	240.40
	A	11,356.80	11,939.20	12,500.80
C-3	H	5.74	6.01	6.32
	W	229.60	240.40	252.80
	A	11,939.20	12,500.80	13,145.60
C-4	H	6.01	6.32	6.59
	W	240.40	252.80	263.60
	A	12,500.80	13,145.60	13,707.20
C-5	H	6.32	6.59	6.89
	W	252.80	263.60	275.60
	A	13,145.60	13,707.20	14,331.20
C-6	H	6.59	6.89	7.19
	W	263.60	275.60	287.60
	A	13,707.20	14,331.20	14,955.20
C-7	H	6.89	7.19	7.54
	W	275.60	287.60	301.60
	A	14,331.20	14,955.20	15,683.20

SCHEDULE F

Assessor, Board Chairman	N/C	600.00*
Assessor, Board Member	N/C	500.00*
Board of Health, Chairman	N/C	150.00*
Board of Health, Member	N/C	100.00*
Deputy Building Inspector (p.t.)	N/C	Fee Basis
Deputy Elections Clerk (p.t.)	N/C	4.37
Deputy Inspector (Elections)	N/C	3.99
Deputy Warden (Elections)	N/C	4.19
Elections Clerk	N/C	4.19
Fire Fighter (Call) - Step A**	N/C	5.25
B	N/C	5.50
C	N/C	5.75
Fire Lieutenant (Call)	N/C	6.00
Inspector (Elections) (p.t.)	N/C	3.99
Inspector of Wires (p.t.)	N/C	
Laboror - Step A	3.25	3.49
B	3.50	3.76
C	3.75	4.03
Library Page	N/C	3.00
Lifeguard	N/C	3.31
Playground Director - Step A	N/C	3.31
B	N/C	3.48
C	N/C	3.67
D	N/C	3.86
E	N/C	4.09
Plumbing Inspector	N/C	Fee Basis
Police Matron	N/C	4.87



Pool Manager - Step A	N/C	5.58
B	N/C	5.86
C	N/C	6.14
Recreation Leader - Step A	N/C	2.93
B	N/C	3.13
Recreation Specialist - Step A	N/C	3.31
B	N/C	3.50
C	N/C	3.67
D	N/C	3.86
E	N/C	4.09
Recreation Supervisor - Step A	N/C	4.28
B	N/C	4.46
C	N/C	4.67
D	N/C	4.85
E	N/C	5.06
Registrar of voters	N/C	4.36
Teller	N/C	3.99
Warden (Elections)	N/C	4.39
Veterans' Agent	N/C	1,500.00*

\*Annual Rates

\*\*Annual Base \$150.00

#### SCHEDULE G ADMINISTRATION ANNUAL SALARY DETERMINATION

##### Position

Town Manager      All step rates determined by Board of Selectmen subject to the appropriation of necessary funds.

Article 5.      Motion: That the Town amend Schedule A of the Personnel By-Law by changing Local Building Inspector from E-6 to E-8.

Motion lost.

Voted: To add a new category, Assistant Civil Engineer E-7.

Article 6.      Voted unanimously: To raise and appropriate \$84,000.00 under General Laws, Chapter 40, Section 5D, to be held as a special fund to offset the anticipated costs of funding the contributory retirement system.

Article 7.      Motion: To see if the Town will amend the Town bylaws by inserting the following sections as Article 22:

"Article 22. LAND AND NATURAL RESOURCES OFFICE

Section 1. There shall be an office of Land and Natural Resources in the Town, which shall have charge of such Town Lands as may be committed to its care and control and may perform such maintenance and improvement work on other Town lands as may be permitted or requested by any officer, board, commission or committee of the Town in charge thereof.

Section 2. The office shall be under the supervision of a director appointed by the Town Manager. The director shall exercise the duties of tree warden and superintendent of insect pest control and may enforce such statutes or Town by-laws for the protection of natural resources in the Town as he may be authorized or directed by law."

or take any other action relative thereto.

Motion lost.

Article 8.      Voted unanimously: That the Town budget for the period July 1, 1980 to June 30, 1981, as printed in the warrant, be raised and appropriated in its entirety, except that \$6,195.51 be appropriated from library receipts reserved for appropriation for library use, \$2,485.36 be appropriated from receipts from the county dog fund reserved for

GENERAL GOVERNMENT

Moderator:		
1	Salary	200.00
2	Expenses	20.00
Finance Committee:		
3	Expenses	200.00
Selectmen:		
4	Salaries	48,918.00
5	Expenses	53,600.00
6	Capital Outlay	3,500.00
7	Legal Services	39,000.00
8	Legal Services Expenses	1,000.00
9	Appraisals & Surveys	1,000.00
10	Out-of-State Travel (All Depts.)	1,500.00
Town Office Clerical Staff:		
11	Salaries	185,343.00
Engineering Department:		
12	Salaries	91,886.00
13	Expenses	4,700.00
14	Capital Outlay	----
Town Accountant:		
15	Salary	39,950.00
16	Expenses	25,852.00
16A	Capital Outlay	----
Town Treasurer:		
17	Salary	20,624.00
18	Expenses	16,823.00
Town Assessors:		
19	Salary	24,721.00
20	Expenses	30,200.00
Town Clerk:		
21	Salary	11,886.00
22	Expenses	1,135.00
Elections & Registrations:		
23	Salaries	13,469.00
24	Expenses	8,726.00
Planning Board:		
25	Salaries	16,609.00
26	Expenses	6,510.00
Personnel Board:		
27	Expenses	100.00
Board of Appeals:		
28	Expenses	1,000.00
Conservation Commission:		
29	Salaries	6,331.00
30	Expenses	4,095.00
Archives Committee:		
31	Expenses	1,200.00
Public Ceremonies & Celebrations:		
32	Expenses	2,385.00

## Buildings &amp; Grounds Maintenance:

33	Salaries	25,391.00
34	Utilities	66,000.00
35	Expenses	31,650.00
36	Capital Outlay	21,945.00

## Town Report Committee:

37	Expenses	8,000.00
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## Youth Commission:

38	CODE	10,000.00
39	Expenses	8,300.00

## Historical Commission:

40	Expenses	200.00
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## Council on Aging:

41A.	Salaries	9,768.00
41B.	Expenses	<u>7,757.00</u>

## TOTAL GENERAL GOVERNMENT

\$ 851,494.00

PROTECTION OF PERSONS AND PROPERTY

## Police Department:

42	Regular Salaries	484,572.00
43	Other Salaries	147,950.00
44	Expenses	27,385.00
45	Capital Outlay	1,090.00

## Fire Department:

46	Regular Salaries	580,713.00
47	Other Salaries	200,180.00
48	Expenses	44,040.00
49	Capital Outlay	4,145.00

## Sealer of Weights and Measures:

50	Salary	600.00
51	Expenses	150.00

## Insect Pest Control:

52	Wages	8,383.00
53	Expenses	4,385.00

## Town Forest Committee:

54	Expenses	100.00
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## Tree Department:

55	Wages	12,633.00
56	Expenses	6,370.00

## Inspector of Wires:

57	Expenses	5,000.00
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## Inspector of Gas Piping &amp; Appliances:

58	Expenses	2,000.00
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## Building Inspector:

59	Salaries	45,613.00
60	Expenses	2,335.00

## Dog Officer:

61	Wages	1,200.00
62	Expenses	700.00

## Building Committee:

63	Expenses	50.00
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## Civil Defense:

64	Expenses	6,350.00
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Town Utilities:		
65	Hydrant Rental	47,825.00
66	Street Lighting	<u>67,000.00</u>
TOTAL PROTECTION OF PERSONS AND PROPERTY		\$1,700,769.00

#### HIGHWAYS

Highway Department:		
67	Salaries & Wages	257,168.00
68	Overtime for Snow	27,825.00
69	General Expenses	72,545.00
70	Drainage	17,930.00
71	Snow & Ice Removal	85,000.00
72	Machinery Expenses	77,000.00
73	Gasoline & Diesel Fuel	103,000.00
74	Secondary Roads Main- tenance	62,425.00
75	Primary Roads Main- tenance	38,400.00
76	Capital Outlay	<u>1,700.00</u>
TOTAL HIGHWAYS		\$ 742,993.00

#### HEALTH AND SANITATION

Board of Health:		
77	Salaries	80,808.00
78	Expenses	57,164.00
79	Garbage Collection	43,516.00
Inspector of Animals:		
80	Wages	200.00
81	Expenses	70.00
Plumbing Inspector:		
82	Expenses	<u>4,000.00</u>
TOTAL HEALTH AND SANITATION		\$ 185,758.00

#### CEMETERIES

Cemeteries:		
83	Salaries & Wages	63,128.00
84	Expenses	11,300.00
85	Capital Outlay	<u>2,400.00</u>
TOTAL CEMETERIES		\$ 76,828.00

#### RECREATION

Recreation Department:		
86	Salaries & Wages	85,117.00
87	Expenses	9,919.00
88	Capital Outlay	<u>500.00</u>
TOTAL RECREATION		\$ 95,536.00

#### VETERAN'S AID

Veteran's Services:		
89	Salary	1,500.00
90	Expenses	150.00
91	Aid	<u>30,000.00</u>
TOTAL VETERAN'S AID		\$ 31,650.00

#### PENSIONS

Pension Fund:		
92	Pensions	<u>260,000.00</u>
TOTAL PENSIONS		\$ 260,000.00

## INSURANCE

### Insurance:

93	Group Health	261,618.00	
94	Other Insurance	139,253.00	
95	Insurance Advisor	<u>1,500.00</u>	
TOTAL INSURANCE			\$ 402,371.00

## MATURING DEBT AND INTEREST TOWN GOVERNMENT

### Highway Dept. Building:

96	Maturing Debt	
97	Interest	

### Highway Department Equipment:

98	Maturing Debt	
99	Interest	

### Conservation Commission:

100	Maturing Debt	68,170.00
101	Interest	2,923.00

### Sanitary Landfill:

102	Maturing Debt	26,830.00
103	Interest	632.00

### Land (Fire Truck 78/79, Parking Lot 76/77):

104	Maturing Debt	32,900.00
105	Interest	5,408.00

### Anticipation of Revenue Notes:

106	Interest	<u>60,000.00</u>
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TOTAL MATURING DEBT AND INTEREST			
TOWN GOVERNMENT			\$ 196,863.00

## LIBRARIES

### Memorial Library:

107	Salaries	153,695.00
108	Expenses	32,822.00
109	Books	37,650.00
110	Capital Outlay	2,403.00

### West Acton:

111	Salaries	10,008.00
112	Expenses	<u>6,582.00</u>

TOTAL LIBRARIES			\$ 243,160.00
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## MATURING DEBT & INTEREST - LIBRARIES

### Maturing Debt & Interest - Libraries:

113	Maturing Debt	----
114	Interest	-----
		\$ -----

TOTAL BUDGET -ARTICLE 8.			\$4,787,422.00
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Article 9. Voted unanimously: That the following budget schedule for local and regional schools, for the period from July 1, 1980 to June 30, 1981, be raised and appropriated in its entirety:

## LOCAL SCHOOLS

### Local Schools:

115A	Operating Expenses	4,363,081.00
115B	Out of State Travel	1,950.00
116	Blanchard Auditorium	<u>52,721.00</u>
TOTAL LOCAL SCHOOLS		\$4,417,752.00

MATURING DEBT AND INTEREST - LOCAL SCHOOLS

McCarthy-Towne School:

117	Note Interest	80,000.00
118	Interest	19,320.00

Merriam School:

119	Maturing Debt	----
120	Interest	----

Douglas School:

121	Maturing Debt	35,000.00
122	Interest	6,737.50

Gates School:

123	Maturing Debt	55,000.00
124	Interest	16,912.50

Conant School:

125	Maturing Debt	80,000.00
126	Interest	47,880.00

Teachers Summer Pay:

127	Maturing Debt	----
128	Interest	-----

MATURING DEBT & INTEREST -  
LOCAL SCHOOLS

\$ 340,850.00  
\$4,758,602.00

REGIONAL SCHOOLS

Regional Schools:

129A	Operating Expenses	\$4,108,276.00
129B	Out of State Travel	2,400.00
130	Maturing Debt & Interest	168,941.00
131	Teachers Summer Pay	0
TOTAL REGIONAL SCHOOLS		<u>\$4,279,617.00</u>

TOTAL BUDGET - ARTICLE 9 \$ 9,038,219.00

TOTAL BUDGETS - ARTICLES 8 & 9 \$13,825,641.00

Article 10.

Voted unanimously: That the budget for the Minuteman Regional Vocational School for the period July 1, 1980 to June 30, 1981, as printed in the warrant, be raised and appropriated in its entirety:

VOCATIONAL SCHOOLS

Minuteman Vocational School:

132	Operating Expense	\$ 314,994.00
133	Maturing Debt & Interest	32,156.00

Other Vocational Schools:

134	Tuition & Transportation	<u>15,185.00</u>
TOTAL VOCATIONAL SCHOOLS		<u>\$ 362,335.00</u>

TOTAL BUDGETS - ARTICLES 8, 9, AND 10 \$14,187,976.00

Article 11.

Voted unanimously: To accept as public ways the following streets, or portions thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said streets by eminent domain or otherwise, including the easements for drainage, utility, or other purposes where shown on said plans or described on the Order of Layout:



IN CENTRAL ESTATES SUBDIVISION

- A. Torrington Lane from station 0 + 25 at the easterly sideline of Tuttle Drive a distance of 518 +- feet, in an easterly direction to the easterly sideline of a 62.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

IN BRUCEWOOD SEC IV SUBDIVISION

- B. Guswood Road from station 0 + 25 at the southerly sideline of Robinwood Road, a distance of 334 +- feet, in a southerly direction to the stone wall at land now or formerly of Medville & Beatrice M. Clark, including the turnaround easement, this being the entire road.

IN WILLIAMSBURG PARK SUBDIVISION

- C. Craig Road from station 0 + 25 at the westerly sideline of School Street, a distance of 1355 +- feet, in a westerly direction to the westerly sideline of a 62.50 foot radius cul-de-sac including the cul-de-sac, this being the entire road.

IN HORSESHOE PARK SUBDIVISION

- D. Horseshoe Drive from station 0 + 00 at the southerly sideline of Concord Road, a distance of 1113 +- feet, in a southerly, easterly, then northerly direction to the southerly sideline of Concord Road at station 11 + 13.23; this being the entire road.

Article 12. Motion: To raise and appropriate the sum of \$150,000.00 to a reserve fund under General Laws, Chapter 40, Section 6. It is the sense of this meeting that such funds shall be used for educational purposes.

Motion lost.

Meeting adjourned at 11:45 P.M. until April 10, 1980 at 7:30 P.M.

April 10, 1980 - Moderator called the meeting to order at 7:30 P.M.

Article 13. Motion: To see if the Town will vote to maintain the current usage of William L. O'Connell Education Park in the Town of Acton in the years ahead, i.e., for Acton Boxborough Regional High School, Acton Boxborough Regional Junior High School, Merriam School and McCarthy-Towne School.

Motion lost. TOTAL VOTE - 405 YES - 163 NO - 242

Article 14. Voted unanimously: To raise and appropriate \$20,105.00 for the purchase of electric transmission, distribution and lighting equipment for the public schools.

Article 15. To see if the Town will appropriate a sum of money from available funds to meet unanticipated costs of the local schools, or take any other action relative thereto.

Voted unanimously: To take no action.

Article 16. Voted unanimously: To raise and appropriate \$3,000.00 to microfilm a portion of the Town's records.

Article 17. Voted unanimously: To raise and appropriate \$32,000.00 to be expended by the Town Manager for the purchase and equipping of two sedans, an air compressor, a cement mixer and a utility tractor-mower, and authorize the Town Manager to trade two sedans, an air compressor, a cement mixer and two lawn tractors.

Article 18. Voted: To raise and appropriate \$19,000.00 to purchase a civil defense rescue vehicle.

TOTAL VOTE - 112 YES - 100 NO - 12

Article 19. Voted unanimously: To raise and appropriate the sum of \$23,400.00 to be expended by the Town Manager for the purchase and equipping of three cruisers for the Police Department and authorize the Town Manager to trade in three of the present Town vehicles.

Article 20. Voted: To raise and appropriate the sum of \$17,200.00 for the establishment of a permanent full-time juvenile officer position in the Police Department.

TOTAL VOTE - 223      YES - 200      NO - 23

April 14, 1980 - Moderator called the meeting to order at 7:30 P.M.

Article 21. To see if the Town will vote to enact the following resolution, or take any other action relative thereto.

Resolution for Town Warrant, Acton, Massachusetts

WHEREAS full human rights of citizenship under the Constitution with-out discrimination are the basic inalienable right of every citizen.

WHEREAS women have been subject to sex discrimination under our Constitution since its inception;

WHEREAS the Equal Rights Amendment to the United States Constitution would finally guarantee women full rights under the Constitution and eliminate sex discrimination under the basic Law of our Land;

WHEREAS the citizens of the Town of Acton believe in equal rights for all persons under the law;

WHEREAS the Equal Rights Amendment has been ratified by 35 states, including the Commonwealth of Massachusetts, and only three additional states need ratify to make it the Law of the Land; and

WHEREAS those states which have not yet ratified the Equal Rights Amendment are thereby denying this guarantee of equality under the law for all citizens of the United States;

THEREFORE, BE IT RESOLVED that no representative of the Town of Acton or the Acton School shall attend any meeting, convention or conference excluding interviews or site inspection in any unratified state at public expense until the Equal Rights Amendment is passed.

BE IT FURTHER RESOLVED that the Town of Acton notify the governors of the unratified states and the appropriate media of this action.

Motion lost.      TOTAL VOTE - 283      YES - 125      NO - 158

Article 22. Motion: To see if the Town will raise and appropriate \$60,000.00 to be expended by the Town Manager for the construction of a maintenance building for the cemetery department, to be located in Mount Hope Cemetery.

Motion lost.

Article 23. Motion: To see if the Town will raise and appropriate, or appropriate from available funds, or authorize the Treasurer, with the approval of the Selectmen, to borrow the sum of \$250,000.00, or any other sum, to be expended by the Town Manager for the development of a refuse disposal transfer station at the present sanitary landfill site and the sum of \$170,000.00, or any other sum, to be expended by the Town Manager, for the development of a sanitary landfill site off Quarry Road, and to authorize the Town to apply for any grants or reimbursement from the state or federal government available for such purposes, or take any other action relative thereto.

Voted unanimously: To take no action until Fall Town Meeting.

Article 24. To see if the Town will authorize the Board of Selectmen to purchase or take by eminent domain for recreational purposes a parcel of land described as follows:

Lot 23, containing 81,700 sq. ft. as shown on a plan entitled, Definitive Subdivision Plan, Land in Acton, Mass. "Ridgewood

Estates", Owners, Leslie Larson, Marjorie Imbimbo and Edith Carlton, Dated January 28, 1977 and revised February 28, 1977, June 29, 1977, August 1, 1977 and August 15, 1977. Said parcel is shown as Lot 80 on Land Court Plan 6683.

and raise and appropriate, or appropriate from available funds, the sum of \$40,000.00, or any other sum, for said acquisition, or take any other action relative thereto.

Motion lost.

Article 25. Voted unanimously: To accept with appreciation the gift of land at 72 River Street from Thomas Litrenta.

Article 26. Voted unanimously: To raise and appropriate \$99,000.00 to complete a Townwide hydrogeological study which is already in progress and authorize the Town Manager to apply for any available grants for such purpose.

Article 27. Voted: To raise and appropriate \$43,500.00 to be added to the Fire Department budgets for the fiscal year ending June 30, 1981 for the purpose of hiring four civilian fire alarm dispatchers.

TOTAL VOTE - 195      YES - 110      NO - 85

Article 28. Motion: To raise and appropriate \$50,000.00 for the development of recreation facilities on land adjacent to the Luther Conant School or other suitable land approved by the Board of Selectmen.

Motion lost.      TOTAL VOTE - 217      YES - 103      NO - 114

Article 29. Voted unanimously: To petition the legislature to enact a statute authorizing the Town to sell a portion of the land on Nagog Hill Road acquired for conservation purposes in substantially the following form:

Section 1. The Town of Acton is hereby authorized to sell all or a portion of a parcel of land containing 3.36 acres, more or less, with the buildings located thereon, shown as Lot A on a plan entitled "Plan of Land in Acton Owned by Acton Conservation Commission," by the Acton Engineering Department, dated March 20, 1980. The land described herein is part of the land on Nagog Hill Road, previously acquired by the Town for conservation purposes by a deed recorded in Middlesex South Registry of Deeds, Book 13,871, page 233.

Section 2. Said parcel of land shall be sold in a manner and for a price and upon conditions to be determined by the Board of Selectmen with the advice of the Conservation Commission. The proceeds of such sale, less the expenses thereof, shall be used for the payment of principle and interest on bonds of the Town used to acquire the land of which the said parcel is a part.

Section 3. This act shall take effect upon its passage.

Article 30. Voted: To raise and appropriate \$50,000.00 for engineering and technical services and appropriate chemical analysis of liquid and solid waste generated by the W.R. Grace Company to study the causes, effects and methods of curing pollution in the Sinking Pond aquifer and for legal services in connection with the enforcement of the Town's rights in connection therewith.

TOTAL VOTE - 83      YES - 75      NO - 8

Article 31. Motion: To see if the Town will appropriate the sum of \$25,000.00 or any other amount for the purpose of enforcing compliance with the following Federal and State laws relating to air pollution, water pollution, solid waste landfill, drinking water, etc., which laws include the following Mass. General Laws, Chapter 21, #42, 43; MGL Ch. 111, #150A, 142A-142F, #159-160 and 162; U.S.P.L. 92-500 #402; or take any other action to enforce the agreement between the Town and W.R. Grace Company, dated November 14, 1978.

Voted unanimously: To take no action.

Article 32. Voted: To raise and appropriate \$40,000.00 to be expended by the Town Manager to purchase automated typing equipment for the Town Hall and Department of Public Works Building.

TOTAL VOTE - 183      YES - 110      NO - 73



Article 33. Motion: To see if the Town will authorize the Board of Selectmen to purchase, take by eminent domain or otherwise acquire for Town Building purposes any or all of the following parcels of real estate:

The lots numbered 1-6 inclusive on Putnam Road containing a total of 2.78 acres being shown on a plan entitled, "Putnam Park, Plan of Land in Acton, Mass., owner and developer Milldam Trust" dated December 28, 1974 and recorded with the Middlesex a South District Registry of Deeds in Book 10901, page 449, and further shown as parcels 13-28, 13-29, 13-33, 13-38, 13-43 and 13-42 Plate E-4 of the Town Atlas (as amended to January 1, 1974). and appropriate \$182,000.00 for such acquisition and for expenses incidental thereto, and that to raise such appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$182,000.00 under General Laws, chapter 44, section 7.

Motion lost.

Article 34. Voted unanimously: To authorize the Board of Selectmen to purchase, take by eminent domain or otherwise acquire for municipal purposes the fee or any other interest in all or part of the parcel of land owned by the Penn Central Corporation located north of Concord Road, containing 28,000 square feet more or less, bounded to the east by the Boston and Maine railway right-of-way and to the west by the Town of Acton, and raise and appropriate \$1,200.00 for such acquisition.

Article 35. Voted unanimously: To appropriate \$316.50 from available funds to pay 5K Transport, Inc.

Article 36. Voted unanimously: To rescind the balance of the loan authorizations voted under the following articles:

Article 2. Town Meeting of May 15, 1975  
(Kennedy Landfill Purchase)

Article 12. Town Meeting of May 12, 1975  
(Septage Disposal Area Land Purchase)

Article 37. Voted unanimously: To transfer \$300,000.00 from free cash to be used by the Board of Assessors for the purpose of reducing the tax rate for the fiscal year ending June 30, 1981, and that the Town exempt \$339,167.00 of certified free cash and \$569,312.76 of receipts of prior years taxes received through March 31, 1980 from the provisions of Section 12A of Chapter 151 of the Acts of 1979.

Article 38. Voted unanimously: To raise and appropriate \$125,000.00 to the reserve fund pursuant to General Laws, Chapter 40, Section 6.

Article 39. Voted: To increase the appropriations limit established by Chapter 151 of the Acts of 1979 by \$700,000.00 so that the appropriations limit as so increased will be \$9,406,867.52.

TOTAL VOTE - 121      YES - 110      NO - 11

Article 40. Voted: To increase the tax levy limit established by Chapter 151 of the Acts of 1979 by \$700,000.00 so that the levy limit as so increased will be \$9,586,437.71.

TOTAL VOTE - 112      YES - 110      NO - 2

Article 41. Voted unanimously: To authorize the Town Treasurer, with the approval of the Selectmen to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1980, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any not or notes as may be given for a period of less than one year in accordance with General Laws Chapter 44 Section 17.

The following persons served as tellers at this meeting:

James Barnes, Elsa Collins, Marilyn Craft, Peg Farrell, Wally Gates, Carolyn Gray, Joy Hertz, Nancy Howe, Charles Kadlec, Theron Lowden, Deborah Mass,

Sandra Masson, Marion Maxwell, Gary Myron, Beatrice Perkins, Patricia Pierson, Pam Resor, Jean Schmelzer, John Schmelzer, William Smith and Regina Poppert.

A true copy, Attest:

Lydia R. Lesure  
Town Clerk

ABSTRACT OF THE PROCEEDINGS OF THE  
SPECIAL TOWN MEETING HELD APRIL 28, 1980

Moderator called the meeting to order at 7:38 P.M.

Special Town Meeting was called to order at 7:45 P.M.

Article 1. Voted: To raise and appropriate \$3,435.00 to supplement the Conservation Commission salary budget for the fiscal year ending June 30, 1981.

TOTAL VOTE - 112 YES - 100 NO - 12

Meeting adjourned at 7:55 P.M.

The following persons served as tellers at this meeting:

Walter Gates, Nancy Howe, Theron Lowden, Deborah Mass, Sandra Masson William Maxwell, Gary Myron, Beatrice Perkins, Patricia Pierson, Regina Poppert, Pamela Resor, John Schmelzer, William Smith.

A true copy, Attest:

Lydia R. Lesure  
Town Clerk

ABSTRACT OF THE PROCEEDINGS OF THE  
SPECIAL TOWN MEETING HELD APRIL 28, 1980

Moderator called the meeting to order at 7:55 P.M.

Article 1. Motion: To see if the Town will vote to amend the Zoning Bylaw, Town of Acton, Massachusetts, as follows:

Restaurant (A) Amend Section IV.C.1.f. by deleting "restaurant where food and beverages are consumed indoors or, if consumed outdoors, are consumed on a patio closed on all sides with entrance to the patio normally available from the building;" and substituting the words "Intentionally left blank;" therefore.

(B) Amend Section IV.C.2.g by adding "or all restaurants" after "...500 persons " so that the phrase reads "place of amusement or assembly for more than 500 persons, or all restaurants."

(C) Amend Section IV.D.f by deleting "restaurant where food and beverages are served and consumed by patrons seated at a table counter; with a maximum gross floor area of 5,000 square feet;" and substituting the words "Intentionally left blank;" therefore.

(D) Amend Section IV.D.1.g. by deleting "and f" and inserting "and" before "E" so that the phrase reads "combinations of a, b, c, d, and e above in any one building;"

(E) Amend Section IV.D.2 by adding "e. restaurant, subject to the standards and provisions set forth in section IV.C.2.g."

(F) Amend section IV.E.1.d by deleting "and f" and inserting "and before "e" so that the phrase reads "all uses as permitted in section IV.C.1.b., c, and e.".

(G) Amend Section IV.E.2.f. by adding "or all restaurants" after "...500 persons" so that the phrase reads "place of amusement or assembly for more than 500 persons, or all restaurants, subject to the standards and provisions set forth in Section IV.C.2.g.".

or take any other action relative thereto.

Motion lost.

Article 2. To see if the Town will vote to amend the Zoning By-Law, Town of Acton, Massachusetts, as follows:

Delete the present Section VIII heading (Site Plan Approval) and substitute the words "Site Plan Special Permit".

Delete Section VIII, paragraph A in its entirety and substitute the following:

"(A) The purpose of site plan review is to ensure that the design and layout of certain developments will constitute suitable development and will not result in a detriment to the neighborhood or to the environment. To fulfill this purpose no business or industrial building and no building containing more than 4 multiple-dwelling units shall hereafter be erected or externally enlarged, and no business, industrial or multiple-dwelling use shall hereafter be established or be expanded in ground area except in conformity with a special permit from the Board of Selectmen approving a site plan for the lot. For purposes of this section the term "externally enlarged" shall mean an increase of at least 10% in the floor area of the building and the term "expanded in ground area" shall mean an increase in the ground area devoted to such use."

Delete Section VIII, paragraph B in its entirety and substitute the following:

"(B) Any person or organization seeking a special permit under this section shall submit 7 copies of an application and proposed site plan to the Board of Selectmen. Said submission shall include, among other things; existing and proposed topography; wetlands, surface water bodies, and areas subject to flooding; existing and proposed landscape features such as specimen trees, outcroppings, unique features, fences, walls, planting areas, walks and street furniture; existing and proposed buildings, structures, signs, paving, parking spaces, driveway openings, driveways, service areas, and other open uses; all facilities for sewage, refuse, other waste disposal, and for surface water drainage or retention; facilities for exterior lighting; measures proposed to limit or to prevent pollution or surface water and ground water, soil erosion, increased surface water runoff, changes in ground water level, and flooding; information as to the proposed use of the buildings, content of discharge to surface or sub-surface disposal, and water supply source and projected average daily water usage. The submission may be required to include information regarding the projected traffic such as flow patterns into and upon the site for both vehicles and pedestrians and an estimate of the projected number of trips to and from the site for an average day and for peak hours."

The site plan shall include that portion of any adjacent land owned or used by the applicant on which the use is similar to or connected with the use for which the special permit is being sought."

Delete Section VIII, paragraph D in its entirety and substitute the following:

"(D) A special permit shall be issued only if the Board of Selectmen makes a finding and determination that the proposed site plan satisfies the purpose of this section to a degree consistent with the reasonable use of the site for any of the uses permitted by this by-law for the district in which it is located."

or take any other action relative thereto.



Mr. Becklean moves that the Town adopt the amendment of the zoning bylaw set forth in the warrant except with respect to Section VIII, paragraph D, the Town adopt the following amendments instead of the amendment set forth in the warrant:

Delete Section VIII, paragraph D.1 in its entirety and substitute the following:

1. protection of adjoining land against seriously detrimental or offensive uses on the site by provision of adequate surface water drainage or retention and by provisions of buffers against light, sight, sound, dust, odors and vibrations.

Delete section VIII, paragraph D.3 in its entirety and substitute the following:

3. adequacy of the methods of disposal for sewage, refuse and other wastes resulting from the uses permitted on the site.

Add the following subparagraph to Section VIII, paragraph D.

4. protection of environmental features and qualities on the site and on adjoining land.

Paragraph D: Add after consideration #4. "The Board of Selectmen may (1) make a finding and determination that the proposed project is consistent with the purpose of the site plan review or (2) a written denial of the application stating the reasons for such denial. Approval may be subject to conditions, modifications and restrictions as the Board of Selectmen may deem necessary."

Voted: To take no action.

Voted: To adopt the following resolution:

Whereas in 1776 John Adams challenged "succeeding generations of Americans to celebrate our great anniversary festival with pomp and parade, bonfires and illuminations from this END OF THIS COUNTRY TO ANOTHER... from this time forever more"

and

Whereas family occasions that encourage patriotism, make happy memories and strengthen feelings of roots in our children and young people to carry through their lives, are especially important in these days of turmoil.

BE IT RESOLVED that the Acton Public Ceremonies and Celebrations Committee be allowed to request a show of hands at this Town Meeting, indicating whether the sense of the meeting is to raise the funds from community support for the 4th of July fireworks.

AND FURTHER BE IT RESOLVED that if the vote is positive, the Committee be allowed to pass recycled collection boxes throughout this Auditorium at some time during this meeting, in order that those who wish may contribute, pledge to contribute and also place their names as being willing to participate in a phone or canister collection.

AND FURTHER BE IT RESOLVED any monies collected but not expended for a fireworks display on the 4th of July will be contributed to the Charles Baittit and Raymond Grey Memorial Scholarship Funds at the Acton-Boxborough Regional High School.

There was approximately \$300.00 collected at the Town Meeting and we thank the people of the Town Meeting.

Article 3. Motion: To see if the Town will vote to amend the Zoning Bylaw, Town of Acton, Massachusetts, by adding the following:

"Section XIV - Suspension of Permit Granting

For a period of one year from the date of passage of this amendment, no site plan special permit, as described in Section VIII, shall be issued and no building permit shall be issued for any construction which would require a site plan special permit."

or take any other action relative thereto.

Motion lost. TOTAL VOTE - 405 YES - 164 NO - 241

Article 4. Voted: To raise and appropriate \$5,000.00 for the purchase and equipping of a motorcycle for the Police Department.

Article 5. Voted: To adopt a resolution approving the introduction of a CATV system in Acton.

Article 6 Voted unanimously: To appropriate from available funds \$6,900.00 for Line Item 65, Hydrant Rental, and \$21,000.00 for Line Item 7, Legal Services.

Meeting adjourned at 11:30 P.M.

The following persons served as tellers at this meeting:

Walter Gates, Nancy Howe, Theron Lowden, Deborah Mass, Sandra Mass, William Maxwell, Gary Myron, Beatrice Perkins, Patricia Pierson, Regina Poppert, Pamela Resor, John Schmelzer, William Smith.

A true copy, Attest:

Lydia R. Lesure  
Town Clerk

ABSTRACT OF THE PROCEEDINGS OF THE  
SPECIAL TOWN MEETING HELD JUNE 26, 1980

Moderator called the meeting to order at 7:35 P.M.

Article 1. Voted: To adopt a by-law imposing a nine (9) month moratorium on condominium conversion in the following form:

1. The purpose of this by-law is to allow the Board of Selectmen time to formulate a policy for the protection of tenants in buildings which may be converted to condominiums and to seek any required legislative authorization.

2. No building containing more than three (3) rental units shall be converted to a condominium for a period of nine (9) months from the date of adoption of this bylaw.

3. This moratorium applies to any building containing three (3) or more rental units as to which a condominium master deed has not been filed or where less than fifty percent (50%) of the units have been sold.

Voted: To adjourn at 9:00 P.M.

ABSTRACT OF THE PROCEEDINGS OF THE  
SPECIAL TOWN MEETING HELD SEPTEMBER 18, 1980

Article 7. Voted: That the Town adopt the following resolution:

"Because Task Oriented Communities, Inc. proposes to install 12 chronic mental patients in a single-family residence at 27 Concord Road in an area zoned for single-family residences and further, because there is considerable opposition within the town to this action, we request that the Board of Selectmen and all other Town Officials take all legal actions within their power to postpone the establishment of such a community-residence facility in the Town of Acton until such time as a suitable residence can be located consistent with the needs of clients and neighbors, and zoning regulations.

To that end, we propose that the Board of Selectmen appoint an advisory committee, composed of Town residents, to aid in the selection of a suitable site for such a facility.

YES - 163 NO - 158 TOTAL VOTE - 321

The following persons served as tellers at this meeting:

Regina Poppert, Elsa Collins, John McLaughlin, Charles Kadlec, Pam Resor, Pat Wood, Leslie Kadlec, William Gately, Deborah Mass, Sandra Masson and Gary Myron.

A true copy, Attest:

Lydia R. Lesure  
Town Clerk

ABSTRACT OF THE PROCEEDINGS OF THE  
SPECIAL TOWN MEETING HELD NOVEMBER 24, 1980 AND  
ADJOURNED SESSIONS NOVEMBER 25 AND DECEMBER 1, 1980

Moderator called the meeting to order at 7:30 P.M.

Article 1. Voted unanimously: To accept Amendment No. 3 to the agreement establishing the Minuteman Regional Vocational Technical School District ("Minuteman") as proposed by vote of the Minuteman RSD Amend School Committee by vote adopted on October 7, 1980. The amendment provides in substance (I) that the term of office of each member of the Minuteman School Committee shall commence on July 1 of the year in which he or she is appointed, commencing with the year following the effective date of the amendment, rather than April 1 as is presently provided in the Agreement and (II) that the annual meeting of the Committee for the election of officers shall be held in each year on a date specified in the District by-laws. A copy of the proposed amendment is available for inspection at the office of the Town Clerk.

Article 2. Voted: To petition the General Court to enact home rule legislation in substantially the following form:

Section 1. The Town of acton is hereby authorized to establish, by majority vote of its town meeting, a revolving fund to be known as: the Acton Public Health Nursing Service Revolving fund. Such fund shall be maintained as a separate account by the Town Accountant.

Section 2. All fees, payments for services and other monies received by the Acton Public Health Nursing Service shall be deposited in such fund and shall be used exclusively for the payment of salaries and expenses of the Acton Public Health Nursing Service. The Town may make additional appropriations from time to time to the fund to be used for the purposes described herein.

Section 3. The Town, by majority vote of its town meeting, may terminate the fund at any time, and any monies then in the fund shall become part of the general funds of the Town.



Section 4. This act shall take effect when approved.

YES - 166 NO - 120 TOTAL VOTE - 286

Article 3. Motion: To see if the town will appropriate from available funds the sum of \$18,000.00 for the use of the pesticide BT, or any other sum, to be expended by the Department of Insect Pest Control for the suppression of Gypsy Moths, or take any other action relative thereto.

Motion lost.

Article 4. Voted: To amend the Acton Zoning By-law by inserting the following Zoning By Section IV A. 6  
No land or structure shall be used to provide for take-off and landing of any motorized aircraft within the Town of Acton.

YES - 157 NO - 78 TOTAL VOTE - 235

Article 5. Motion: To see if the Town will appropriate \$13,500.00. or any other sum of money, from available funds, to hire a consultant to study traffic safety conditions in Acton, or take any other action relative thereto.

Motion lost.

Meeting adjourned at 11:05 until Tuesday, November 25th.

November 25, 1980 - Moderator called the meeting to order at 7:31 P.M.

Article 6. Voted: To appropriate \$16,960.00 from available funds to pay any interest or penalties which may become due on funds withheld from Middlesex County.

Article 7. Voted unanimously: To amend the schedule of fees for electrical permits by eliminating the present \$250.00 maximum fee for commercial and industrial uses.

Article 8. Voted: To approve the filing of a petition in the General Court under the provisions of Section 8 of the Home Rule Amendment requesting legislation regulating condominium conversions in Acton, in substantially the following form:

AN ACT TO PROVIDE PROTECTION  
OF TENANTS AND PURCHASERS OF  
CONDOMINIUMS OR COOPERATIVE UNITS

Section 1: When used in this statute:

"Rental housing unit" means any building, structure, or part thereof, including land appurtenant thereto, or any other real or personal property, rented or offered for rent for living or dwelling purposes, except (a) rental housing units in a building containing four or fewer units, (b) rental housing units in a building containing five or fewer units, provided one unit is actually occupied by the owner thereof as his or her permanent residence.

"Board" means the Acton Board of Selectmen.

"Condominium" means a condominium as defined in Chapter 183A of the General Laws.

"Cooperative" means cooperative as defined in section 3A of Chapter 157 of the General Laws.

"Landlord" means any person who holds title to rental housing units, including, without limitation, any individual, corporation, trust or partnership.

"Lease" means any rental housing agreement, written or implied, between a landlord and a tenant for use or occupancy of a rental housing unit.

"Remove from Rental Housing Use" means the sale of any rental housing unit, existing on the date of enactment of this statute, as a condominium or the sale of shares in a cooperative authorizing the owner thereof to occupy a rental unit existing on the date of enactment of this statute.

"Tenant" means any person entitled under the terms of a lease to the use and occupancy of a rental housing unit.

Section 2: No landlord, or person acting on behalf of or with the consent of a landlord, shall remove from rental housing use any rental housing unit unless the Board, after a hearing, grants him a permit.

Section 3: The Board may issue regulations prescribing the form of applications for permits hereunder, and the procedure for notice and hearing on such applications, and may establish a fee for such permits, not to exceed \$50.00 per unit. The Board may impose appropriate conditions to effectuate the purpose of this statute on the grant of any permit.

Section 4: The Board may grant a permit if it finds that :

A. The landlord has provided to each tenant of the rental housing unit for which a permit is sought, at least six month's notice of the proposed removal from rental housing use.

B. The landlord either (1) facilitate acquisition by the tenant of the rental housing unit occupied by the tenant by giving the tenant the right of first refusal to buy the unit before it is offered to other purchasers, or by providing financing assistance or price concessions for the acquisition of such unit, or (2) has assisted the tenant in locating a comparable rental housing unit in Acton.

C. The building in which the rental housing unit is located has been certified by an independent, licensed engineer or architect to meet all applicable building and health codes of the Town of Acton and the Commonwealth of Massachusetts.

Section 5: Any person who violates this statute shall be punished by a fine of not more than \$200.00 per offense. Each month during which a unit is offered for sale or occupied without a permit hereunder shall constitute a separate offense.

Section 6: The Board or any person aggrieved by a failure to comply with this statute may enforce its provisions in a civil action for injunctive relief.

Section 7: If any provision of this statute or the application of any provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions of this statute.

Section 8: This statute shall take effect upon approval.

YES - 79      NO - 77      TOTAL VOTE - 156

Article 9. Voted: To authorize the Board of Selectmen, under Massachusetts General Law Ch. 40 Sec. 15, to convey to Louis DiMinico for the sum of Two Thousand Dollars (\$2,000.00) whatever right, title and interest the Town may have in a portion of Parcel No. 1 as a result of the proposed abandonment by the Middlesex County Commissioners of a portion of the 1969 layout of Main Street(see plan 777 of 1969 Middlesex Registry of Deeds South District).

YES - 50      NO - 10      TOTAL VOTE - 60

Article 10. Voted: To authorize the Board of Selectmen to acquire by purchase a parcel of land on Main Street, containing about 2+- acres, shown as "Proposed Lot 2.00 AC." on a plan entitled Plan of Land in Acton, Mass. owned by RBS Realty Trust dated March 3, 1980 by Acton Survey and Engineering, for municipal purposes, that the Town appropriate \$155,000.00 from available funds for such acquisition and expenses related thereto.

Meeting adjourned at 10:58 P.M. until Monday, December 1, 1980

December 1, 1980 - Moderator called the meeting to order at 7:30 P.M.

Article 11. Voted unanimously: To accept a gift for conservation purposes of three parcels of land in West Acton, on Mass. Avenue (Rte. 111), shown as lots 121, 128, and 151 on Plate F-2 of the Town Atlas, in the memory of John J. Flannery with thanks to the donor.

Article 12. Voted unanimously: To authorize the Cemetery Commissioner to acquire by purchase or eminent domain for Town Cemetery purposes a parcel of land with the buildings thereon, containing 5715 square feet, located at 158 Central Street, Acton, currently owned by Family Federal Savings and Loan Association, Fitchburg, Ma., and shown as Lot 1 on a plan entitled "Plan of Land in the Westerly Part of Acton, Subdivision for John H. Feltus, surveyed by Horace F. Tuttle" dated January 31, 1949 and recorded with the Middlesex South District Registry of Deeds in Book 7394, page 63, and that the Town appropriate a sum not to exceed \$12,500.00 therefore and for expenses incidental thereto from the Cemetery Land Fund.

Article 13. Motion: To see if the Town will adopt a resolution requesting the Legislature to modify Proposition 2 1/2 by permitting the town meeting, by a 2/3 vote, to override any limits on the property tax levy, or take any other action relative thereto.

Motion lost. YES - 57 NO - 90 TOTAL VOTE -147

Article 14. Motion: To see if the Town will appropriate a sum of money from available funds to hire a consultant to assist the Cable Television Advisory Committee in reviewing proposals for a cable television system in Acton, or take any other action relative thereto.

Voted unanimously: To take no action.

Meeting adjourned at 8:30 P.M.

The following persons served as tellers at these meetings:

Elsa Collins, Regina Poppert, Nancy Howe, Charles Kadlec, Sandra Masson, Pamela Resor, John McLaughlin, Beatrice Perkins, John Schmelzer, Marion Maxwell, Gary Myron Nancy Vonderlin, Walter Gates.

A true copy, Attest:

Lydia R. Lesure  
Town Clerk



The Charter Commission was elected on April 7, 1980; the election of the Commission resulted from an initiative petition circulated in 1979.

The purpose of the Commission is to devise and propose an appropriate Town management structure to ensure that the local government is orderly, efficient, and responsive to citizen needs.

Weekly meetings are held on Monday evenings, starting at 8:00 p.m. at the Acton-Boxborough Regional High School. Advertised public hearings are also held in the Hearing Room of the Town Hall. All meetings are open to the public.

The schedule for the Commission activities was established by law under the Massachusetts Home Rule Amendment and applied to the Acton Charter Commission as follows:

April 7, 1980 - Receive results of Annual Town Election (Acton voters select nine out of twenty-one candidates to serve as Charter Commissioners).

April 14, 1980 - Organize and elect temporary officers.

May 8, 1980 - Elect permanent officers.

May 19, 1980 - Hold first of required public hearings.

June 2, 1980 onward - Hold weekly meetings except biweekly during July and August.

Not later than Aug. 7, 1981 - Publish a preliminary report in a local newspaper. Make report available to registered voters.

Not later than Sept. 4, 1981 (or four weeks following date of publication above, whichever is earlier) - Hold second of required public hearings.

Not later than Oct. 7, 1981 - Submit final report to the Board of Selectmen for inclusion as a referendum question in the 1982 Annual Election Ballot.

Not later than Mar. 26, 1982 - Selectmen must mail copy of final report to each voter residence.

April 5, 1982 - Receive results of Town Election (simple majority required for report acceptance).

In the nine months that the Charter Commission has served, the following have been the principal events.

The Commission met with the following: Board of Appeals, Board of Health, Council on Aging, Conservation Committee, Finance Com-

mittee, Housing Authority, Library Trustees, Moderator, Planning Board, Selectmen, School Committee, Town Accountant, Town Clerk, Town Manager, Treasurer, Waste Water Management Committee, and Youth Commission.

The first of the two required public hearings was held on May 19, 1980.

An open forum debating the issue of Open versus Representative Town Meeting was held on October 16, 1980. The debaters were Professor Edward Berger of Boston University and Richard Siegel, a consultant on town government.

Edward VanKeuren, former chairman of the Westborough Charter Commission, Robert C. Wood, author of "Suburbia: Its People and Its Politics", and Thomas Taylor of the municipal law firm of Ropes and Gray were our guests.

Former Selectmen John Loring and William Sawyer were also our guests and assisted in our deliberations.

The following have been the principal issues and areas of concern during the Commission proceedings: Fiscal Control, Span of Control, Organization of Town Functions, Form of Town Meeting, Elected vs. Appointed Officers, Coordination of Volunteers and Salaried Personnel, and Appointment Authority.

It has been the continued concern of the Commissioners that effective Town Government is not possible without citizen participation at all levels. For many it is continued surveillance and attendance at regular and special Town Meetings. For others it is dedicated service in the multiplicity of volunteer positions which keep programs moving.

An article for \$10,000.00 will appear in the 1981 Annual Warrant to provide for printing and distribution costs of the Charter Commission's Preliminary and Final Reports. This amount is a not-to-exceed figure. It is anticipated that a lesser amount, based on 1981 estimates, will be requested at Town Meeting.

Stephen G. Lewis, Chairman  
Alfred F. Steinhauer  
Beatrice C. Perkins  
Charles M. MacRae  
John F. McLaughlin  
John E. Ormsbee  
John F. Pasioka  
John W. Putnam  
Norman R. Veenstra

# Educational Reports

Karen Golembeski, age 11, 19 Olde Surrey Dr.



considerably better but for the need to leave school early to be assured a job.

Ray served as a signalman on the USS President Hayes in the Pacific during World War II. The Hayes was a combat transport widely known for its ability to rapidly unload its cargo in hostile areas without benefit of dock facilities or friendly help from ashore.

Ray had the qualities that would have assured success in any chosen field. Despite greater financial potential elsewhere, Ray had no doubts about his commitment to the field of education. After obtaining an A.B. in History (1949) and M. Ed. (1950) from Tufts University, he came to Acton to help others fulfill their scholastic potential both by applying appropriate personal encouragement and by helping provide the best possible academic environment for the community.

Though not a towering person physically, Ray became a giant in his field. He earned the recognition given him as the mainspring of Acton's educational system; his efforts extended far beyond the town. The Massachusetts Secondary School Principals Association presented him with its Distinguished Service Award at its 1976 annual meeting for 25 years of community service and for serving as a an MSSPA officer and committee chairman. The award formalized the respect and high regard typically demonstrated for Ray by his colleagues whenever educators assembled.

Ray earned his reputation by doing his homework. As Superintendent he had to prepare for the weekly meetings of the School Committee. The combination of diligent preparation, and the insights gained from the depth and breadth of his past direct involvement in Acton's educational efforts gave his suggestions and opinions unique weight. It was typical of his style and personal standing that he was able to gain assent from the Committee on the strength of his promise to "make it work".

His concern with detail and his reluctance to take vacations because he was "too busy" no doubt took their toll, yet Ray would not consider any other way. Apparently he felt he could find the undisturbed "think time" his job needed only by spending evenings and weekends in his office; his dedication to the job would not allow him to give it less. His wife Kay does not take refuge in the sometimes-expressed notion that Ray gave the community too much. She confides that Ray was happier at work in those many extra hours, than in trying to relax at home while fretting over tasks yet to be tackled. She has no regrets in having been supportive of Ray in his efforts.

Ray set a high standard for his family; his four children have all completed college and are successfully pursuing varied careers. Mark is a Postal Inspector in Washington, D.C., Pamela and William are in the insurance field, and Raymond is a member of the Acton Police Department.

Ray's efforts toward better education were not limited to his teaching and his later administration of the A-B School District.



Individual help and encouragement were also typical. On one occasion he disagreed with a college admissions office that turned down an Acton applicant; Ray drove to the college and used his persuasive powers to reverse the initial rejection. Such personal concern and involvement were a natural part of Ray Grey's make-up.

When an expansion of the High School was being considered in the early 1970s, Ray worked hard on his own community education effort to win support for its approval. He attended coffees and spoke before local groups; the expansion was approved. Under his guidance the building design was made subservient to the educational needs envisioned by the department heads and teachers, who attempted to look ahead to the '80s. Plant flexibility in both size and methods of instruction were thus incorporated, with the current Senior High School the enviable result.

He considered a good library the heart of a good school, no doubt influenced by his own voracious appetite for reading. Perhaps an overlooked example of Ray's ability to blend the traditional with the contemporary is in the library area itself. There, the traditional "books and papers" concept was broadened to provide for student use of other media, such as microfilm and microfiche, recordings, slides, etc.; the facilities of an Instructional Media Center became available through the cooperation of the Audio/Visual Media Department and the appropriately dedicated Raymond J. Grey Library in the new High School. The library has grown steadily since it opened in 1973, and boasts a more complete collection of the N.Y. Times on microfilm than the public libraries of nearby towns. It houses about 10,000 volumes; a modern detection system is now in operation, cutting book losses down to less than one-tenth of what they were prior to its installation.

Principal Ray Grey did not move into the new High School when it opened - he was named Superintendent of Schools. Perhaps his one



regret in becoming Superintendent was the loss of day-to-day contact with the students, and not being able to identify them by name. Just recently, the High School's Honor Society was renamed the Raymond J. Grey Chapter and a plaque mounted near the school's main entrance.

He was willing to innovate, ready to listen to new ideas and approaches, but at heart was a traditionalist. He resisted educational fads, believed in a dress code, good manners, mutual respect, the authority of the teacher in the classroom, and strong discipline.

He easily and gracefully accepted his own frailties. He had argued strongly for a new grade school in Acton in 1973 but was overruled. When a declining student population made it necessary to consider closing a school six years later, he remarked "I'm glad there are people smarter than I am on the School Committee to help keep me out of trouble."

Even when trying to relax, Ray worked hard. As a charter member of the Rotary Club, he was very active in its many activities. No doubt he enjoyed and needed the camaraderie and outlet it afforded for his ready wit; one cannot help but suspect that the Rotary's scholarship program was also a motivating force for Ray's participation.

Ray's most difficult task, after a career of hard work in helping build the educational system Acton enjoys today, was in seeing people lose jobs as a result of the decision to close an elementary school.

He had his own style. He did not have a reputation for delegating responsibility, yet was one of the very few administrators who could keep on top of the myriad details of a job such as his. He remembered not only the names of former students who visited, but also recalled their post-graduate endeavors.

The Raymond J. Grey Memorial Scholarship Fund, started in March 1980, has derived benefits from fundraising activities and private contributions. It now approaches \$10,000.

Mr. Fran Pratt, who worked with and for Ray as a teacher and Department Head for 23 years, is writing a short biography of Ray Grey at the request of the School Committee.

Boxborough's Chairman of the Board of Selectmen Jeanne Kangas summarized the community's admiration: "He loved teaching - he loved his job. He's going to be a tough act to follow." Ray Grey's legacy is perhaps best reflected in the achievements of those who comprise the roster of the Junior and Senior High Schools for the past two decades; their testimony is more eloquent than any other available.

#### Ray Grey Eulogy

(The following are excerpts from a eulogy delivered by Reginald Brown, Boxborough Town Moderator and former member of the Acton-Boxborough Regional School Committee.)

The communities of Acton and Boxborough and especially the students of Acton and Boxborough, have lost their best friend. If there is any solace to be found at this diffi-

cult time for his family, it lies in the knowledge that their grief is shared by all of the citizens of two communities and by the dedicated members of two school systems.

Few men in their lifetime can claim the love and respect of so many people as can Ray Grey. His family has always had to share Ray with all of us, for his dedication to his positions as teacher, as high school principal, and as Superintendent of Schools demanded an incredible contribution of his time to us. The whole school community, faculty and staff were Ray Grey's larger family. We all share the family's grief.

Ray was born and raised in Lowell, graduated from Keith Academy in 1938, and after 4 years of duty with the Navy in the Pacific Theatre during World War II resulting in a special commendation, he entered Tufts College in 1945. He received his B.A. in 1949, his M.A. in 1950, and in 1951 he came to Acton to teach English and History and to coach basketball and baseball in the Junior High. In 1954 he was named Principal of the Junior High and in 1957 Principal of the Acton-Boxborough Regional High School. In 1973 he accepted the challenge of the Superintendence of the Acton Public Schools and the Acton-Boxborough Regional School District.

When Ray came to Acton in 1951, the school population was 636, including 158 in the high school and 30 in the graduating class. The school budget was \$137,700.00. Under Ray's leadership, the fine administrators and faculty of the two districts have built a school system that is the envy of surrounding communities. This is Ray Grey's legacy to us. His 29 years of service, dedication, friendship, leadership and loyalty have built this legacy.

I am reminded of Ray's humility in his willingness to pick up substitute teachers who didn't have a ride to school, in his personally delivering papers to school committee and finance committee members when the occasion warranted. I remember his deep concern for the student in trouble and his pride in the one who did well. The entire student body were family to Ray Grey. I'm sure everyone in this church recalls similar examples of his humility and his humanity.

Words are inadequate to express the profound loss the communities of Acton and Boxborough experienced last weekend. Ray and the children have lost a beloved husband and father. The administration, faculty and staff have lost a highly respected leader and friend. The Acton Rotary Club and the State Associations of Superintendents and Principals have lost one of their staunchest members. The citizens of Acton and Boxborough lost a man who built the finest school system available for the education of their children, but know that those who succeed him will be true to their heritage. It is very difficult for all of us to accept our loss, but no one will leave a better heritage than Ray Grey.

Dear Lord, Ray has given his last full measure of devotion to us; we know he is now at rest with you. Amen.

# Acton Public Schools

## Acton-Boxborough Regional School District

### ORGANIZATION

#### ACTON SCHOOL COMMITTEE

	Term Expires
Robert Evans	1901
F. Dore Hunter	1981
Cynthia Kramer	1982
Sue Grolnic	1982
Anne Ridley	1983
Sally Campbell	1983

#### ACTON BOXBOROUGH

#### REGIONAL DISTRICT SCHOOL COMMITTEE

	Term Expires
Robert Evans	1981
F. Dore Hunter	1981
Cynthia Kramer	1982
Sue Grolnic	1982
Anne Ridley	1983
Sally Campbell	1983
Dennis Kuipers	1981
Bruce Blake	1982
John Herrmann	1983

The Acton School Committee holds regular meetings on the second Thursday of each month, and the Acton-Boxborough Regional District School Committee meets regularly on the first Thursday of each month. Both groups convene at the Acton-Boxborough Regional Senior High School Music Room at 7:30 P.M.

#### ADMINISTRATORS

#### Telephone

Superintendent of Schools,	
Robert E. Kessler	263-9503
Assistant Superintendent,	
Gary G. Baker	263-9503
Business Manager and	
Regional Treasurer,	
Douglas W. Barrus	263-3403
Principals	
Conant School, Joan M. Little	263-7407
Douglas School, Robert C. Conroy	263-2753
Gates School, James Palavras	263-9162
Merriam School, William Sparks	263-2581
McCarthy-Towne School,	
Parker Damon	263-4982
Junior High School,	
Clifford A. Card	263-7716
James C. Chase, Vice Principal	263-7716

Senior High School, Lawrence McNulty	263-0210
Donald MacLeod, Vice Principal	263-7738
Francis Riley, Vice Principal	263-7738
Coordinator of Pupil Personnel Services,	
William J. Petkewich	263-5091
Coordinator of Fine Arts,	
Henry W. Wegiel	263-3562
Coordinator of Buildings and Grounds,	
Cornelius M. Casey	263-5272

#### TENTATIVE SCHOOL CALENDAR

Reopening of Schools	January 5, 1981
Martin Luther King Day	January 15
Winter Vacation	February 16-20
Good Friday (1/2 day)	April 17
Spring Vacation	April 20-24
Memorial Day	May 25
Graduation	May 29
Close of Schools*	June 15
Summer Recess	
Reopening of Schools	September 9
Columbus Day	October 12
Veterans' Day	November 11
Thanksgiving Recess	November 26-27
Christmas Holidays	December 24-
	January 1, 1982
Reopening of Schools	January 4, 1982
Martin Luther King Day	January 15
Winter Vacation	February 22-26
Good Friday (1/2 day)	April 9
Spring Vacation	April 19-23
Memorial Day	May 31
Graduation	June 4
Close Schools*	June

\*If no days lost due to inclement weather

#### NO SCHOOL SIGNAL

2-2-2-2	6:30 A.M.
No school ABRSD All Day	
1-1-1-1	7:15 A.M.
No School Acton Public Schools	
Grades K-6 All Day	
2-2-2-2	7:00 A.M.
No School All Schools All Day	

Announcements aired on: WBZ - 10:30 AM  
Dial: WHDH - 850 AM Dial; WCVB-TV, Channel 5;  
WEIM Fitchburg - starting at 6:00 A.M.

## Report of The Superintendent of Schools

Dr. Robert E. Kessler

Although it is clearly impossible to recount, in one short notice, all the achievements, problems and plans of a school system

such as ours, my hope is that what follows will give a clear picture of the Acton schools in 1980, a frank statement of the problems



which challenge us and a realistic picture of our objectives for the future.

Schools thrive and grow not only through the work and creativity of a dedicated staff, but also through the cooperation of the people whose ties to the schools are not limited to financial support alone.

Proposition 2 1/2 passed in spite of what I thought was a fair, high level and consistent effort to present the facts to any people who would listen. Many contributed to this effort although Anne Ridley, Dore' Hunter, Francine Leiboff and Cathy Smith deserve special mention for the significant amounts of time they each gave. We were also most fortunate in having School Committees which did not equivocate but instead publicly stated their position against Proposition 2 1/2.

The greatest impact on our system in the first year will be the reduction of monies raised for local use through the "motor vehicle excise tax." If we are to remain fiscally prudent, a reduction in revenue will require retrenchments. I recognize that retrenchments are never pleasant and are often criticized, thus we intend to proceed with a rational and open process, involving people as we progress, to determine the retrenchments which will minimize the negative effect on the operation of the school systems.

Despite Proposition 2 1/2, we intend to move forward to identify areas of needed improvement and to develop objectives that address those needs. Although Proposition 2 1/2 will make it more difficult to achieve some of our objectives, we still intend to proceed with the resources we will have. What follows is an outline of those objectives within the major categories of educational program improvement, organizational strengthening and capacity building and public accountability.

#### Educational Program Improvement

Implement the plans for Basic Skills Improvement Policy in reading, mathematics and writing, and complete the first annual report forms.

Seek renewal of grant programs that the school system now operates by meeting deadlines as established by State and Federal guidelines for submitting, reporting and evaluating projects and grants.

Continue to refine, develop and analyze programs for the gifted and talented and develop policy and procedures for such a program in the Acton and Acton-Boxborough systems.

Supervise selection and administration of new standardized achievement test, review existing student evaluation program as a starting point for developing and implementing a comprehensive student evaluation system K-12.

Develop procedures for a professional development program at the system, building and individual levels.

#### Organizational Strengthening and Capacity Building

Develop and implement guidelines for the continual review and development of School Committee policy and administrative procedures.

Design, write and coordinate production of

internal staff faculty newsletter to be issued once a month plus no less than 5 special issues.

Comprehensively study the telephone communication system and develop proposal for most efficient and cost effective telephone network.

Develop an accountability model based on position descriptions as the measure of job performance using an MBO system to implement, teach and monitor progress of administrators and non-certified staff.

Develop and implement a school plant management system which will provide a favorable environment for learning.

Develop and implement a school bus transportation system consistent with the minimum state mileage requirements between a child's residence and the school he/she is entitled to attend.

Develop and implement budget preparation procedures to meet the limits of "2 1/2" and to minimize the negative impact on educational programs.

Develop, refine and implement an effective central office structure emphasizing involvement of and back-up support for the staff, and including an organizational chart and position descriptions.

Establish policy and procedures for the recruitment, selection, induction/termination, development and appraisal of all personnel.

Review existing and implement new study record-keeping policy to include microfilming and greater compliance with Family Educational Rights and Privacy Act of 1974.

Develop and implement an effective Merriam/Douglas merger to include: (a) reassignment of staff and students; (b) redistribution of furniture, equipment and materials.

Develop and implement a budget preparation and monitoring system which will include planned, programmed budgeting (PPBS) techniques, procedure timelines, responsibilities and forms for budget requests, and involvement and workshops at all levels of responsibility.

Refine, develop and implement personnel policy and procedure to include the following: (a) updated position descriptions for certificated and non-certificated personnel; (b) handbook for professional staff; (c) handbook for custodial and maintenance staff; (d) handbook for secretarial staff; (e) computer printouts for State reports.

Develop and implement a computer system of selected programs using PDP11-34A or microcomputer to include: (a) modification of existing program; (b) payroll function; (d) budget and accounting programs - expense ledger, purchase orders, claims, receipts; (d) personnel master file; (e) contract computation and printing; (f) inventory control system and programs; (g) student and program evaluation system; (h) attendance and grade reporting; (i) analyze the financial aspects of the school lunch program and make recommendations for improvement.

#### Public Accountability

Design, write and coordinate production of a community newsletter to be issued six times during the school year.



Develop and implement a 5-year plan for prudent use of capital improvements funds to include: (a) physical plant and site needs including handicap requirements and energy audit; (b) building diagrams; (c) timelines; (d) priority listing; (e) projected costs; (f) equipment inventory and replacement.

Develop model for addressing declining enrollment.

Design, edit and coordinate production of school system annual report to be included in Town Report.

Design and produce information packet on schools and community to be issued to new residents and prospective employees.

## Report of The Assistant Superintendent For Curriculum and Instruction

Dr. Gary G. Baker

Change is sometimes what we make happen for what we believe to be the better. It is also sometimes what happens to us, whether for better or worse. A number of changes have come about in 1980 that have forced educators in Acton to assess where our schools are in their development and what priorities we have for the future.

Certainly, Raymond Grey's death on March 21, 1980 shocked us all. Mr. Grey was the heart and soul of the schools in Acton for over 25 years. His passing left a void of dedicated leadership, integrity and perseverance that we all felt profoundly. We carried on as best we could, maintaining what Mr. Grey had left us and moving on to cope with new issues and bringing about refinements in ways we thought he would have approved.

The School Committee, administrators, teaching staff representatives and citizen representatives formed a search committee to find a new superintendent soon after Mr. Grey's death. The process was thorough and far-reaching, as 154 candidates from all parts of the country applied for the position. We have found in our new Superintendent, Dr. Robert E. Kessler, a man whose broad experience, organizational skills and energetic drive will help us to mold a new era of education in Acton where we are learning how to cope with fewer students (101 fewer in the Acton Public Schools from October 1979 to October 1980 for a 4.6% decline) and less revenue with the advent of Proposition 2 1/2.

The challenge of Proposition 2 1/2 will make us all contemplate what the essentials of education are. A coalition of educational organizations described them well:

"Educators agree that the overarching goal of education is to develop informed, thinking citizens capable of participating in both domestic and world affairs. The development of such citizens depends not only upon education for citizenship, but also other essentials of education shared by all subjects.

The interdependence of skills and content is the central concept of the essentials of education. Skills and abilities do not grow in isolation from content. In all subjects, students develop skills in using language and other symbol systems; they develop the ability

to reason; they undergo experiences that lead to emotional and social maturity. Students master these skills and abilities through observing, listening, reading, talking, and writing about science, mathematics, history and the social sciences. The arts and other aspects of our intellectual, social and cultural heritage. As they learn about their world and its heritage, they necessarily deepen their skills in language and reasoning and acquire the basis for emotional, aesthetic and social growth. They also become aware of the world around them and develop an understanding and appreciation of the interdependence of the many facets of that world.

More specifically the essentials of education include the ability to use language, to think, and to communicate effectively; to use mathematical knowledge and methods to solve problems; to reason logically; to use abstractions and symbols with power and ease; to apply and to understand scientific knowledge and methods; to make use of technology and to understand its limitations; to express oneself through the arts and to understand the artistic expressions of other; to understand other languages and cultures; to understand spatial relationships; to apply knowledge about health, nutrition, and physical activity; to acquire the capacity to meet unexpected challenges; to make informed value judgments; to recognize and to use one's full learning potential; and to prepare to go on learning for a lifetime."

Whether we will be able to continue to teach the essentials of education under Proposition 2 1/2 has yet to be determined. The extent to which those essentials may be undermined will reflect the extent to which we will regress as an educated community.

In any case, in 1980 we acted on the assumption based in part on a unanimously supportive Town Meeting vote for the school budget, that people in Acton want a superior educational program. Some of the new developments in the educational program were: the development of an elementary science evaluation program; the creation of "A Handbook for Teaching Computer Literacy"; a new curriculum for our academically talented students in which advanced interdisciplinary concepts and

skills are developed; the implementation of the Junior Great Books literature program through an in-service program for teachers and appropriate book purchases.

Support for such developments is the lifeblood of an educational system and its staff. It is important that it continue.

We are, of course, also in the process of carrying out the state's Basic Skills Improvement Policy with testing and remedial programs planned for grades 3 and 5. Results will be reported in August, 1981.

Innovativeness has been allowed through our federally funded Basic Challenge and Teaching and Learning About Aging projects in which we respectively explore the effectiveness of new methods for teaching basic skills and the development of an understanding of an empathy for the aging process.

At this date, the merger of the Douglas and Merriam Schools, a reflection of a decline

of our student population over the last six years, has been proceeding smoothly. The support and involvement of parents and teachers and the hard work and thoughtful planning of the School Committee have helped make that process successful.

The Acton Public School have been providing excellent educational programs with relatively moderate budgets for some time. Evidence for this can be found in test results in which Acton grade 6 reading test scores were the highest of 60 Eastern Massachusetts communities surveyed by the Boston Globe in June, 1980 and yet Acton was 31st per pupil expenditures. Results from the Comprehensive Tests of Basic Skills show that Acton students are 2 to 3 years above the grade equivalent national average.

We will strive to continue such excellence despite budget reductions.

## Fine Arts Department

Mr. Henry W. Wegiel

In the Acton Elementary Schools, many Fine Arts activities were enjoyed by both parents and students this past year. In addition to the art and music activities taught in the classroom, students also had the opportunity to perform in school plays and concerts and participate creatively in programs presented

by the "Adventures in Music" Concert Series here in Acton.

The school community was saddened last April by the sudden death of Jeanne DeBaggis, music specialist at the Gates and Douglas Schools.

## Report of The Coordinator of Pupil Personnel Services

Mr. William Petkewich

During 1980 the Pupil Personnel Departments - Counseling, Career Education, Health Services, Remedial and Developmental Reading, Special Education, Speech and Language, and Bi-Lingual Instruction Services - have continued to provide individualized instructional and support services to students throughout the School Districts.

In addition to the usual services and activities, members of the staff have been involved in several significant activities.

These include:

1. Reorganization - In September the School Committee accepted a reorganization of the Pupil Personnel Services which abolished Kindergarten through Grade 12 Learning Disabilities and Special Education Departments, and established Elementary and Secondary Special Education Departments. The reorganization also endorsed earlier administrative action which had assigned responsibility for Bilingual Instruction and Career Education to Pupil Personnel Services.

2. Program Reductions - As a result of

fiscal constraints, elements of two programs were cut back at the end of the 1979-80 school year. One special education resource room program (2 staff) at the elementary level and the Career Education Specialist at the high school were eliminated.

3. Douglas/Merriam Merger - Pupil Personnel Services staff members have spent some time in assisting in planning for services to children with special needs under the plans for the merger. This activity has included the development of recommendations for staffing and required space allocation. Merger of specialized curriculum and program offerings will be developed during the Spring of 1980.

4. Pupil Personnel Advisory Council - An Advisory Council composed of interested parents and staff was established during the Fall of 1980. The purpose of this group is to serve as a communication link between the school and the community and to provide a broad base of opinion in the area of program development.



A major concern of all staff is related to the school's ability to continue with the provisions of an adequate level of services under current budgetary restrictions.

During the next year the emphasis of the Pupil Personnel Services staff will be on the most efficient provision of required services with a reduced staff.

The development of the Advisory Council as a school/program resource will also be a priority.

A smooth implementation of the transition related to the school merger will be addressed.

The development of a unified student records system and related procedures will be completed during this year.

Several of the Pupil Personnel Services Departments have listed their accomplishments and concerns. They are as follows:

#### Counseling

The Counseling Department (K-12) has organized and led Parent Study/Discussion groups for community members and co-sponsored a presentation on the role of the counselor with the League of Women Voters. Both were enthusiastically received.

Peer Counseling, Big Brother/Big Sister and Teacher Aide Programs have merged under the umbrella of Program S.H.A.R.E.

Elementary counselors have begun plans for meeting the needs of an influx of students at Merriam/Douglas and the transition concerns resulting from the Conant School's large number of sixth graders.

The McCarthy-Towne program, Group Counseling for Children from Split Families, run by Karen Walker was chosen as a model by the State Department of Education.

The Department has concerns about meeting the needs of an increasing caseload—a result of expanded community knowledge of services. The recent elimination of our Career Planning Specialist has added to the burden of secondary counselors. With community and administration input, counselors will be looking more to prioritizing services among their three constituencies—students, parents, and staff.

#### Reading

During the past year, 275 children received direct instruction and remediation in reading skills at Conant, Douglas, Gates and Merriam Schools. In addition, the reading specialists evaluated other students' reading progress and helped to direct their reading programs within the classroom.

To foster an interest and greater awareness of reading, a variety of activities were scheduled throughout the year. The Junior Great Books Program was implemented, wherein students were encouraged to read and discuss good literature. Children's Book Week was observed with special projects such as a puppetry demonstration, book swap, sustained silent reading and a visit to the Gates School by poet, David McCord.

Members of the reading department worked on committees at both the elementary and secondary levels to plan for the state's basic competency testing in reading which will begin in March, 1981.

In the future, we hope to begin a program of remediation for those students who fail basic competency testing. We shall plan special programs and events to increase an interest in reading and in-service activities to help classroom teachers with reading problems.

#### Elementary Special Education

The special education staff at the elementary level worked together to discuss and resolve specific problems concerning student program and plans that the various specialists identified, and brought forward. They also met monthly with Dr. Michael Singer, of Eliot Mental Health Center, to discuss topics of concern such as stress, the up-coming school merger and dealing with specific problem areas of abuse and neglect and changing life styles of families and the effect on special needs students.

The staff arranged for a workshop directed by Mrs. Mary Bimbo, Occupational Therapist from Hingham. Other specialists and regular teachers participated in this outstanding program.

Most elementary specialists are participating in one of the inservice programs offered this year: "Commonwealth Institute and the Developmentally Delayed Child", or the "Math In-Service Program."

#### Concerns

Given the current budgetary restrictions, staff members are concerned about the direction of special education programs, not only availability of services, but the type of service - resource room as opposed to the self-contained special class. They are also concerned with the amount of time required for paper work associated with their programs in preparation of plans and quarterly reports.

#### Future Plans

Staff plans for the coming year respond to their concerns. The department plans to meet with Mr. Petkewich to discuss the direction of the department, to explore needs and to propose modifications in providing services to children. They plan to brainstorm, try out various suggestions and to propose specific suggestions for more efficiency in handling plans and reports. Sub-committees will be formed to work on portions of the proposal as required.

Staff members plan to develop and implement a materials-sharing system for tests and certain materials that are not needed on a daily basis. They also plan to use their meeting time to learn from each other, those areas of interest each has pursued and developed, such as curriculum for study skills, techniques for teaching specific subject areas, (e.g. math, written language) and new testing procedures.

#### Speech and Language Department

The Speech and Language Department of APS and A-B Regional Schools completed their five year reaccreditation process with the American Speech-Language-Hearing Association this past year. A comprehensive self-evaluation was done by the department staff and a national accred-



itation team visited the schools for two days to verify information reported. Following the site visit, the Professional Standards Board awarded the department a five-year reaccreditation, commending the staff for their high quality service to speech and language by the Department Chairperson reporting the activities and work of the department.

A year long in-service course for department members was completed. The course was proposed by the department with assistance from Boston University staff and funded under a grant from the Bureau for the Education of the Handicapped. Over 45 hours of instruction

was provided (valued at \$2000) for department members and selected other staff.

This Fall the department sponsored an evening program for parents of young children in the community. The program, "Talk With Your Child", provided background information on speech and language development and practical training for parents of how they may assist their children in the developmental process.

The department staff has remained stable during the year with the exception of Mrs. Jane Zimmerman going on maternity leave this Fall. Ms. Cynthia Mate has assumed those responsibilities at the Gates School.

## Reports of the Elementary Schools

### Mrs. Joan M. Little, Conant School

The following is a list of Conant School accomplishments attained in 1980:

1. The Holt Data Bank Social Studies program, an inquiry process oriented approach to the development of social science concepts, adopted by the school system, was implemented successfully in grades 1-6.
2. The MacMillan Series R reading program was introduced to grades 1-6. This reading series replaced the Ginn program in the primary grades and provided an alternative program for intermediate grades.
3. The Merrill Spelling program, adopted by other Acton schools, emphasizing language and writing skills, was introduced in grades 3-6.
4. An English as a Second Language Program was implemented for the first time in the elementary schools. Non-English speaking children were assigned to the Conant School so that they could receive this important instruction in their new language. Fourteen students have participated in the program. Native languages include Arabic, Japanese, French, Russian, Vietnamese, German, Hindi, and Korean.
5. A Resource Room for primary students was transferred from the Gates School to Conant in September 1979. Serving 9 students during the 1979-80 school year, the program expanded in September and is presently providing special instruction in reading, language, math, fine motor and visual skills for 13 students, some of whom have been transferred to Conant in order to participate in the Resource Room program.
6. Conant qualified for Title I funding for the first time in 1979-80. The Title I program, begun in September of 1979, continues to provide tutorial instruction in Reading and Math for Conant students.
7. Conant continues to participate in Project Fusion, Fitchburg State College's pre-internship program for college juniors. Now in its third year, the program provides educational experience for the college students, while insuring tutorial and independent study advantages for Conant teachers.
8. Conant fifth graders participated in a

highly successful week long environmental education program at Camp Chewonki. Unlike other environmental programs, the living quarters at Camp Chewonki are in the form of "encampments" which require that students and adults live in tents and prepare their own meals, thus totally immersing the students in the environmental experience.

9. Evening parent programs sponsored by the Conant PTO provided parents with important information about school bus safety, the understanding and application of discipline, and reading; the process, how children's learning styles influence the way we teach, and parents' role in children's learning.
10. Conant PTO fund raisers, the Annual Ice Cream Carnival, Monthly Children's Movies and the Conant Auction raised funds for the school while providing entertainment for all who participated.
11. Parents joined their children for lunch at the Get Acquainted Picnic, Parent Visitation Day and Field Day, all enjoyable occasions which provided them with an opportunity to get to know their child's teacher, become familiar with their child's program and cheer all on to victory during field day activities.
12. Conant is presently making plans to welcome the sixth graders from the Douglas and Merriam Schools for the 1981-82 school year and to make the year that these students spend at Conant a positive and happy experience.

### Mr. Robert Conroy, Douglas School

The following is a list of the Douglas School accomplishments for 1980, as well as challenges and plans for the future:

1. Prepared for the merging of the Merriam and Douglas Schools.
2. Introduced the Micro-computer to the fourth, fifth and sixth grades.
3. Expanded services for individual educational needs.
4. Participated in a new program for academically talented students.
5. Piloted the 1980 Holt Reading Program.
6. Expanded the Big Brother, Big Sister Program.

#### Challenges for the future:

1. Maintain excellence with diminishing resources.
2. Merge the students, staff, and programs of the Merriam and Douglas Schools.
3. Develop computer literacy and staff utilization of communications technology.
4. Revise the Language Arts Program and implement desirable changes.

#### Plans:

1. Foster communication and positive interaction between Merriam and Douglas communities.
2. Identify needs and develop plans for greater utilization of the micro-computer for management and instruction.

#### Mr. James Palavras, Gates School

The following is a list of Gates School accomplishments for 1980:

1. The third annual Ice Cream Social and Cake Walk sponsored by the Parent-Teacher Advisory Committee.
2. Parents' Night in September.
3. Grade 6 Science Fair.
4. The fifth annual Balloon Launch, a releasing of 500 helium-filled balloons with self-addressed postcards. This was followed by a school-wide mini-marathon.
5. The continuation of Title I federally subsidized program providing for tutorial services in reading and math.
6. A week-long environmental education program at Sargent Camp, Peterborough, N.H. attended by the fifth grade.
7. A musical tribute and dedication of the school stage in honor of Mrs. Jeanne DeBaggis, former music teacher at the Gates School.
8. Student teacher program affiliation with Fitchburg State College.
9. Numerous school-wide activities sponsored by the Student Council.
10. Publication of four issues of the "Great Gates Times", our school newspaper.
11. Expansion of Project Challenge (Physical Education) utilizing outdoor constructed climbing course.
12. Curriculum Information Program (Science and Math) for parents conducted in October.

There is great concern regarding the potential impact of Proposition 2 1/2 on school services.

#### Dr. J. Parker Damon, McCarthy-Towne School

##### Accomplishments

The school community has welcomed and assimilated a variety of new-to-the-school personnel and programs: 6 classroom teachers, 3 classroom aides, 2 part-time specialists, 3 part-time consultants; a special education program from within Acton plus another from outside serving the needs of the C.A.S.E. communities. Two of the faculty were hired during the course of the school year in a process that involved parents and resulted in minimal disruption to the educational programs of the students in those classrooms. The music program is now conducted by 3 part-time consult-

ants who share the responsibility of providing for the 453 students in the 18 classes of special education, kindergarten, and grades 1-6.

In addition to maintaining and improving upon some of the unique programs such as those of parent volunteers and student teachers, MACOS, Project Adventure, Search, and Challenge, the school has undertaken some major expansions to other programs. The humanities program has become even further integrated with the science and sloyd programs, and there is now an artist-in-residence mini-program one morning a week. The grades 3-6 reading program has been expanded to include the Junior Great Books Approach for all children. The fifth grade People and Technology Whaling study is now being used in each of the fifth grade classrooms; all students in grades 4-6 will now have some instruction in the use of, plus time with, the school system's micro-computers.

The Parent teacher Student Organization (PTSO) continues to be a strong part of the school's operation. Notable among its many activities were festivals for children, programs of thanks for teachers, playground work days, and a family field trip to the Science Museum. Members of the PTSO also helped conduct a school survey in March - a task the school periodically undertakes to assess the need for any changes in operation or direction. In May, the faculty spent two days examining all facets of the school's operation and came to a renewed understanding of its purpose. A variety of faculty and parent committees have been revised; programs have been instituted to improve students' sense of responsibility; faculty and parents have been discussing recent shifts in curriculum emphasis and approach. The continuing strong interrelationship between the school and its families is also seen by the success of other school and community programs such as the Extended Day Program, Community Education Programs during the school day for parents and toddlers and after school day programs for elementary students, and the Single Parent Information Fair.

##### Concerns

Program cutbacks brought about by budgetary restrictions, staff turn-over caused by the merger of schools, reductions in force (RIF) brought about by budget and enrollment decline, and job re-alignments necessitated by one or more of the above will continue to take time and effort away from other important tasks such as the work to research, develop, or try out ways to improve curriculum and instruction. The continuity of services and programs and the morale of the staff are two areas of concern that are recognized by all.

##### Plans

The school has been concerned about morale for the past year and will continue to implement activities to alleviate the pressures and anxieties that now exist. The school will continue to try such activities as special workshops, extra consultant help, pairing of old and new staff, in-service time, visitations, school-wide projects, and social sharing times to raise morale and support the staff's pro-



professional dedication. The faculty is also working on ways to be more flexible in order to be able to institute changes and responses more quickly and smoothly. With maintaining and improving the educational programs, the faculty is committed to an over-all sense of community spirit that has been a hallmark of the

William V. Sparks, Merriam School

The highlights for the Merriam School for 1980 are as follows:

1. Declining enrollment has reduced the number of pupils in the elementary schools. After considerable debate and a vote by the citizenry of Acton, it was decided to close the Merriam School in June, 1981. It will be merged with the Douglas School in September, 1981. Fifth grade students of both the Douglas and Merriam Schools will attend the Conant School during school year 1981-82. All merged grades will be contained at the Douglas School during school year 1982-83.
2. The new Science and Social Studies programs for the Acton Schools, which were introduced over the past two years, are meeting with enthusiasm and success.
3. The Art Room established in school year 1979-80 and the newly created Resource Room are serving pupils at a maximum level and are a very welcomed addition to the school.
4. The Parent-Teacher Council has been most active during the year. They meet once a month with a representative of the Douglas School Advisory Council also present. They have sponsored programs by the New England Theatre Guild, the Learning Guild and the Boston Zoomobile. Other programs have been an Ice Cream Social, Hat and Emblem Sales,

School Book Fair, School Newspaper and a 6th Grade Barbeque.

5. The School Volunteer program consists of over 70 parents. They volunteer for assistance to teachers, the school office, the Library, the classrooms, and the Pupil Personnel Services.
6. A most effective "Open House" was held in September, 1980. Nine hundred parents and children were in attendance.
7. A special Hallowe'en Parade and Pumpkin Sing were held at the school with an accompanying coffee for parents on the same day. This was arranged by the Parent-Teacher Council. It was outstanding.
8. The library continues to be a great influence in the school. Over 7,500 volumes of books are available for pupil use. Thirty parental volunteers are forever willing to assist Mrs. Helen Berger, Media Aide, and Mrs. Joyce Koop, Elementary Library Coordinator.
9. In June a "Sing Under the Pines" was conducted as well as an all-school barbeque.
10. Many class plays, musicals and field trips were organized during the year.
11. For the second time, the parents of the Parent-Teacher Council sponsored a school personnel luncheon during National Education Week. Every school employee was served a deliciously prepared meal at which time a parent committee supervised the pupils.
12. The operation of the Merriam has been effective because of the support of the administration, staff, pupils and parents of the school. The effort of all of these people is appreciated.

Pleasant memories of many years (1958-1981) will follow the staff, pupils and parents as the merge into the Douglas School takes place. With continued cooperation from the community, we shall all succeed quite well.

## Report From The Coordinator of The Acton- Boxborough Community Education Program

Mr. William L. Ryan

The Acton-Boxborough Community Education Program serves as a link between the residents of Acton and Boxborough and the Public Schools, and all residents are urged to partake in the wide variety of educational programs and activities that are offered to the community. Many programs and activities are determined by your neighbors serving on the Community Education Advisory Committee.

Residents are welcome to attend the Advisory Committee meetings which are held on the first Wednesday of each month from 7:30 to 9:30 p.m. at the Acton-Boxborough Regional

High School Faculty Room. New residents are encouraged to visit the Community Education office located in the main lobby of the Junior High School to learn of the different educational, recreational, cultural and community opportunities that are available in Acton-Boxborough. These activities are also described in the Community Education newspaper "INTER-ACTION" which is mailed four times yearly to all Acton-Boxborough residents.

During the past five years, the Acton-Boxborough Community Education Advisory Committee has played an important role in the develop-



ment of the following ten programming areas:

1. COMMUNITY EDUCATION EVENING PROGRAM (Initiated in January, 1976):

Over 360 evening courses for children and adults offered during the fall, winter, spring and summer terms. Courses are offered in music, art, drama, crafts, literature, practical skills, business, foreign languages, recreation, etc.

2. COMMUNITY EDUCATION DAY PROGRAM (Initiated in January, 1976):

Over 125 day courses offered throughout the year in the same areas as evening courses and located in churches, social service agencies and instructors' homes throughout the Acton-Boxborough community.

3. COLLEGE PROGRAM (Initiated in January, 1976):

Approximately 140 undergraduate and graduate level college courses offered during the fall, spring and summer terms from Boston University and Middlesex Community College.

4. COMMUNITY EDUCATION PRE-SCHOOL AND CHILD DEVELOPMENT PROGRAM (Initiated in September, 1976):

Over 50 pre-school children enrolled during the academic year in two separate pre-school programs. Approximately 20 high school students also participate as teacher aides in the program for the full academic year. The pre-school teacher instructs a fully accredited course in child development for those high school students who participate in the programs.

5. COMMUNITY EDUCATION EXTENDED DAY PROGRAM (Initiated in September, 1978):

The Extended Day Program offers the children of working parents and single parents the opportunity to participate in a variety of after-school activities including: arts and crafts, games and recreation, cooking and tutoring by high school students who participate in the program as aides. The program is housed at McCarthy-Towne Elementary School.

6. COMMUNITY EDUCATION SUMMER DAY CAMP (Initiated in July, 1977):

An opportunity for 300 children to participate in a 6-week summer day camp at Merriam Elementary School. Children participate in a wide variety of activities daily including: swimming, games, and recreation, arts and crafts, music and drama, science and nature and field trips.

7. ACTON COMMUNITY GARDENS PROGRAM (Initiated in May, 1976) (Co-sponsored with the Acton Conservation Commission):

One hundred garden plots are available to local residents at two garden sites located in North and South Acton.

8. A-B JAMBOREE:

A-B Jamboree is a three day festival of arts and entertainment presented in the buildings and on the grounds of the Regional Schools during the first weekend of August. The festival presents a three day continuum of arts, crafts, music, dance, theater, athletics, games, aviation, food and special events capped each evening with a professional presentation in the performing arts. A-B Jamboree is a region-

al showcase for the community education process and another demonstration of what commitment and involvement by townspeople can do to enrich the life of their community. During A-B Jamboree 1980 over 160 residents volunteered their time and talents under the leadership of Jamboree Coordinator, Jack Ormsbee, to make the festival a success. Approximately 19,000 persons participated in the festival.

9. SCHEDULING OF SCHOOL FACILITIES: (Transferred to Community Education Office in May, 1979):

The scheduling of all school facilities for after-school use is handled by the Community Education Office. School or community groups interested in using school facilities should call the office at 263-2607.

10. LOCAL COMMUNITY SERVICE PROJECTS:

A. Social Club for Handicapped Young Adults (Initiated in January, 1976):

Meets Friday evenings at the High School throughout the school year. Funding is made available by the Acton Rotary Club, Acton Center Congregational Church.

B. Conference of Local Community Agencies (Initiated in February, 1976):

Meets twice a year in an attempt to facilitate better communication and cooperation among local organizations and agencies.

C. Community Calendar - (In cooperation with the Acton Junior Women's Club - Initiated in September, 1977.):

A complete listing of all community activities and events mailed out each month to all Acton-Boxborough organizations and agencies.

D. Slide-Tape Show "THIS IS ACTON" (Initiated in January 1978):

A 30-minute audio-visual presentation covering Acton's past and present. (Available for use by any Acton-Boxborough groups, agencies or organizations.) Made available by the Acton Business and Professional Association, the Middlesex Institution for Savings, Digital Equipment Corporation and the Acton Rotary.

Community Education programs have made an important contribution to the lives of many of the residents of the Acton-Boxborough community. But community education is a two way street - an interaction. It does not just involve people taking courses or participating in programs for their own benefit. It also offers people the opportunity to serve their community. The hope is that many people will see fit to take advantage of these chances to help improve the community and the life of those within.

For the fourth year in a row, community Education Coordinator Bill Ryan has notified the Regional School Committee that the Community Education Program would not be requesting an appropriation for the 1981-82 fiscal year.

Selma Garber	Marsha Gratz, Chairperson
Rebecca Jacoby	Jack Ormsbee
Carol Lake	Earl Steeves
Mimi Moran	William Avril
Cindy Kramer	Judith Cadieux
Dennis Kuipers	Lee Farrell

ACTON-BOXBOROUGH COMMUNITY EDUCATION STATISTICAL DATA - 1980

	Total No. Comm. Ed Courses Offered/ Actually Taught	Total No. Students enrolled Comm. Ed. Classes (Days & Eve)	Total No. College Courses Offered/ Actually Taught	Total No. College Students	COMMUNITY SERVICE PROGRAMS	OTHER COMMUNITY EDUCATION PROGRAMS				TOTALS
						Ext. Day Program	Pre School Program	JAMBOREE Directors & Volunteers	Perf. Arts Pro- grams	
WINTER 1980	125/100	1,473	64/55	1,140	Friday Nite 25 Fun Club	64	71	163		2,936
SPRING 1980	126/90	1,133			Conference of 45 Community Agencies				Man- dala 440	1,618
SUMMER 1980	43/24	384	10/10	162	Summer Day Camp 257 Community Gardens 82			Estimated Attendance JAMBOREE '80 NOT included in enrol- ment data (19,000)		885
FALL 1980	162/113	1,436	64/54	1,134	Conference of 45 Community Agencies	60	72		Boston Ballet 990 En- semble	3,737
TOTALS	456/327	4,426	138/119	2,436				2,314		9,176



# Report of The Principal of The Acton-Boxborough Regional Junior High School

Mr. Clifford A. Card

Since the last report, the Junior High School has received a five-year extension to its accreditation from the New England Association of Secondary Schools and Colleges. In its report granting the extension of its accreditation was the following appraisal: "The Commission commended Acton-Boxborough Regional Junior High School for the many projects initiated since the Two-Year Progress Report, especially the installation of computer terminals in the math lab with appropriate supporting courses, the reorganization of half of the school under an interdisciplinary team structure, the refinement of curriculum objectives and the completion of many of the maintenance recommendations relating to the health and safety of building occupants."

Aside from the above, there has also been the introduction of a Title I reading program that is aimed at providing additional reading assistance for a specified group of students.

Looking to the future, there is a concern about the impact of Proposition 2 1/2 on the operation of the school. If major cuts become a necessity, the probability of larger class sizes may result in less individualized attention plus a curtailment in some of the elective programs. On a more positive note, it is anticipated that the Junior High School will continue its refinement of the programs for the gifted and talented as well as others with special needs.

# Report of The Principal of The Acton-Boxborough Regional High School

Dr. Lawrence E. McNulty

The population explosion experienced by the towns of Acton and Boxborough in the late 1960's and early 1970's has, as we all know, changed in the past five years. Student population has shrunk nationwide in recent years. Oddly enough, however, the A.B.R.H.S. population remains stable despite elementary school population declines. The student population of A.B.R.H.S., as of November, 1980 was 1560, up five students from 1979. The high school facility, one of which the townspeople of Acton and Boxborough can be justifiably proud, provides an outstanding educational setting and atmosphere for our high school students.

Academically, A.B.R.H.S. continues to warrant the respect and admiration of college admission officers. Approximately 79% of the graduating class of 369 pursued further education in September, 1980 in over thirty different states around the country. Of the 369 graduating seniors, 38% qualified for the National Honor Society, twenty-two students won commendation by the National Merit Scholarship Corporation (NMSC), six were semi-finalists, six were finalists, and one student won an NMSC scholarship (A.B.R.H.S. was the only high school in the nation with five NMSC winners in 1979). Our NMSC winner in 1980 was Cathy Ann Reich, who entered Wesleyan University.

In terms of curriculum, A.B.R.H.S. continues to be a comprehensive secondary school. The curriculum consisted of 198 different course offerings during the 1979-80 school years. Constant evaluation and appraisal takes place in order to insure relevant course offerings and the proper utilization of staff, buildings, equipment and instructional materials. We feel that our current curriculum is comprehensive, relevant, challenging, and one that insures academic standards of the highest caliber.

The extracurricular program at the high school has expanded over the years and now consists of interscholastic athletics (33 teams), intramurals, student government activities, fine arts activities, and a variety of special interest clubs. In 1980, approximately 1500 students participated in one or more extracurricular activity. Highlighting the 1979-1980 extracurricular activities was the athletic program, which resulted in seven league championships and a very high rating in the Boston Globe's Dalton Trophy won-loss rating system (8th of 76 in Division II). A total of forty-three (43) A.B.R.H.S. student athletes earned "All-League", "All Scholastic" or "All-State" honors. Other individual and team honors were garnered by the A.B.R.H.S. Debate and Mathematics Teams. Further high-



lights were provided by the Fine Arts Program which included a Fine Arts weekend, eleven drama productions, an art exhibit and an art show, thirty concerts, a musical, nine students selected for the Northeast District Festival Band, Chorus, Concert Choir, and A.B.R.H.S. state play entry reached finalist status in state play competition, with one student receiving all-star case recognition in the finals.

Perhaps the finest additions to the high school program this past year was the introduction of the A.B.R.H.S. Health Education Program. Health Education; including topics such as "Fitness and Body Dynamics," "Body Injuries and Rehabilitation," "First Aid", "Emotional Development", and "CPR (Cardio-pulmonary Resuscitation)", has now become a required course for all freshmen students at A.B.R.H.S.

## Class of 1980

Daniel Abelenda (AFS)  
Sandra Jean Albertelli  
Tracie Ann Alexander  
Pierre Allard  
Lisa Alvanos  
Michael J. Anzenberger  
Susan Elizabeth Appleton  
Cara Jean Bachman  
Carlisle A. Backus  
Karen J. Baker  
Deron Barton  
Robin L. Beatteay  
Darlene Beausoleil  
Carol A. Berry  
Gregory R. Bielski  
Melanie Lynne Bikis  
Noreen Biron  
Amy L. Blackburn  
John A. Blackwell  
Margaret Ann Bodde  
Carol V. Bohne  
Melanie A. Bortz  
Mark P. Bourgeois  
Patrick Bowe, Jr.  
Marie M. Brentzel  
Douglas Brown  
Marc Buffet  
Mark D. Bungard  
Gregory Burg  
James F. Burke  
Pauline L. Bursaw  
Brian C. Bush  
Elizabeth Cadieux  
Roger P. Cady  
Scott Caouette  
Dawn E. Carbonier  
Leif A. Carlson  
Deborah L. Carney  
Laurene M. Cary  
Raymond E. Challis  
Roy Chalupa  
Kiran Chaudhuri  
Maya Chaudhuri  
James M. Chenail  
Anthony Chila  
Jeanne M. Ciervo  
Craig W. Claflin  
Scott S. Classon  
Karen Marie Clayton  
Michael Cloutier  
Donna M. Cochran  
Kevin T. Coleman  
Earl Collier, Jr.

Theodore A. Collins  
Janet Colvin  
Jeanne E. Cooney  
Joseph J. Cooney  
Lisa A. Corrigan  
Lisa L. Cotter  
Maureen T. Coughlin  
Eric P. Coumou  
Marya J. Courtright  
James P. Cjoxen  
Katherine A. Crane  
Susan E. Cronin  
Felicia Lynne Crosby  
Donna Cuevas  
Steven G. Cumming  
James D. Cummings  
Catherine D'Amore  
Mary Day  
Gregory D. Dayton  
Jennifer Dean  
Dawn A. Dearborn  
Faithanne Decosta  
Lisa M. Denapoli  
Pamela Lynn Derie  
Susan M. desmond  
Theresa R. devine  
Marea A. Doherty  
Cynthia Donaldson  
Susan E. Drozda  
Patricia E. Duggan  
Steven B. Duman  
Thomas G. Durben  
Joanne M. Ellero  
Daniel Enneguess, III  
Kerim N. Evin  
Kathleen M. Farrell  
Thomas E. Farrell  
Andrew Keith Fenniman  
Donna Fenton  
Robert Ferguson  
Kim Ferrante  
Eric A. Ferreira  
Janet Fink  
Jean B. Finley  
Peter R. finn  
James A. Fisher  
Mary Elizabeth Fitzgerald  
Karen Flannery  
Richard Flannery  
Michael Foley  
Elizabeth Francisco  
Teresa E. Franz  
Richard D. Fulz  
James P. Gargas

William J. Gately, Jr.  
David D. Gavin  
Carol Diane Gerhardt  
Jessica Sine Gerhardt  
Angela Gervin  
Laura T. Gibbons  
Susan Gilman  
Michele Glennon  
Sheryl P. Goodall  
James R. Goodemote  
Elizabeth Gooding  
Scott E. Gordon  
Michael G. Grace  
Marie F. Graham  
Marcia L. Gravette  
William A. Gray  
Jennifer Lynn Griffith  
Joseph Gringeri  
Karen A. Guba  
Mark A. Gundersen  
Deith Gustafson  
Cindy J. Hale  
Dorothy Hallee  
John L. Halloran  
Timothy D. Hamilton  
George Hannon  
Janne o. Hansen  
Vaughn Harring  
Michael Harrington  
Stephen Harrington  
Sandra Lynne Harris  
Steven P. Hennessey  
Paul A. Herlihy  
Joanne Hess  
Holly Ann Heyner  
Laurie Marie Hickman  
Mark A. Higden  
James R. Hill  
Holly e. Hinds  
Scott A. Holt  
Susan B. Hoopes  
Barry C. Horne  
Stephen P. Houle  
Scott F. Houston  
Richard Howe, Jr.  
Karen M. Howell  
John N. Hryniewicz  
David Hubbard  
Ellen Hume  
Jeffrey M. Hunt  
Paul S. Huntley  
June Hynes  
Stephen C. Jackson  
Debra L. Jamieson

Samuel F. H. Jeffries  
 Deborah Jezior  
 Ronda L. Johnson  
 Julie Ann Jones  
 Maureen A. Jones  
 Paul Maurice Joseph Joyal  
 Hilde Marie Kaalstad  
 Linda Kadison  
 Kyle S. Kallio  
 William Kalms  
 Renata Keane  
 John T. Keiser  
 Bradford M. Keizer  
 Linda Kelley  
 Cynthia J. Kellogg  
 Christopher T. Kelly  
 Elaine M. Kelly  
 Michael Kendall  
 Mark S. Kennedy  
 David G. Kenneson  
 Joan L. Kerr  
 Laura J. Kerr  
 Lynne M. Kerrigan  
 Eric J. Kinney  
 Patricia Kirby  
 Martina E. Klinkmueller  
 Charles Kostro, Jr.  
 Victor L. Krabbendam  
 Laurie Kreidermacher  
 Betsey G. Krusen  
 Marc M. LaFleur  
 Cindy J. Lahar  
 Michael B. Lanahan  
 James G. Lane  
 Ann M. Laporte  
 Julie A. LaRosa  
 Scott Lauritzen  
 Tammy J. Lee  
 Gregory A. Letzeisen  
 Reed G. Lewis  
 Elizabeth A. Lipari  
 Denise L. Loiselle  
 Susan E. Lopez  
 Monica L. Lorencic  
 Louise A. Loring  
 Tana Lowry  
 Kathleen Siobhan Lucey  
 Hugh W. Lydiard  
 Melinda Lyon  
 Benjamin MacArthur  
 Martha Macdonald  
 Donald S. MacDougall  
 Brad MacKenzie  
 Rory MacKenzie  
 Carolyn Mahoney  
 Robert J. Malizia  
 Ellin March  
 Maribeth March  
 Catherine T. Marino  
 Jacqueline Markind  
 Christopher Marks  
 Gloria Csilla Maroti  
 Craig R. Marsh  
 Maureen Matthews  
 Stephen McCalmont  
 James Brian Scott McGowan  
 Margaret A. McGuinness  
 Jean Marie McHugh  
 Amy L. McIlhatten  
 Bridget E. McLean

James B. McLean  
 Richard McQuay  
 Paul Megan, Jr.  
 Victor Mendez  
 Douglas S. Mills  
 Thomas A. Mills  
 Terri A. Monter  
 Jeff C. H. Morgan  
 Natalie Ann Moritz  
 Katherine J. Moscone  
 Donald W. Moulden  
 Michael J. Mullen  
 David F. Murphy  
 Jeffrey A. Murphy  
 Adeel Najmi  
 Heidi Lee Nelson  
 Lyndon S. Nichols  
 Jennifer B. Nixdorf  
 Diane Nordstrom  
 Jonathan Nyberg  
 John Curtis Nye  
 Michael O'Donoghue  
 Terri E. Ohryn  
 Karen Elizabeth Olsen  
 Kevin Olson  
 Michael D. Oman  
 L. Kevin O'Mara, Jr.  
 Milinda J. Ordway  
 Cheryl Ann O'Regan  
 Christopher Ormsby  
 Michael Francis O'Rourke  
 Cathy Jane Oskirko  
 Carl Page  
 Christopher John Palazini  
 Nancy Ann Palizzolo  
 Michael J. Pallies  
 D. Pappas  
 Linda Jean Paquet  
 Laura Pasik  
 Diane M. Paskavitz  
 Gabriella Perez  
 Marc Petrocchi  
 Angela Phillips  
 Shauna R. Pierson  
 Susan Christine Pizzano  
 Kathleen Plakias  
 Debra Poklemba  
 Eugene A. Pope  
 Regina Catharine Poppert  
 Douglas Quinn  
 Vincent S. Raso  
 Cathy Ann Reich  
 Stephen D. Rey  
 Jane Elizabeth Reynolds  
 Deborah A. Rice  
 Denice Marie Richard  
 Fred C. Richards  
 Judith Richardson  
 Dennis P. Ring  
 Richard D. Robbertz  
 Jane C. Robinson  
 Debra Joy Rodland  
 Deborah. B. Roman  
 Joan Eliza Roscoe  
 Mark A. Roulinavage  
 Scott Roulinavage  
 Jeffrey T. Royal  
 Mark A. Royle  
 Daphne Rulf  
 Scott Saganich

Virginia Ann Salzmann  
 Robin R. Santos  
 Motohiko Sato  
 Mark S. Sawyer  
 Teresa Schaefer  
 Mark P. Schafer  
 David E. Schmidt  
 Laura B. Schneider  
 Renee Seidel  
 Karen L. Shaeffer  
 Margaret M. Shea  
 David P. Shimkus  
 Karen L. Shutt  
 Dorinda J. sironen  
 Leif Sjoberg (ASSE)  
 Gilbert P. Smith  
 Stacey Smith  
 L. Douglas Smolen  
 Jeffrey C. Snider  
 Vivian Eleanor Spann  
 Diane M. Spellman  
 Kathleen M. Steeves  
 Beverly A. Steiner  
 Judith L. Stern  
 Mark H. Stevens  
 James S. Stone  
 Katherine E. Stone  
 David A. Studer  
 Eileen M. Sullivan  
 Kimberley Elizabeth Sutherland  
 Patricia E. Sweeney  
 Vincent T. Tarky, Jr.  
 Janice E. Taylor  
 Kathleen Anne Kenny Taylor  
 Mark James Taylor  
 Peter Thompson  
 Christopher M. Thomson  
 Tracy L. Toler  
 Roger J. Towne  
 Pamela R. Trainor  
 David Demarquis Turner  
 John Michael Valleley  
 Roberta M. Vanaria  
 John C. Vega, III  
 Pamela Kathleen Vinal  
 Gretchen vonJess  
 Mary T. Walker  
 Andrea N. Walsh  
 Annmarie Walsh  
 Edward J. Ward  
 Brian C. Warren  
 Pamela Jean Weber  
 Jane E. Weier  
 Cynthia A. Wells  
 Joan Marie Wesley  
 Dewanne M. White  
 John D. White  
 Nancy White  
 Neil Q. Whoriskey  
 Robert W. Wilhide, III  
 John E. Williamson  
 Laura M. Wilson  
 Stacey L. Wilson  
 Douglas E. Wright  
 Sharonb Lynn Wright  
 Martin D. Zaccardo  
 Laura I. Ziemann  
 Debra M. Zollner

POSTHUMOUSLY  
 James B. Flynn



# Acton-Boxborough Regional School District

TREASURER'S REPORT, JUNE 30, 1980

Cash Balance, June 30, 1979	\$604,315.85	Disbursements 7/1/79 - 6/30/80	
Receipts, 7/1/79 - 6/30	\$3,845,534.98	Federal Withholding Taxes	\$654,075.46
Town of Acton Assessment	490,188.00	State Withholding Taxes	201,102.39
Town of Boxborough		Teachers' Retirement	173,701.60
Assessment	372,953.66	County Retirement	34,760.14
State Aid for Construction	372,953.66	Accident and Health Insurance	1,396.09
Chapter 71,s.16D,		A.F.S.C.M.E. Dues	1,412.00
Regional School Aid	492,910.00	Tax Deferred Annuities	88,368.41
Chapter 71 s.16C,		M.T.A. Credit Union	122,106.50
Transportation Aid	118,420.00	Union Warren Credit Union	10,306.00
Chapter 70, School Aid	595,132.00	Acton Education Association Dues	21,843.56
Special Needs Transportation	23,332.00	Blue Cross and Blue Shield	27,164.88
Tuition - State Wards	2,530.00	Group Life Insurance	2,628.47
Rental of Facilities	26,136.89	E.S.E.A. Title IV-B Library	
Miscellaneous Revenue	3,486.42	and Learning	5,918.57
Tuition	3,372.50	P.L. 94-482 Vocational Education	19,287.98
Federal Withholding Taxes	654,075.46	P.L. 89-313 Title I Special Needs	4,833.63
State Withholding Taxes	201,102.39	E.S.E.A. Title I Disadvantaged	
Teachers' Retirement	173,701.60	Students	9,894.09
County Retirement	34,760.14	Summer School	5,720.00
Accident and Health Insurance	1,432.01	Acton-Boxborough High School	
A.F.S.C.M.E. Dues	1,412.00	Library	458.53
Tax Deferred Annuities	80,864.26	Community Education	135,225.42
MTA Credit Union	122,106.50	Radio Station	2,894.65
Union Warren Credit Union	10,306.00	Community Education "This is Acton"	45.00
Acton Education Association Dues	21,843.56	Community Education, Jamboree	14,899.96
Blue Cross and Blue Shield	26,257.13	School Athletic Receipts	6,485.00
Group Life Insurance	2,800.24	School Lunch Program	288,450.48
E.S.E.A. Title IV-B Library		Senior High Addition	
and Learning	6,084.00	Construction Account	18,535.96
P.L. 81-874 Federal Impact	30,764.95	Tailings	6,202.28
P.L. 94-142 Title VI-B		Digital Computer Account	20,366.00
Special Needs	96,713.00	Energy Management Account	19,801.62
P.L. 94-482 Vocational Education	32,134.00	Blanchard Foundation	326.71
P.L. 89-313 Title I Special Needs	4,675.00	Charter Road Electrical Project	22.58
E.S.E.A. Title I		Teaching and Learning About	
Disadvantaged Students	9,706.00	Aging Title IV-C	73,840.89
Summer School	7,630.10	Special Needs Incentive Grant	6,639.00
Acton-Boxborough High School Library	1,222.93	Operating Expenditures	5,378,1789.13
Community Education	128,696.47	Debt Service - Principal	575,000.00
Radio Station	3,365.37	Debt Service - Interest	
Community Education "This is Acton"	500.00		61,950.00
Community Education, Jamboree	15,335.47	TOTAL DISBURSEMENTS	\$8,061,844.69
School Athletic Receipts	6,100.29	CASH BALANCE 6/30/80	
School Lunch Program	213,167.57		632,351.27
Senior High Addition		TOTAL ENDING BALANCE	
Construction Account	16,609.20	AND DISBURSEMENTS	\$8,694,195.96
Reserve for Petty Cash	125.00		
Tailings	1,112.01		
Teaching and Learning About			
Aging Title IV-C	98,325.00		
Special Needs Incentive Grant	6,639.00		
Interest Earned on Short Term			
Investments			
106,317.01			
TOTAL BEGINNING BALANCE			
PLUS RECEIPTS	\$8,694,195.96		



# Minuteman Regional Vocational Technical School District

Expansion of the Minuteman Regional Vocational Technical School District to include the towns of Bolton, Lancaster, and Needham took effect on July 1, 1980. Partly as a result of this expansion, the school's enrollment is at an all-time high of 1213 day students. Use of the building after hours for Adult and Community Education programs is also at an all-time high. In the fall of 1980, an average of 2600 people per week came to Minuteman Tech to take late afternoon and evening classes.

In June 1980, Minuteman Tech graduated its third senior class. Forty-nine percent of the graduates went to work in the trade for which they had been trained or in a trade related to it. (Prior to graduation, co-op jobs were held by 38 percent of the seniors.) Twenty-six percent of the graduates continued their education at two or four year colleges or technical schools, and five percent went into the military service. The remaining 20 percent of the graduates took jobs out of their trade area or were uncertain of their plans.

During 1980, Minuteman Tech was chosen as the site for the new Massachusetts Vocational Curriculum Resource Center. Financed and supported by a grant from the State's Division of Occupational Education, the Center is now in operation. Its major function is to make the most up-to-date curriculum resources available to teachers in both vocational and comprehensive high schools throughout the state.

A new vocational program in Painting and Decorating and an Air Force Junior ROTC program were added to the Minuteman Tech curriculum in 1980. Student interest in the new ROTC program quickly surpassed the most optimistic predictions. On September 30, the Junior ROTC unit was officially activated by the Air Force with a cadet corps of 159 students. These students will all be eligible for college scholarship aid in the form of full scholarships to any accredited college with an ROTC program. They will also be eligible for appointment to the U.S. Air Force Academy.

Again in 1980, a number of Minuteman Tech students received state and national recognition for outstanding achievements in various fields. Seniors Judith Bobbitt of Lincoln and Frank Filz of Lexington received letters of commendation from the National Merit Scholarship Corporation for their outstanding performance on the 1979 PSAT. June 1980 graduate Marianne Arbuckle of Acton won a third place bronze medal in the Graphic Communications competition at the Vocational Industrial Clubs of American National Skill Olympics in Atlanta, GA.

Minuteman Tech Horticulture students designed and constructed an exhibit at the New England Flower Show which was given 3 awards - a second place ribbon in the education cate-

gory, an educational certificate in recognition of the exhibit's educational value, and a bronze medal for exceptional merit in combining the areas of landscaping, greenhouse management, and forestry into a unified display.

During 1980, Minuteman Tech became the first school in New England to become involved in Project C.R.E.A.T.I.O.N. (Concern Regarding the Environment and Technology in Our Nation/Neighborhood). A \$2,500 grant will finance teacher training and curriculum materials designed to encourage students to become actively concerned about the environment in which they live. The areas on which the project will focus include energy, land use, urban management and pollution.

Minuteman Tech's efforts to provide equal educational opportunities for all of its students received state and national recognition during 1980. Under a grant from the State Department of Education, Minuteman staff members prepared a manual entitled, "Techniques for Eliminating Sex Discrimination from Vocational Education - An Instructor's Guide for Culinary Arts". This manual is the first one ever to be prepared on this subject and is now being distributed nationally through vocational curriculum centers.

The Massachusetts Women's Vocational Education Coalition (made up of representatives from groups such as the League of Women Voters and the American Association of University Women) visited Minuteman Tech to monitor the school's compliance with sex equity provisions of state and federal laws. The report on this visit commended Minuteman for having "leadership fully committed to equity for all students" and for strategies being used by the school to promote sex equity.

One of these strategies, funded by a grant from the State Department of Education, is the establishment of a Regional Resource Center which provides films and other media related to sex equity on a free loan basis to schools and community groups in the 15 towns of the district.

Energy conservation continued to be a prime concern at Minuteman Tech during 1980. A separate water heating unit for the swimming pool and kitchen is being installed. In addition, evening and weekend use of the building is being severely curtailed during the months of December, January, and February in order to conserve energy.

In 1980, Minuteman Tech's Energy Committee was instrumental in the establishment of a regional advisory committee with representatives invited from each of the 15 district towns. This group held two very productive meetings during which the members shared specific information regarding energy saving projects and needs within their towns. A core group of this committee has now been formed which will be developing plans for the committee as a

whole, including relations with the Association of Massachusetts Local Energy Officials. Information related to energy conservation will continue to be shared and issues dealt with relating to energy management at the local level.

The biggest change in the Minuteman Tech School Committee during 1980 has been the ad-

dition of three new members representing the new district towns of Bolton, Lancaster, and Needham. Francis X. Callahan of Arlington resigned and was replaced by John P. Donahue. Martin F. Craine, Jr. was appointed to replace Donald D. Bishop of Sudbury who served on the committee with distinction for two years.

Acton, John W. Putnam	Carlisle, Kenneth L. Bilodeau	Needham, David Cook
Arlington, John P. Donahue	Concord, Kenneth Marriner, Jr.	Stow, Paul Christopher
Belmont, Henry L. Hall, Jr.	Lancaster, Jay M. Moody	Sudbury, Martin F. Craine, Jr.
Bolton, Robert Smith	Lexington, Robert C. Jackson	Wayland, John B. Wilson
Boxborough, John J. Shimkus	Lincoln, Ruth W. Wales, Chairman	Weston, Annette DiStefano

#### MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

Assessment for operating and capital costs for 7/1/80 to 6/30/81 based on the number of students from each member town attending Minuteman on 10/1/79 as a percentage of the total number of students, per section V (c) of agreement. Assessment for special operating costs based on section IV (f) of agreement.

TOWN	PER CENT	OPERATING	+ CAPITAL (DEBT)	+ SPECIAL OPERATING	= ASSESSMENT
ACTON.....	12,000	292,159	32,156	22,835	347,150
ARLINGTON.....	31,200	759,613	83,605	43,598	886,816
BELMONT.....	8,900	216,684	23,849	21,292	261,825
BOXBOROUGH.....	2,800	68,170	7,503	797	76,470
CARLISLE.....	1,300	31,650	3,484	1,102	36,236
CONCORD.....	6,400	155,818	17,150	10,934	183,902
LEXINGTON.....	13,300	323,810	35,639	36,816	396,265
LINCOLN.....	2,000	48,693	5,359	5,770	59,822
STOW.....	6,300	153,383	16,882	4,523	174,788
SUDBURY.....	9,300	226,423	24,921	6,412	257,756
WAYLAND.....	5,600	136,341	15,006	6,954	158,301
WESTON.....	900	21,912	2,412	894	25,218
TOTALS.....	100.000%	2,434,656	267,966	161,927	2,864,549

NOTE: The total assessment is only \$60,549 more than that for the previous school year even though the operating and capital budget total rose 4.76% from \$6,782,100 in 1979-1980 to \$7,105,038 in 1980-1981. This rise was offset by increased aid and revenue.

#### STATE AID RECEIVED BETWEEN JULY 1 OF 1979 AND JUNE 30 OF 1980

CATEGORY	AMOUNT RECEIVED
Transportation.....	\$ 246,341.00
Chapter 70 (includes Special Ed)	1,598,899.00
Construction Grant.....	1,609,848.00
Chapter 645	
Regional Aid.....	264,674.00
Chapter 71, 16d	
TOTAL	\$3,719,762.00

NOTE: Aid and district revenue are used to reduce assessments of costs to member towns.

# ENROLLMENT

Enrollment October 1, 1978							Enrollment October 1, 1979							Enrollment October 1, 1980						
Town	82	81	80	79	PG	Total	Town	83	82	81	80	PG	Total	Town	84	83	82	81	PG	Total
Acton	23	37	37	29	2	128	Acton	23	24	36	33	3	120	Acton	16	25	21	28	6	96
Arlington	64	76	90	66	13	309	Arlington	86	70	66	83	7	312	Arlington	78	89	62	59	9	297
Belmont	20	26	21	29	10	106	Belmont	13	20	24	26	6	89	Belmont	16	13	19	20	6	74
Bolton	--	--	--	--	--	---	Bolton	--	--	--	--	-	---	Bolton	6	5	2	3	2	18
Boxborough	10	7	2	5	1	25	Boxborough	4	14	6	4	0	28	Boxborough	4	4	14	7	0	29
Carlisle	1	3	2	4	3	13	Carlisle	3	2	3	2	3	13	Carlisle	6	2	2	4	1	15
Concord	22	14	14	13	8	71	Concord	12	21	16	12	3	64	Concord	8	12	19	12	3	54
Lancaster	--	--	--	--	-	---	Lancaster	--	--	--	--	-	---	Lancaster	19	11	4	2	2	38
Lexington	32	36	35	31	15	149	Lexington	26	36	32	35	4	133	Lexington	32	32	31	25	3	123
Lincoln	8	6	7	10	0	31	Lincoln	2	7	4	6	1	20	Lincoln	2	3	7	3	0	15
Needham	--	--	--	--	-	---	Needham	--	--	--	--	-	---	Needham	26	16	10	5	6	63
Stow	15	15	15	15	4	64	Stow	13	20	15	14	1	63	Stow	14	17	18	14	1	64
Sudbury	32	26	23	26	6	113	Sudbury	20	30	21	20	2	93	Sudbury	21	19	30	17	3	90
Wayland	13	14	20	14	2	63	Wayland	12	11	13	18	2	56	Wayland	12	16	8	13	3	52
Weston	0	1	5	0	1	7	Weston	2	1	3	3	0	9	Weston	5	3	0	3	0	11
Tuition	27	23	19	12	10	91	Tuition	58	59	35	21	16	189	Tuition	34	59	34	24	23	174
TOTAL	267	284	290	254	75	1170	TOTAL	275	315	274	277	48	1189	TOTAL	299	326	281	239	68	1213



EXPENDITURES JULY 1, 1979-JUNE 30, 1980

	SALARIES	CONTRACTED SERVICES	SUPPLIES	OTHER	TOTAL
1100 School Committee	\$ 20,500	\$ 24,055	\$ 332	\$ 5,613	\$ 50,500
1200 Administration	129,963	4,163	29,518	3,320	142,059
2100 Supervision	40,878	17,995	26,520	4,498	92,889
2200 Principal's Office	150,037	27,227		14,445	218,229
2300 Teaching:					
Building Trades	145,909	---	29,697	23	175,629
Commercial Services	278,110	2,263	41,357	1,987	323,717
Electronics	113,627	---	19,561	511	133,699
Graphics	171,895	4,813	64,231	2,364	243,303
Allied Health	71,330	300	9,036	348	81,014
Metal Fabrication	141,993	3,874	49,313	1,358	196,538
Power Mechanics	156,555	4,674	90,585	1,062	252,876
Technology	69,745	1,000	12,475	3,765	86,985
Communications/Human Relations	321,828	175	15,510	596	338,109
Mathematics	155,148	---	5,799	118	161,065
Science	111,559	---	15,390	89	127,038
Physical Education	90,841	1,600	7,007	815	100,263
Driver Education	19,835	7,175	2,625	---	29,635
Special Education	263,453	2,849	15,876	1,510	283,688
Undistributed	---	---	---	---	---
Occupational Competency	11,313	33,826	2,641	2,870	50,650
Faculty - Aides	27,091	---	---	---	27,091
Total Teaching	\$2,150,232	\$62,549	\$381,103	\$17,416	\$2,611,300
2400 Text Books	---	---	21,563	---	21,563
2500 Library	94,138	1,255	21,550	4,293	121,236
2600 Audio Visual	---	---	22,703	1,340	24,043
2700 Guidance	211,535	4,102	4,663	2,190	222,490
3200 Health Services	27,680	7,769	2,793	125	38,367
3300 Transportation	24,120	436,568	3,615	---	464,303
3400 Food Services	11,325	---	807	203	12,335
3510 Athletics	17,700	25,584	18,875	6,300	68,459
4000 Operating/Maintenance	142,542	21,990	12,132	581	177,245
4120 Heating of Building	---	98,086	---	---	98,086
4130 Utility Services	---	262,833	---	23,168	286,001
4200 Maintenance	32,250	19,653	3,047	---	54,950
4220 Maintenance of Building	---	16,239	9,638	641	24,518
4230 Maintenance of Equipment	---	82,224	---	1,058	83,282
5100 Employee Retirement	---	---	---	69,375	69,375
5200 Insurance	---	---	---	155,659	155,659
5300 Rental/Lane/Building	---	39,956	---	818	40,774
7000 Fixed Assets	---	---	---	264,051	264,051
8000 Debt Retirement	---	---	---	1,538,800	1,538,800
Regular - Evening	33,903	6,065	12,042	290	52,300
Vacation - Summer	3,335	---	---	---	3,335
Adult Education	6,750	2,883	---	---	9,633
TOTALS	\$3,096,888	\$1,159,196	\$582,529	\$2,118,221	\$6,956,834 *
1979-1980 Encumbrances					
1200 Administration	\$ 1,844	\$ 775	3510 Athletic Services	\$ 2,307	\$200 Insurance
2200 Principal's Office	3,013	10,936	4000 Operations & Maint.	139	5300 Rental
2300 Teaching	6,223	3,625	4130 Utility Services	750	7000 Assets
2400 Text Books	1,440	79	4220 Maint. of Building	3,328	
2500 Library	7,889	1,217	4230 Maint. of Equipment	1,635	TOTAL
					\$109,716
					* Accounts Payable \$238,862

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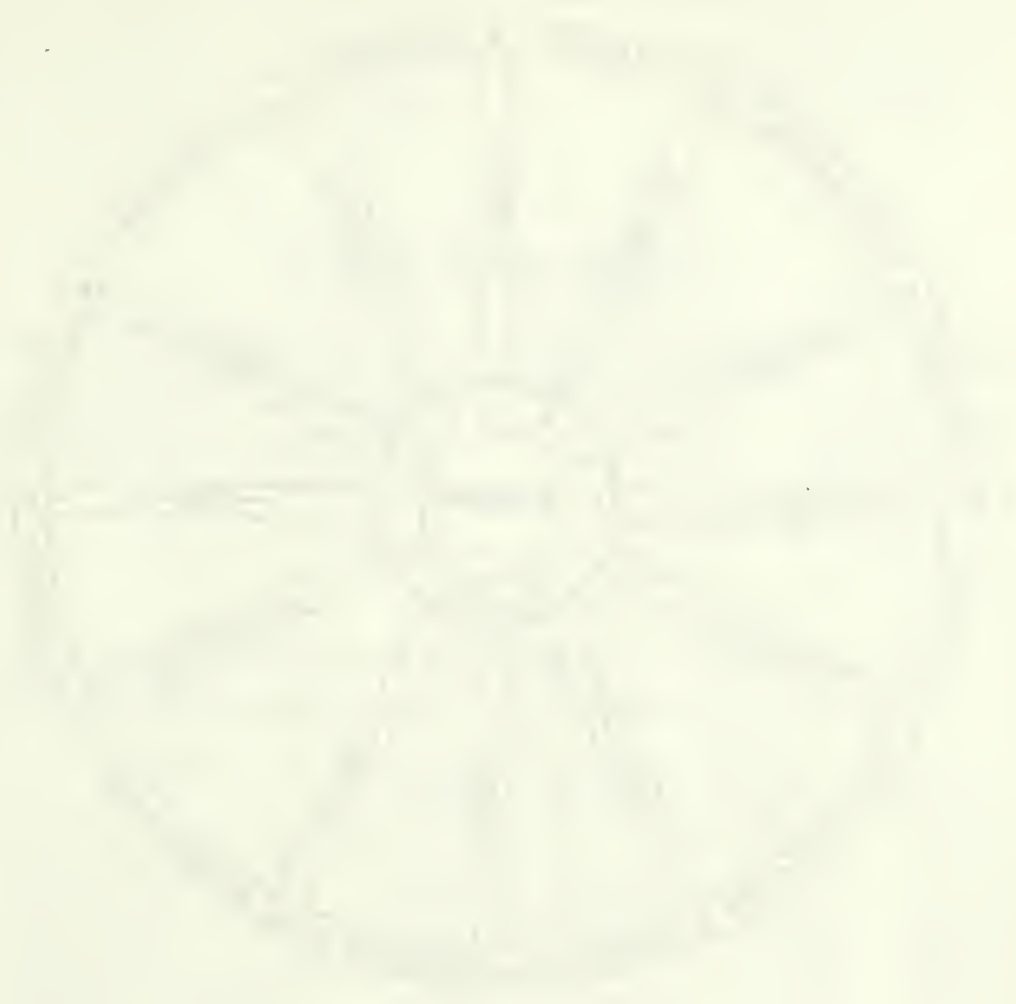
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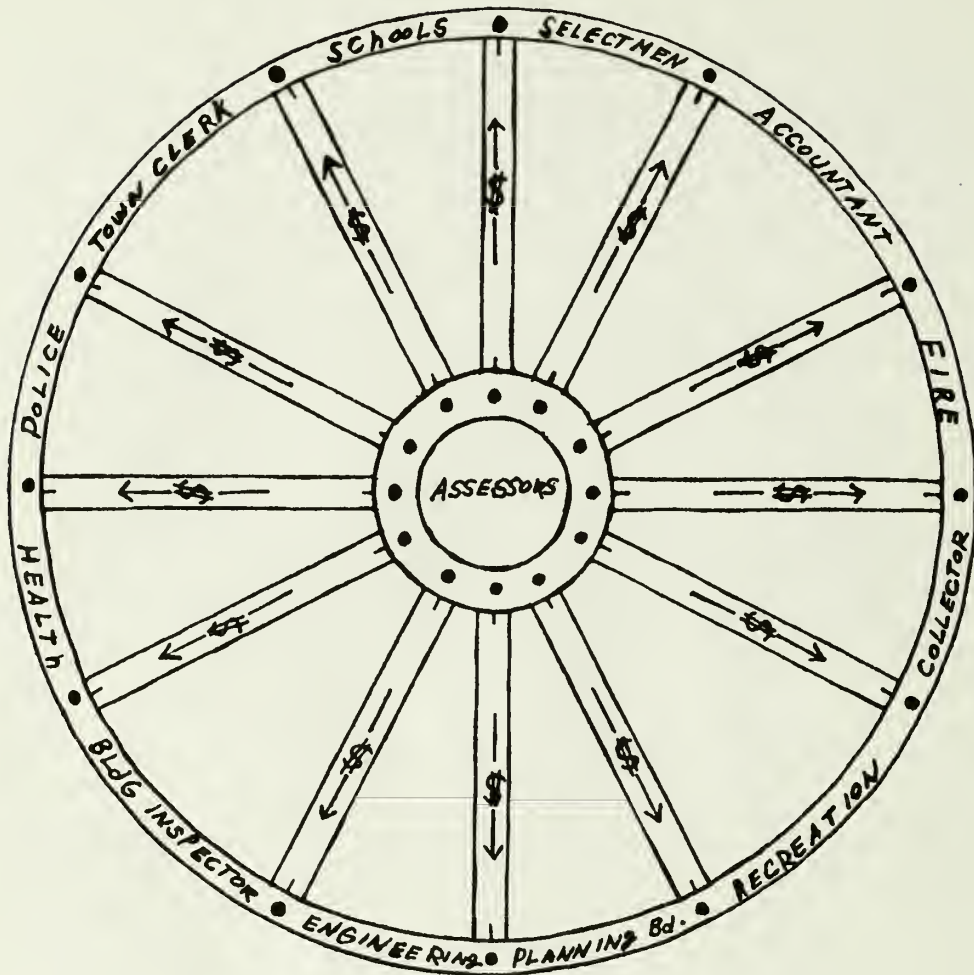
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# Board of Assessors



The Assessing Department is to the Municipality, what the hub is to the wheel. As the hub supports the outer rim of the wheel, the Assessing department supports the Town by generating the funds to support the Municipalities Service Departments.

During the course of the year the Board held regular monthly meetings on the first Wednesday of each month at 5:00 P.M.

Charlotte Crossman retired this past September after 12 years of service to the Town. Charlotte's retirement wish is to sell her house, be rid of Real Estate Taxes, and live on their boat. Happy sailing, Charlotte!

James J. Kotanchick, Chairman.

Edward H. O'Donoghue, Jr.

Paul M. Wexelblat, Clerk  
Board of Assessors

Victor E. Stewart,  
Assistant Assessor

## TAX RATE SUMMARY

1. Gross amount to be raised	15,520,820.15
2. Estimated receipts & available funds	3,770,879.15
3. Net amount to be raised	11,749,941.00
4. Real Property valuation	360,123,600.00
5. Personal Property valuation	9,371,400.00
6. Total property valuation	369,495,000.00
7. Tax Rate	
School	17.38
General	14.42
Total	31.80
8. Real property tax	11,451,930.48
9. Personal property tax	298,010.52
10. Total taxes levied on property	11,749,941.00

Looking back one hundred and five years to the assessment records of 1875, the tax rate summary was as follows:

Valuation of Real Estate	974,485.00
Valuation of Personal Estate	261,771.00
Total valuation May 1st 1875	1,236,256.00
Rate of tax \$12.50 per thousand	

Number of acres land taxed	11,923	Town Grant for Highways	2,000.00
Number of polls	490	Overlay	-
Dwelling houses	364	327.18	Total
Horses	314	1	\$16,420.80
Cows	843		
Sheep	10	Number of children between 5 & 15 years	285
Money tax for 1875			
State Tax	1,580.00	Board of Assessors 1875	
County Tax	1,013.62	William D. Tuttle	Aaron C. Handley
Town Grant	9,000.00	Phineas Wetherbee	
Town Grant for Schools	2,500.00		

## Town Accountant

This report covers the financial transactions of the Town for the year ended June 30, 1980. Included is a detailed statement of the expenditures of each department and tabulated record showing appropriations and balances, also balance sheet as of June 30 1980. We have verified the accounts of the Collector of

Taxes and the Treasurer and have checked the various trust accounts in the custody of the Treasurer.

W. Roy Wetherby,  
Town Accountant  
Mary E. Larson,  
Temporary Town Accountant

### BONDED TOWN DEBT

The following consolidated schedule reflects the funded town debt as at June 30, 1980.

All principal and interest payments have been made when due:

Interest Rate	Purpose	Original Bonded Amount	Unpaid Principal	Unpaid Interest Payment	Total Bonded Liability
3.5%	Douglas School	725,000.00	210,000.00	22,050.00	232,050.00
4.1%	Gates School	114,500.00	440,000.00	72,160.00	512,160.00
5.7%	Conant School	162,500.00	880,000.00	275,880.00	1,155,880.00
5.0%	Conservation & Sanitary	407,000.00	75,000.00	1,875.00	76,875.00
4.2%	McCarthy Towne School	750,000.00	500,000.00	72,240.00	572,240.00
4.2%	Conservation & Recreation	118,000.00	50,000.00	5,460.00	55,460.00
	Conservation	165,000.00	165,000.00	8,645.00	173,645.00
6.5%	Conservation	88,000.00	88,000.00	7,347.00	95,347.00
	Police Station	<u>32,900.00</u>	<u>32,900.00</u>	<u>1,872.00</u>	<u>34,772.00</u>
	Total	<u>\$5,055,900.00</u>	2,330,900.00	467,529.00	2,908,429.00
	Current Liability		<u>377,900.00</u>	<u>99,813.00</u>	<u>477,713.00</u>
	Long Term Liability		<u>\$2,063,000.00</u>	<u>\$367,716.00</u>	<u>\$2,430,716.00</u>

### TOWN OF ACTON RECEIPTS FISCAL YEAR ENDED JUNE 30, 1980

ACCOUNT	AMOUNT
GENERAL REVENUE	
TAXES	
Local	
Property	\$ 10,241,167.77
Tax Title Redemptions	256,974.13
Vessel, Farm Animal Excise	546.30
From the State and Local Aid Fund	
Valuation Basis	443,702.09
Programs	605,774.00

LICENSES AND PERMITS		
Alcoholic Beverage		29,724.91
All Other		53,497.63
FINES AND FORFEITS		78,413.80
GRANTS AND GIFTS		
Entitlements-Federal Revenue Sharing(P.L.92.512)		254,567.00
School		
Public Law 874		30,658.14
Other		74,317.00
Other Purposes		
Conservation		85,100.00
Other		40,900.00
Grants from State-School		
Transportation (inc. Cigarette Tax Distribution)		110,155.00
Food Service (Lunches)		59,659.17
Building Assistance		142,830.00
Other School		804.00
Other Purposes		
Highways - Chapter 81 Ch. 616, Acts of 1967 & 1969		141,651.00
Library Aid		6,828.38
Other		77,283.00
Grants from County- Dog Fund		1,525.01
Gifts from Individuals and Others		26,753.00
COMMERICAL REVENUE		
PRIVILEGES		
Motor Vehicle Excise		1,312,336.83
DEPARTMENTAL		
Manager, Commission, Selectmen		1,422.00
Accountant		833.58
Treasurer		174.95
Collector		17,121.37
Town Clerk		4,800.00
Supt. of Buildings		683.75
Planning Board		1,788.75
Other General Departments		1,537.56
PUBLIC SAFETY		
Police Department		6,072.75
Fire Department		5,990.95
Sealer of Weights and Measures		194.00
HEALTH, SANITATION AND HOSPITALS		
Public Health Nursing	\$	52,535.36
All Other		3,704.00
HIGHWAYS		
State		51,196.00
All Other		15,027.50
SCHOOLS		
Tuition from Municipalities and other states		28,287.30
Sale of Text Books and Supplies		1.00
Rent of Facilities		26,133.73
Food Service (Sale of Lunches)		108,916.60
Other		1,071.25
VETERANS'SERVICES		
Reimbursement for Relief		13,053.34
LIBRARY		12,064.29
RECREATION		40,506.39
UNCLASSIFIED		
Rental of Municipal Property		905.00
Miscellaneous		4,608.00
CEMETERIES		
Sales of Lots and Graves		3,260.00
Care of Lots		880.30
Miscellaneous		9,852.75
INTEREST		
On Deposits		92,236.87
On Taxes and Assessments		75,700.39
On Public Trust Funds		
Public Assistance		5,828.30
School		1,423.89
Library		1,009.60
Cemetery		42,734.88
Federal Revenue Sharing (P.L. 92-512)		17,306.57
Other		11,094.39



## MUNICIPAL INDEBTEDNESS

Anticipation of Revenue Loans	3,050,000.00
Other Temporary Loans	388,292.00
SINKING FUNDS	62,709.21
AGENCY, TRUST, AND INVESTMENT	
District Taxes	41.36
Licenses for the State	6,810.35
Dog Licenses for the County	3,394.75
Deposits for Services	616,062.99
Tailings	589.77
Payroll Deductions	
Federal Withholding Tax	923,674.10
State Withholding Tax	282,489.53
Group Insurance	44,794.84
Retirement Fund	255,263.87
Other	242,398.87
Perpetual Care Funds	33,325.16
Other Public Trust Funds	49,219.75
REFUNDS	
General Governments	51,640.03
TOTAL RECEIPTS	<u>\$ 20,745,832.10</u>

## STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS

JULY 1, 1979 TO JUNE 30, 1980

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
General Government:			
Moderator			
1. Salary	\$ 200.00	\$ 120.00	\$ 80.00
2. Expenses	20.00	0.00	20.00
Finance Committee			
3. Expenses	200.00	200.00	0.00
Selectmen			
4. Salaries	47,739.00	43,420.45	4,318.55
5. Expenses	43,300.00	43,300.00	0.00
6. Capital Outlay	3,500.00	2,954.69	545.31
7. Legal Services	54,000.00	54,000.00	0.00
8. Legal Service Expenses	1,000.00	1,000.00	0.00
9. Appraisals & Surveys	1,000.00	702.00	298.00
10. Out of State Travel	1,500.00	1,450.00	50.00
Town Office Clerical Staff			
11. Expenses	182,686.00	179,743.13	2,942.87
Engineering Department			
12. Salaries	83,358.00	82,392.15	965.85
13. Expenses	5,000.00	4,927.45	72.55
Town Accountant			
15. Salary	24,109.00	23,639.92	469.08
16. Expenses	23,955.00	23,948.11	6.89
16A. Capital Outlay	5,000.00	5,000.00	0.00
Town Treasurer & Collector			
17. Salary	19,274.00	19,274.00	0.00
18. Expenses	15,500.00	15,500.00	0.00
Town Assessors			
19. Salaries	23,210.00	23,208.08	1.92
20. Expenses	27,700.00	27,668.72	31.28

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
	\$	\$	\$
Town Clerk			
21. Salary	10,577.00	10,383.00	194.00
22. Expenses	1,085.00	685.17	399.83
Election & Registrations			
23. Salaries	11,489.24	11,489.24	0.00
24. Expenses	6,069.16	6,069.16	0.00
Planning Board			
25. Salaries	16,334.00	16,328.86	5.14
26. Expenses	5,785.00	5,779.87	5.13
Personnel Board			
27. Expenses	100.00	0.00	100.00
Board of Appeals			
28. Expenses	1,031.93	1,031.93	0.00
Conservation			
29. Salaries	5,916.00	4,295.36	1,620.64
30. Expenses	4,095.00	1,895.07	2,199.93
Archives Committee			
31. Expenses	1,200.00	55.00	1,145.00
Public Ceremonies & Celebrations			
32. Expenses	2,340.00	2,337.60	2.40
Building & Grounds			
33. Salaries	24,813.00	23,217.75	1,595.25
34. Utilities	60,000.00	54,029.57	5,970.43
36. Capital Outlay	18,020.00	18,018.05	1.95
Town Report Committee			
37. Expenses	8,000.00	7,903.13	96.87
Youth Commission			
38. Code	10,000.00	10,000.00	0.00
39. Expenses	8,300.00	7,620.53	679.47
Historical Commission			
40. Expenses	200.00	198.53	1.47
Council on Aging			
41A. Salaries	8,750.00	8,583.30	166.70
41B. Expenses	<u>7,002.00</u>	<u>7,001.98</u>	<u>.02</u>
Total General Government	<u>773,358.33</u>	<u>749,371.80</u>	<u>23,986.53</u>
Protection of Persons & Property:			
Police Department			
42. Salaries	437,249.00	421,980.32	15,268.68
43. Other Salaries	141,181.00	131,509.49	9,671.51
44. Expenses	26,763.00	26,757.12	5.88
45. Capital Outlay	0.00	0.00	0.00
Fire Department			
46. Salaries	541,564.23	541,564.23	0.00
47. Other Salaries	194,114.47	194,114.47	0.00
48. Expenses	46,040.00	45,756.95	283.05
49. Capital Outlay	5,345.00	5,290.00	55.00
Sealer of Weights			
50. Salary	600.00	600.00	0.00
51. Expenses	150.00	0.00	150.00

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
Insect Pest Control			
52. Wages	\$ 6,900.00	\$ 6,883.56	\$ 16.44
53. Expenses	5,385.00	5,292.83	92.17
Town Forest			
54. Expenses	100.00	96.48	3.52
Tree Department			
55. Wages	9,620.00	9,553.60	66.40
56. Expenses	8,710.00	8,494.50	215.50
Inspector of Wires			
57. Expenses	8,214.00	8,214.00	0.00
Inspector of Gas & Piping			
58. Expenses	2,356.50	2,356.50	0.00
Building Commission			
59. Salaries	42,203.00	40,781.00	1,422.00
60. Expenses	2,875.00	2,798.52	76.48
Dog Officer			
61. Wages	1,200.00	1,200.00	0.00
62. Expenses	700.00	700.00	0.00
Building Committee			
63. Expenses	50.00	0.00	50.00
Civil Defense			
64. Expenses	2,650.00	2,649.73	.27
Town Utilities			
65. Hydrant Rental	47,625.00	46,200.00	1,425.00
66. Street Lights	59,332.05	59,332.05	0.00
Total Protection of Persons & Property	<u>1,590,927.25</u>	<u>1,562,125.35</u>	<u>28,801.90</u>
Highways			
Highway Department			
67. Salaries & Wages	238,571.00	238,558.17	12.83
68. Overtime for Snow	27,825.00	10,124.09	17,700.91
69. Expenses	69,170.00	68,927.71	242.29
70. Drainage	21,137.00	20,498.95	638.05
71. Snow and Ice Removal	84,200.00	51,943.93	32,256.07
72. Machinery Expenses	68,650.00	68,650.00	0.00
73. Gasoline & Diesel Fuel	71,000.00	71,000.00	0.00
74. Secondary Road Maintenance	49,717.00	49,717.00	0.00
75. Primary Road Maintenance	17,065.00	17,020.59	44.41
76. Capital Outlay	11,900.00	11,900.00	0.00
Total Highways	<u>659,235.00</u>	<u>608,340.44</u>	<u>50,894.56</u>
Health and Sanitation:			
Board of Health			
77. Salaries	72,238.00	72,161.74	76.26
78. Expenses	54,696.08	54,696.08	0.00
79. Garbage Collection	40,361.00	40,360.32	.68
Inspector of Animals			
80. Wages	200.00	200.00	0.00
81. Expenses	70.00	70.00	0.00
Plumbing Inspector			
82. Expenses	5,280.00	5,280.00	0.00
Total Health and Sanitation	<u>172,845.08</u>	<u>172,768.14</u>	<u>76.94</u>



<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
\$		\$	\$
<b>Cemeteries:</b>			
Cemetery Department			
83. Salaries	63,302.00	63,301.26	.74
84. Expenses	14,685.00	14,678.00	7.00
85. Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Cemeteries	<u>77,987.00</u>	<u>77,979.26</u>	<u>7.74</u>
<b>Recreation:</b>			
Recreation Department			
86. Salaries	79,322.00	69,317.04	10,004.96
87. Expenses	29,661.00	22,267.28	7,393.72
88. Capital Outlay	<u>1,000.00</u>	<u>273.72</u>	<u>726.28</u>
Total Recreation	<u>109,983.00</u>	<u>91,858.04</u>	<u>18,124.96</u>
<b>Veterans Aid:</b>			
Veterans Services			
89. Salary	1,500.00	1,500.00	0.00
90. Expenses	150.00	0.00	150.00
91. Aid	<u>25,000.00</u>	<u>17,885.00</u>	<u>7,115.00</u>
Total Veterans Aid	<u>26,650.00</u>	<u>19,385.00</u>	<u>7,265.00</u>
<b>Pensions:</b>			
92. Pension Fund	<u>201,503.79</u>	<u>201,503.79</u>	<u>0.00</u>
Total Pension	<u>201,503.79</u>	<u>201,503.79</u>	<u>0.00</u>
<b>Insurance:</b>			
93. Group Health	261,618.00	234,126.81	27,491.19
94. Other Insurance	147,979.04	147,979.04	0.00
95. Insurance Advisor	<u>1,500.00</u>	<u>1,500.00</u>	<u>0.00</u>
Total Insurance	<u>411,097.04</u>	<u>383,605.85</u>	<u>27,491.19</u>
<b>Maturing Debt and Interest Town Govern- ment:</b>			
Conservation			
100. Maturing Debt	68,175.00	68,175.00	0.00
101. Interest	6,168.00	6,168.00	0.00
Sanitary Landfill			
102. Maturing Debt	26,825.00	26,825.00	0.00
103. Interest	1,977.00	1,977.00	0.00
106. Interest Anticipation of Revenue	<u>41,670.44</u>	<u>41,670.44</u>	<u>0.00</u>
Total Maturing Debt and Interest	<u>144,815.44</u>	<u>144,815.44</u>	<u>0.00</u>
<b>Libraries</b>			
Memorial Library			
107. Salaries	141,898.00	141,530.77	367.23
108. Expenses	31,547.07	31,514.53	32.54
109. Books	34,500.00	34,490.46	9.54
110. Capital Outlay	<u>900.00</u>	<u>900.00</u>	<u>0.00</u>
West Acton Library			
111. Salaries	9,101.00	9,027.27	73.73
112. Expenses	<u>3,722.00</u>	<u>3,716.77</u>	<u>5.23</u>
Total Libraries	<u>221,668.07</u>	<u>221,179.80</u>	<u>488.27</u>

<u>WARRANT BUDGET ITEM</u>	<u>APPROPRIATED OR AVAILABLE</u>	<u>DISBURSED</u>	<u>BALANCE</u>
	\$	\$	\$
Local Schools:			
115A. Operating Expenses	4,031,771.00	4,005,906.19	25,864.81
115B. Out of State Travel	900.00	669.51	230.49
116. Blanchard Auditorium Expenses	<u>40,897.00</u>	<u>40,897.00</u>	<u>0.00</u>
Total Local Schools	<u>4,073,568.00</u>	<u>4,047,472.70</u>	<u>26,095.30</u>
Maturing Debt and Interest Local School:			
McCarthy Town School			
117. Maturing Debt	80,000.00	80,000.00	0.00
118. Interest	22,680.00	22,680.00	0.00
Douglas School			
121. Maturing Debt	35,000.00	35,000.00	0.00
122. Interest	7,963.00	7,962.50	.50
Gates School			
123. Maturing Debt	55,000.00	55,000.00	0.00
124. Interest	19,168.00	19,167.50	.50
Conant School			
125. Maturing Debt	80,000.00	80,000.00	0.00
126. Interest	<u>52,440.00</u>	<u>52,440.00</u>	<u>0.00</u>
Total Maturing Debt and Interest	<u>352,251.00</u>	<u>352,250.00</u>	<u>1.00</u>
Regional Schools.			
129A. Operating Budget	\$ 3,658,081.00	\$ 3,658,081.00	\$ 0.00
129B. Out of State Travel	2,320.00	2,320.00	0.00
130. Maturing Debt and Interest	<u>185,134.00</u>	<u>185,133.98</u>	<u>.02</u>
Total Regional Schools	<u>3,845,535.00</u>	<u>3,845,534.98</u>	<u>.02</u>
Minuteman Vocational School:			
132. Operating Budget	326,584.00	326,584.00	0.00
133. Maturing Debt and Interest	2,915.00	2,915.00	0.00
Other Vocational Schools:			
134. Tuition and Transportation	<u>15,185.00</u>	<u>10,063.15</u>	<u>5,121.85</u>
Total Vocational Schools	<u>344,684.00</u>	<u>339,562.15</u>	<u>5,121.85</u>
Total Appropriation Disbursed	<u>13,006,108.00</u>	<u>12,817,752.74</u>	<u>188,355.26</u>

Other Disbursements:

	<u>DISBURSED</u>	<u>AMOUNT</u>
Revenue Sharing Transfers	\$	\$ 271,873.57
Certificate of Deposit		909,858.33

Refunds:

1976 Personal Property Tax	17.28	
1978 Personal Property Tax	9.18	
1979 Personal Property Tax	85.26	
1980 Personal Property Tax	36.75	
1977 Real Estate Tax	100.00	
1978 Real Estate Tax	52,593.75	
1979 Real Estate Tax	79,126.62	
1980 Real Estate Tax	31,520.73	
1973 Motor Vehicle Excise Tax	128.70	
1977 Motor Vehicle Excise Tax	50.53	
1978 Motor Vehicle Excise Tax	8,106.49	
1979 Motor Vehicle Excise Tax	16,336.39	
1980 Motor Vehicle Excise Tax	1,067.54	189,179.22

	<u>DISBURSED</u>	<u>AMOUNT</u>
Insurance Recovery		3,413.93
Vendor Refund Recovery		520.00
Interest and Other Refunds		4,236.44
<b>Trust Fund Transfers:</b>		
Youth Prog. Jenks Fund	750.00	
Conservation	14,773.57	
Arlette Appleyard	59.28	
Perpetual Care	18,615.65	
A. B. Conant Family	25.00	
Dr. Davis	25.14	
M. Desmond	80.00	
Robbins & Family	9.00	
E. Robbins	57.28	
Robbins & Ames	19.50	
Elizabeth White Charity	588.94	
Georgia Whitney Memorial	1,447.50	
Georgia Whitney Charity	800.00	
Georgia Whitney Cemetery	182.09	
Frank Hayward	43.28	
Hoitt & Scott	34.14	
Mrs. Harry O'Neil	16.14	
Frank Knowlton	41.28	
Luke Blanchard	90.06	
Henry Raymond	213.03	
Hosmer Fund	6,298.82	
J. Roland Wetherbee	519.88	
Sarah Watson	334.56	
Carrie Wells	53.14	
Jenks Family	9,658.54	
Mary & Charles Smith	52.28	
Ernest Jones	26.78	
Conant H. S. Library	319.60	
Mildred P Moore	355.69	
<b>Trust Fund Transfers Continued</b>		
Newell B Tainter	\$ 1,085.40	\$
William A Wilde	25.00	
Planter Fund	43.32	56,643.89
<b>Temporary Loans:</b>		
Anticipation of Revnue	3,050,000.00	
Highway Revenue	102,392.00	3,152,392.00
<b>Payroll Withholdings:</b>		
Federal Tax	940,036.37	
State Tax	287,538.85	
County Retirement	107,770.14	
Teacher Retirement	103,235.95	
Teacher School Insurance	2,007.53	
Group Life Insurance	5,096.56	
Blue Cross & Shield	25,326.16	
Health Insurance Retirees	13,944.11	
School Maintenance Dues	1,064.00	
Suburban Credit Union	94,784.02	
M. T. A. Credit Union	34,792.00	
Fire Department Dues	2,844.00	
Highway Department Dues	1,214.00	
Teachers Dues	16,915.06	
Teachers Annunities	84,913.84	
Deferred Compensation	20,330.25	
Disability Insurance	1,590.62	1,743,403.46
<b>Agency:</b>		
Performance Bond, Plan. Bd.	54,317.04	
Performance Bond Deposit	8,239.72	
Performance Bond, Selectmen	84,017.46	
Cafeteria Revolving Fund	171,659.12	



	<u>DISBURSED</u>	<u>AMOUNT</u>
Police Off Duty Details	33,096.35	
Other Off Duty Details	91.26	
Dog License to Middlesex County	3,326.70	
Division of Fish & Game License	6,479.35	
Sales Tax, Commonwealth of Mass	20.54	
Tax Collections due other Towns	6,036.53	
Perpetual Care Bequests	12,321.00	
Recreation Revolving Funds	3,393.28	382,998.35
 Federal Funds:		
Title 1 Pro 79-002-155	386.90	
Title 1 Pro 80-002-155	21,026.20	
Title 6B Imp. Speech and Languages	1,962.94	
Title 4C Basic Challenge	28,778.86	
Title 4A PL 93-380	127.85	
Title 4B Educ. Library & Learning	6,268.65	
Title 2, Antirecession Funds Highway	2,600.00	61,151.40
 Public Law 874		43,700.00
 Gifts and BeQuest:		
Memorial Library	\$ 144.85	\$
W. R. Grace Gift	46,846.42	
William Jones Gift	120.00	
Conservation, Brush Hog	800.00	47,911.27
 Grants:		
Bi-Cent Grant Local Growth		135.00
 State and County Assessments:		
County Tax	354,714.02	
Air Polution Control	1,936.57	
Mosquito Control	24,626.19	
State Recreation Area	94,266.22	
Audit Municipal Accounts	13,125.67	
Metropolitan Area Planning Council	2,731.35	
Motor Vehicle Excise Tax Bills	2,567.85	
Group Insurance, Elderly	531.23	494,499.10
 Incumbered Funds:		
Town Clerk		224.50
Recreation		478.25
 Articles:		
1 4/79 Indenpent Audit	6,619.20	
1 11/76 Parking Facilities S. Acton	23.00	
7 4/79 Contributory Retirement	56,000.00	
13 4/78 Fireproof Doors	175.36	
13 12/74 Plans Refuse Disposal Area	1,860.00	
16 4/76 Septage Disposal Area	52.34	
16 5/75 Ambulance Service	1,677.12	
17 4/76 Waste Water Study	6,075.00	
17 4/78 Septage Disposal Facility	1,220.26	
26 4/77 Purchase Fire Truck	54.55	
32 4/78 Lighting At Library	29.71	
36 4/79 Conservation Fund	7,000.00	
3 10/79 Hydrogeological Study	14,700.00	
8 4/79 Secondary Road Maintenance	64,090.12	
10 4/76 Road Construction & Improvements	5,379.67	
10 5/75 Surplus Gov. Prop.	350.00	
14 5/75 Sewage Disposal Construction	64.68	
18 4/78 Culvert	7,920.00	
18 4/79 M. B. T. A. Commuter Service	3,800.38	
19 4/79 Senior Citizen Transportation	995.12	
20 4/79 Fire Station Study	3,000.00	
23 4/79 Police Department Vehicles	30,037.00	
24 4/79 Police Station Land Purchase	32,824.76	
24 5/74 Sidewalk Construction	452.79	

		<u>DISBURSED</u>	<u>AMOUNT</u>
Articles Continued:		\$	\$
25	4/79 Fire Engine Reconditioning	44,000.00	
26	4/79 Departmental Equipment	79,096.00	
29	4/79 Back Hoe	9,350.65	
31	4/78 Library Ramp	1,959.87	
32	4/79 West Acton Square	3,289.48	
33	4/79 Fire Station Parking	5,962.20	
34	3/73 Dev. Town Owned Land	3,973.85	
34	4/79 Concord Ice Co Land	42,980.40	
35	4/78 Conservation Brush Hog	941.00	
35	4/79 Wetlands Mapping	21,187.88	
38	4/79 Averett Conservation Land Purchase	86,265.75	
44	5/74 Mt. Hope Cemetery Roads	2,051.50	
4	10/79 Quinn Land Conservation Purchase	160,917.43	
62	3/70 Mt. Hope Cemetery Improvements	892.00	
Total Articles			707,269.07
Highway Construction Contracts			<u>51,196.00</u>
Total Disbursed			<u>\$20,938,836.52</u>

TOWN OF ACTON  
BALANCE SHEET  
JUNE 30, 1980

ASSETS

Cash: \$ 270.00  
 Petty 1,652,995.83  
 General 221,813.97  
 Federal Revenue Sharing Invested 2,784,938.13  
 Certificate of Deposits 909,858.33  
2,784,938.13

Accounts Receivable:

Levy of 1969:  
 Real Estate 36.26  
 Levy of 1973:  
 Real Estate 116.36  
 Levy of 1974:  
 Real Estate 38.48  
 Levy of 1975:  
 Personal Property (163.00)  
 Real Estate 44.15  
 Levy of 1976:  
 Personal Property 1,131.06  
 Real Estate 1,397.79  
 Levy of 1977:  
 Personal Property 2,251.65  
 Real Estate 1,062.41  
 Levy of 1978:  
 Personal Property 3,870.55  
 Real Estate (14,456.45)  
 Levy of 1979:  
 Personal Property 8,627.43  
 Real Estate 70,730.52  
 Levy of 1980:  
 Personal Property 10,988.39  
 Real Estate 601,200.16

LIABILITIES AND RESERVE

Payroll Deductions: \$ 4,799.05  
 Insurance, Health 1,128.00  
 Insurance, Life 420.56  
 Insurance, Other 1,486.00  
 Insurance, Annuities 44,257.78  
 Retirement (16,362.27)  
 Federal Withholding (5,049.32)  
 State Withholding (36.00)  
 Dues (2,096.34)  
 Credit Union \$ 28,547.46

Guarantee Deposits:  
 Performance Bonds - Engineer 15,350.00  
 Performance Bonds - Health 1,000.00  
 Performance Bonds (Forfeited) 9,436.91  
 Performance Bonds - Planning Board 424,991.13  
 Performance Bonds - Selectmen 6,183.01  
 456,961.05

Agency:  
 Sales Tax on Medallion 21.45  
 County Dog Licences 666.80  
 Insurance Recovery 547.44  
 Fish & Game Licenses 331.00  
 Eminent Domain:  
 William Livingston 588.04  
 Harriet Davis 4,119.83  
 Eveline White 14,444.09  
 Amasa Davis 14,739.45  
 A & R Katz 78,290.95  
 113,749.10

Tailing:  
 Unclaimed Checks 589.77  
 Revolving Funds:  
 School Lunch 2,805.12  
 Recreation 4,501.11  
 Police Off Duty (147.98)  
 Premium on Loans 176.59





## LIABILITIES AND RESERVE

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TOWN OF ACTON  
BALANCE SHEET  
JUNE 30, 1980

DEFERRED REVENUE ACCOUNTS

Appropriated Street Assessment Not Due

\$ 6,617.47

\$

Appropriated Street Assessment Revenue:

Due in 1980

935.47

Due in 1981

935.47

Due in 1982

614.55

Due in 1983

614.55

Due in 1984

614.55

Due in 1985

537.14

Due in 1986

394.29

Due in 1987

394.29

Due in 1988

394.29

Due in 1989

394.29

Due in 1990

394.29

Due in 1991

394.29

6,617.47

\$ 6,617.47

\$

DEBT ACCOUNTS

Net Funded or Fixed Debt \$ 2,440,900.00

\$

Outside the Debt Limit:

Elm St. Douglas Elem. Sch.

210,000.00

Gates Spruce St. School

440,000.00

Minot Ave Conant Elem. Sch.

380,000.00

McCarthy Town School Renovation

500,000.00

2,030,000.00

Inside the Debt Limit:

Land Acquisition

75,000.00

Land Acquisition

50,000.00

Police Dept. Land

32,900.00

Averett Cons. Land

88,000.00

Quinn Cons. Land

165,000.00

410,900.00

2,440,900.00

LOANS AUTHORIZED - NOT ISSUED

Authorized:

Art. 1 5/15/74 Conservation Ch 40 Sec. 8C

\$ 56,000.00

Trust Funds-Cash & Securities In

\$

Custody of Treasurer

1,001,012.49

Custody of Trustee

3,000.00

Not Issued:

Art. 1 5/15/74 Conservation Ch 40 Sec. 8C

56,000.00

In Custody of Town Treasurer

1,001,012.49

(See Schedule B)

In Custody of Trustees-

3,000.00

Charlotte Goodnow Fund

\$ 1,004,012.49

\$ 1,004,012.49



TOWN OF ACTON  
BALANCE SHEET  
JUNE 30, 1980

SCHEDULE A

3/ 8/71	Art.	46	Main St. and Pope Road Land	\$	4,006.00	4/11/77	Art.	13	Pickup Truck Purchase	\$	29.99
3/12/73	Art.	34	Development Town Land for Recreation		4,488.57	4/11/77	Art.	22	Town Records		1,000.00
5/13/74	Art.	23	Sidewalk Construction		1,123.49	4/12/78	Art.	11	Sidewalk Construction		10,000.00
5/13/74	Art.	32	Great Hill Recreation		11,111.34	4/12/78	Art.	13	Fire Proof Doors		524.64
12/ 3/74	Art.	13	Plans Studies Refuse Disposal		10,733.33	4/12/78	Art.	17	Septage Disposal Facility		2,002.49
5/12/75	Art.	11	Landfill Purchase Kennedy		2.90	4/12/78	Art.	18	Culverts		7,030.00
5/12/75	Art.	16	Ambulance E.M.S. Programs		4,096.07	4/12/78	Art.	29	Tennis Courts		2,004.39
5/12/75	Art.	18	McCarthy Town Renovation		518.69	4/12/78	Art.	32	Library Lighting		1,482.29
5/12/75	Art.	21	Construction or Road Improvement		6,498.35	4/ 9/79	Art.	8	Secondary Road Maintenance		13,192.72
5/12/75	Art.	22	Drainage Project Ch 825		214.75	4/ 9/79	Art.	24	Police Station Land		1,075.24
5/12/75	Art.	41	Jenks Land Purchase for Recreation Conser.		41.50	4/ 9/79	Art.	29	Back Hoe		2,649.35
5/12/75	Art.	42	Putnam Land Purchase for Recreation Conser.		29.64	4/ 9/79	Art.	31	Sidewalk Construction		4,140.00
5/12/75	Art.	46	Eastern Mortgage Co Land Purchase for Recreation and Conservations		416.00	4/ 9/79	Art.	32	West Acton Square		5,710.52
10/20/75	Art.	6	Preliminary Plans New Town Hall		707.27	4/ 9/79	Art.	33	Fire Station Parking		4,537.80
10/20/75	Art.	8	McCarthy Town Reconstruction		121.80	4/ 9/79	Art.	34	Concord Ice Co Land		2,019.60
4/12/76	Art.	10	Chapter 90 Road Construction		1,052.13	4/ 9/79	Art.	35	Wetland Mapping		2,212.12
4/12/76	Art.	11	Chapter 90 Road Construction		40,598.00	4/ 9/79	Art.	38	Averett Conservation Land		4,434.25
4/12/76	Art.	17	Waste Water Study		5,611.55	10/ 9/79	Art.	3	Hydrogeological Study		5,300.00
4/12/76	Art.	26	Purchase Bean Land		166.04	10/ 9/79	Art.	4	Quin Conservation Land		9,082.57
11/15/76	Art.	1	Parking Lot South Acton		2,624.89						
									Total Outstanding Articles	\$	172,640.28

TOWN OF ACTON  
BALANCE SHEET  
JUNE 30, 1980  
SCHEDULE B

	PRINCIPAL	AVAILABLE		PRINCIPAL	AVAILABLE
Charity Funds:					
T- 5 Betsey M Ball	\$ 10,095.26	\$ 28,385.17	T-36 Ernest C Jones	\$ 1,000.00	\$ 329.60
T-16 Elizabeth M White	25,000.00	20,245.82	Library and Educational Funds:		
T-18 Georgia E Whitney	14,073.70	2,968.54	T- 1 Acton High School Conant Fund	4,000.00	176.02
T-28 Varnum Tuttle Memorial	10,000.00	18,621.79	T-17 Georgia E Whitney Memorial	15,000.00	8,913.32
Cemetery Funds:			T-70 Mark Clapp Memorial	1,142.00	353.02
T- 3 George T Ames	465.49	347.16	T-72 Charlotte Conant	1,500.00	955.31
T- 4 Arlette Appleyard	2,000.00	1,375.53	T-74 Minnie Davis	336.50	217.01
T- 6 Perpetual Care	190,609.92	94,194.21	T-76 Hiram J Hapgood	200.00	132.61
T- 7 A. B. Conant Family	1,000.00	1,150.82	T-78 John W Heald	1,000.00	657.98
T-10 Dr. Robert I Davis	1,000.00	990.77	T-80 Mildred P Moore	2,000.00	963.33
T-11 Martha L Desmond	3,000.00	1,587.55	T-82 Memorial Library Planters	1,000.00	613.97
T-12 Elbridge Jones Robbins & Desc.	1,000.00	522.40	T-84 Newell B Tainter	11,606.54	(827.58)
T-13 Elbridge J. Robbins Lot Woodlawn	1,500.00	994.03	T-86 Luke Tuttle	200.00	132.60
T-14 Captain Robbins Lot Woodlawn	2,500.00	2,380.65	T-88 William A Wilde	9,000.00	4,970.67
T-15 Ethel R Robbins, Fred Robbins and George T Ames	21,210.08	18,417.45	Firemen's Relief Funds:		
T-19 Georgia E Whitney	1,500.00	795.40	T- 2 Acton	9,570.00	21,680.63
T-20 Frank C Hayward	1,000.00	2,028.29	T-32 West Acton		2,706.49
T-21 Hoyt & Scott	500.00	589.62	Miscellaneous:		
T-22 Mrs. Harry O'Neil	372.39	303.34	T- 9 Conservation Fund		33,687.44
T-23 Frank R Knowlton	1,000.00	812.95	T-37 Acton Youth Programs	21,074.00	2,335.17
T-24 Luke Blanchard	2,419.24	1,704.62	T-40 James E Kinsley	1,000.00	281.98
T-25 Henry S Raymond Monument	700.00	1,699.99	T-71 Drum Tricentennial		147.93
T-26 Henry S Raymond Care	2,000.00	1,981.44			
T-27 Susan Noyes Hosmer	102,238.95	44,335.95			
T-29 J. Roland Wetherbee	10,000.00	16,108.53			
T-31 Sarah A Watson	2,500.00	1,845.89			
T-33 Carrie F. Wells	3,000.00	3,907.48			
T-34 Jenks Family	142,176.26	19,072.20			
T-35 Mary E Smith	2,000.00	727.07			
			Total Trust Accounts in Custody of Town Treasurer		\$1,001,012.49

TOWN OF ACTON  
TRUST FUND BALANCE  
JUNE 30, 1980

Name Of Trust Fund	Principal Balance 7-1-79	Income Balance 7-1-79	Total 7-1-79	Income Received FY 80	Authorized Expenditure FY80	Annual Yield %	Principal Balance 6-30-80	Income Balance 6-30-80	Total 6-30-80
<b>Charity Funds:</b>									
T-5 Betsey Ball	10,095.26	27,068.67	37,163.93	1,316.50		3.5	10,095.26	28,385.17	38,480.43
T-16 Eliz. White Charity	25,000.00	18,550.00	43,550.29	2,284.47	588.94	5.3	25,000.00	20,245.82	45,245.82
T-18 G.E. Whitney Charity	14,073.70	3,016.23	17,089.93	752.31	800.00	4.4	14,073.70	2,968.54	17,042.24
T-28 Varmur Tuttle	10,000.00	17,168.79	27,168.79	1,453.00	-	5.3	10,000.00	18,621.79	28,621.79
<b>Cemetery Funds:</b>									
T-3 Geo. Ames Fund	465.49	305.92	771.41	41.24	-	5.3	465.49	347.16	812.65
T-4 Arlette Appleyard	2,000.00	1,328.69	3,328.69	106.12	59.28	3.2	2,000.00	1,375.53	3,375.53
T-6 Perpetual Care	190,609.92	97,034.10	287,644.02	18,064.27	20,904.16	6.3	190,609.92	94,194.21	284,804.13
T-7 A.B. Conant Family	1,000.00	1,101.39	2,101.39	74.43	25.00	3.5	1,000.00	1,150.82	2,150.82
T-10 Dr. Robert Davis	1,000.00	916.07	1,916.07	99.84	25.14	5.2	1,000.00	990.77	1,990.77
T-11 Martha Desmond	3,000.00	1,531.16	4,531.16	136.39	80.00	3.0	3,000.00	1,587.55	4,587.55
T-12 Eldridge Jone Robbins	1,000.00	486.82	1,486.82	44.58	9.00	3.0	1,000.00	522.40	1,522.40
T-13 Robbin Woodland Fund	1,500.00	972.94	2,472.94	78.37	57.28	3.2	1,500.00	994.03	2,494.03
T-14 Capt. Robbin's	2,500.00	2,220.74	4,720.74	159.91	-	3.4	2,500.00	2,380.65	4,880.65
T-15 Robbins & Ames	21,210.08	16,396.45	37,606.53	2,040.50	19.50	5.4	21,210.08	18,417.45	39,627.53
T-19 Georgia Whitney	1,500.00	906.17	2,406.17	71.32	182.09	3.0	1,500.00	795.40	2,295.40
T-20 Frank Hayward	1,000.00	1,954.71	2,954.71	116.86	43.28	3.9	1,000.00	2,028.29	3,028.29
T-21 Holt & Scott	500.00	569.59	1,069.59	54.17	34.14	5.0	500.00	589.62	1,089.62
T-22 Mrs. Harry O'Neil	372.39	283.75	656.14	35.73	16.14	5.3	372.39	303.34	675.73
T-23 Frank Knowlton	1,000.00	789.26	1,789.26	64.97	41.28	3.6	1,000.00	812.95	1,812.95
T-24 Luke Blanchard	2,419.24	1,570.98	3,990.22	223.70	90.06	5.6	2,419.24	1,704.62	4,123.86
T-25 Raymond Monument	700.00	1,559.47	2,259.47	140.52	-	6.2	700.00	1,699.99	2,399.99
T-26 Raymond Care	2,000.00	2,174.36	4,174.36	46.89	239.81	1.1	2,000.00	1,981.44	3,981.44
T-27 Susan Hosmer	102,238.95	42,060.56	144,299.51	8,574.21	6,298.82	5.9	102,238.95	44,335.95	146,574.90
T-29 Roland Weatherbee	10,000.00	15,268.15	25,268.15	1,360.26	519.88	5.4	10,000.00	16,108.53	26,108.53
T-31 Sarah Watson	2,500.00	1,937.42	4,437.42	243.03	334.56	5.5	2,500.00	1,845.89	4,345.89
T-33 Carrie F. Well	3,000.00	3,731.02	6,731.02	229.60	53.14	3.4	3,000.00	3,907.48	6,907.48

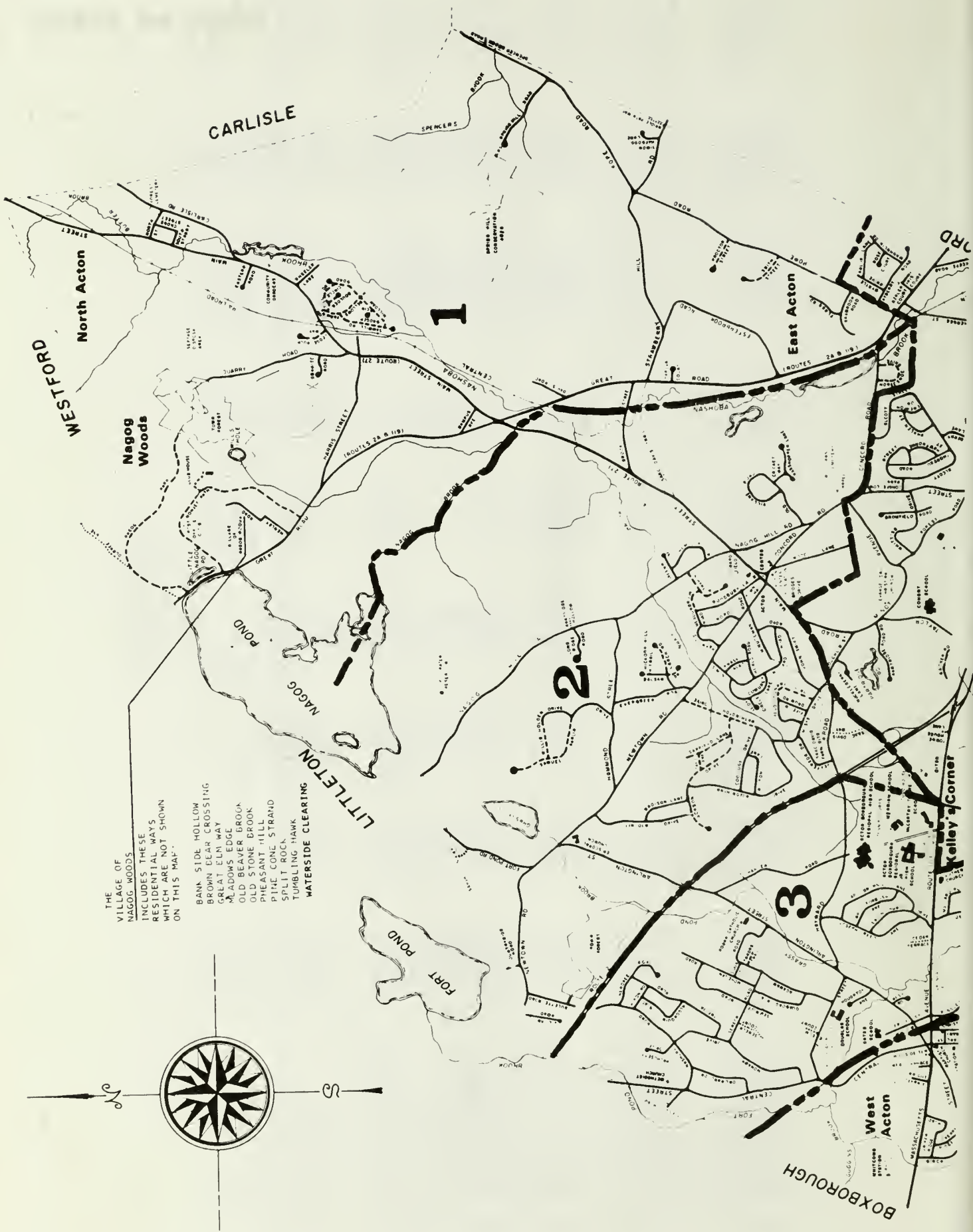


TOWN OF ACTON  
TRUST FUND BALANCE  
JUNE 30, 1980

Name Of Trust Fund	Principal Balance 7-1-79	Income Balance 7-1-79	Total 7-1-79	Income Received FY 80	Authorized Expenditure FY80	Annual Yield %	Principal Balance 6-30-80	Income Balance 6-30-80	Total 6-30-80
T-34 Jenk Family	142,176.26	18,258.97	160,435.23	10,500.56	9,687.33	6.5	142,176.25	19,072.20	161,248.46
T-35 Mary Smith	2,000.00	713.76	2,713.76	65.59	52.28	2.4	2,000.00	727.07	2,727.07
T-36 Ernest Jone	1,000.00	299.60	1,299.60	30.00	-	2.3	1,000.00	329.60	1,329.60
Library and Educational Funds:									
T-1 High School Library	4,000.00	394.92	4,394.92	100.70	319.60	2.3	4,000.00	176.02	4,176.02
T-17 G.E. Whitney Educat.	15,000.00	9,037.63	24,037.63	1,323.19	1,447.50	5.5	15,000.00	8,913.32	23,913.32
T-70 Mark Clapp	1,142.00	291.21	1,433.21	61.81	-	4.3	1,142.00	353.02	1,495.02
T-72 Charlotte Conant	1,500.00	835.91	2,335.91	119.40	-	5.1	1,500.00	955.31	2,455.31
T-74 Minnie Davis	336.50	165.35	501.85	51.66	-	10.3	336.50	217.01	553.51
T-76 Hirman W. Hapgood	200.00	101.59	301.59	31.02	-	10.3	200.00	132.61	332.61
T-78 John W. Heald	1,000.00	607.38	1,607.38	50.60	-	3.1	1,000.00	657.98	1,657.98
T-80 Mildred P. Moore	2,000.00	1,258.58	3,258.58	60.44	355.69	1.9	2,000.00	963.33	2,963.33
T-82 Memorial Lib. Planter Fund	1,000.00	601.39	1,601.39	55.90	43.32	3.5	1,000.00	613.97	1,613.97
T-84 Newell B. Tainter	11,606.54	545.30	12,151.84	(287.58)	1,085.40	2.4	11,606.54	(827.58)	10,778.96
T-86 Luke Tuttle	200.00	101.58	301.58	31.02	-	10.3	200.00	132.60	332.60
T-88 William A. Wild	9,000.00	4,207.41	13,207.41	788.26	25.00	6.0	9,000.00	4,970.67	13,970.67
Firemen's Relief Funds:									
T-2 Fireman's Relief	9,570.00	20,319.13	29,889.13	1,361.50	-	4.6	9,570.00	21,680.63	31,250.63
T-32 W. Acton Firemen's Relief	-	2,300.99	2,300.99	405.50	-	17.6	-	2,706.49	2,706.49
Miscellaneous:									
T-9 Conservation Fund	-	41,724.38	41,724.38	8,536.63	16,573.57	20.5	-	33,687.44	33,687.44
T-37 Youth Program Fund	21,074.00	2,202.02	23,276.02	883.15	750.00	3.8	21,074.00	2,335.17	23,409.17
T-40 James E. Kinsley	1,000.00	186.00	1,186.08	95.90	-	8.0	1,000.00	281.98	1,281.98
T-41 Drum Tricentennial	100.00	23.78	123.78	24.15	-	19.5	100.00	47.93	147.93

## Maps of Acton



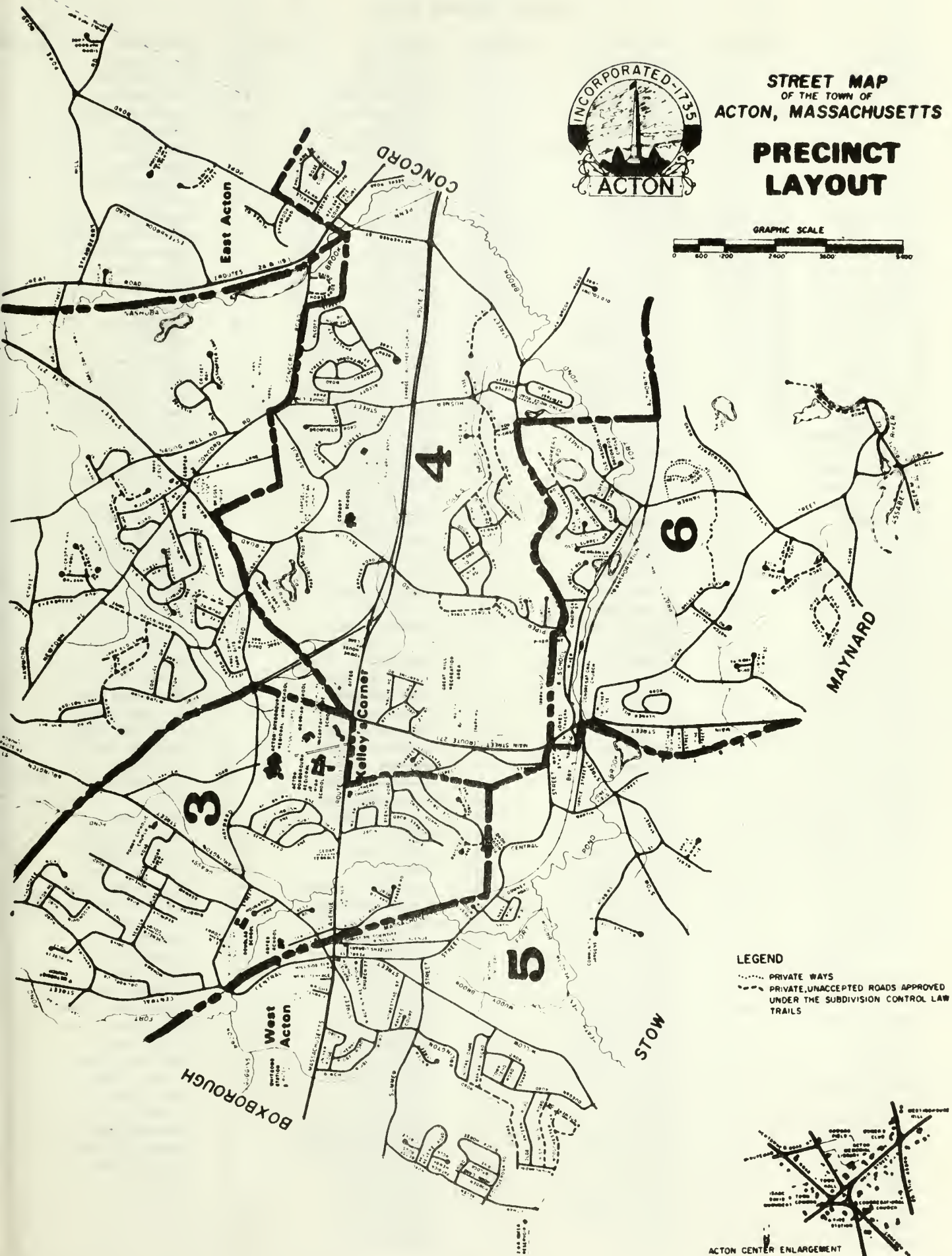
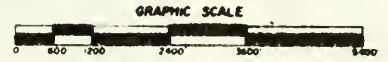






**STREET MAP  
OF THE TOWN OF  
ACTON, MASSACHUSETTS**

**PRECINCT  
LAYOUT**



**LEGEND**

- ..... PRIVATE WAYS
- - - - - PRIVATE, UNACCEPTED ROADS APPROVED UNDER THE SUBDIVISION CONTROL LAW TRAILS

# Street Index List

Street Name	Precinct	Street Name	Precinct	Street Name	Precinct	Street Name	Precinct
Adams Street	6	Emerson Drive	4	Lillian Road	2	Quarry Road	1
Agawam Road	3	Esterbrook Road	1	Lincoln Drive	2	Railroad Street	6
Alcott Street	4	Ethan Allen Drive	5	Littlefield Road	3	Redwood Road	4
Algonquin Road	3	Evergreen Road	2	Long Ridge Road	2	Revolutionary Road	2
Apple Valley Road	5	Fairway Road	6	Lothrop Road	3	River Street	6
Arbwood Road	4	Faulkner Hill Road	6	Madison Lane	2	Robbins Street	5
Arlington Street	2	Fernwood Road	4	Magnolia Drive	4	Robert Road	6
Arlington Street	3	Fife & Drum Road	2	Main Street	1	Robinwood Road	4
Arlington Street	5	Flagg Road	1	Main Street	2	Rose Court	4
Ashwood Road	4	Fletcher Court	6	Main Street	4	Russell Road	4
Azalea Court	4	Flint Road	3	Main Street	6	Samuel Parlin Drive	2
Balsam Drive	2	Flintlock Drive	5	Mallard Road	3	Sandalwood Road	4
Bank Side Hollow	01718 1	Forest Road	4	Maple Street	5	Sandas Trail	3
Barker Road	4	Fort Pond Road	2	Marian Road	5	School Street	4
Baxter Road	3	Foster Street	4	Martin Street	5	School Street	6
Bayberry Road	4	Fox Hill Road	6	Massachusetts Avenue	3	Seminole Road	3
Berry Lane	4	Francine Road	4	Massachusetts Avenue	4	Seneca Court	3
Beth Circle	1	Fraser Drive	3	Massachusetts Avenue	5	Seneca Road	3
Betsy Ross Circle	5	Freedom Farms Road	3	Mead Terrace	5	Silver Hill Road	6
Beverly Road	4	Gioconda Avenue	6	Meadow Brook Road	2	Simon Hapgood Lane	1
Billings Street	5	Grasshopper Lane	2	Meadows Edge	01718 1	Simon Willard Road	2
Birch Ridge Road	5	Great Elm Way	01718 1	Meeting House Road	6	Sioux Street	3
Black Horse Drive	5	Great Road	1	Merriam Lane	6	Smart Road	5
Brabrook Road	1	Great Road	4	Minot Avenue	4	South Street	1
Broadview Street	6	Green Wood Lane	2	Minuteman Road	2	Spencer Road	3
Bromfield Road	4	Grist Mill Road	5	Mohawk Drive	3	Split Rock	01718 1
Brook Street	1	Hammond Street	2	Mohegan Road	3	Spring Hill Road	1
Brook Street	2	Harris Street	1	Musket Drive	2	Spruce Street	3
Brookside Circle	6	Harvard Court	1	Myrtle Drive	4	Squirrel Hill Road	5
Brown Bear Crossing	01718 1	Hatch Road	6	Madine Road	4	St. James Circle	4
Brucewood Road	4	Hawthorne Street	4	Nagog Hill Road	2	Stow Street	5
Buletie Road	2	Haynes Court	5	Nash Road	5	Strawberry Hill Road	1
Butternut Hollow	1	Hayward Road	2	Nashoba Road	3	Summer Street	5
Capt. Brown's Lane	3	Hayward Road	3	Newton Road	2	Sylvia Street	6
Capt. Forbush Lane	3	Heald Road	2	North Street	1	Taylor Road	4
Carlisle Road	1	Hemlock Lane	2	Notre Dame Road	5	Thorcau Road	4
Carlton Drive	6	Henley Road	1	Oakwood Road	4	Ticonderoga Road	5
Carriage Drive	6	Hennessey Drive	4	Old Beaver Brook	01718 1	Torrington Lane	3
Cedar Terrace	3	Heritage Road	4	Old Colony Lane	4	Town House Lane	4
Central Street	3	Hickory Hill Trail	2	Old Meadow Lane	6	Townsend Road	5
Central Street	5	High Street	6	Old Stone Brook	01718 1	Trask Road	2
Chadwick Street	6	Highland Road	5	Old Village Road	2	Tumbling Hawk	01718 1
Charter Road	3	Hillcrest Drive	6	Olde Lantern Road	5	Tuttle Drive	3
Cherokee Road	3	Hillside Terrace	5	Olde Surrey Drive	6	Valley Road	6
Cherry Ridge Road	5	Homestead Street	5	Oneida Road	3	Vanderbelt Road	6
Church Street	5	Horseshoe Drive	2	Orchard Drive	3	Wachusett Drive	3
Clover Hill Rd.	6	Hosmer Street	4	Parker Street	6	Wampus Avenue	1
Conant Street	6	Houghton Lane	3	Partridge Pond Road	4	Washington Drive	2
Concord Road	2	Huckleberry Lane	4	Patrick Henry Circle	5	Waterside Clearing	01718 1
Coolidge Drive	2	Huron Road	3	Patriots Road	2	Wayside Lane	3
Coughlin Street	4	Independence Road	6	Paul Revere Road	5	West Road	3
Country Club Road	6	Iris Court	4	Phalen Street	4	Wetherbee Street	4
Cowdrey Lane	2	Isaac Davis Way	2	Pheasant Hill	01718 1	Wheeler Lane	1
Crescent Street	2	Jackson Drive	2	Phlox Lane	4	Whittier Drive	4
Crestwood Lane	5	Jefferson Drive	2	Pine Cone Strand	01718 1	Willis Holden Drive	2
Crickit Way	2	John Swift Road	2	Pine Street	6	Willow Street	5
Cross Street	1	Joseph Reed Lane	3	Pinewood Road	4	Wilson Lane	2
Davis Road	1	Juniper Ridge Road	5	Piper Lane	4	Windemere Drive	5
Deacon Hunt Drive	3	Countryside Road	2	Piper Road	4	Windsor Avenue	5
Doris Road	4	Keefe Road	4	Pond View Drive	6	Winter Street	5
Downey Road	5	Kelley Road	4	Pope Road	1	Wood Lane	2
Driftwood Road	4	Kinsley Road	3	Powder Horn Lane	5	Woodbury Lane	2
Drummer Road	6	Knowlton Drive	3	Powder Mill Road	6	Woodchester Road	5
Duggan Road	5	Larch Road	2	Proctor Street	1	Wright Terrace	5
Durkee Road	3	Laurel Court	4	Prospect Street	3		
Eliot Circle	2	Laws Brook Road	4	Prospect Street	4		
Elm Court	3	Liberty Street	5	Putter Drive	6		
Elm Street	3	Lilac Court	4	Quaboag Road	3		

**Appointed By The Moderator**

Finance Committee  
Minuteman Regional Vocational-Technical School Representatives  
Regional Refuse Disposal Planning Committee

**Appointed By The Board Of Selectmen**

Advisory Committee on Solid Waste Management  
Advisory Committee on Transportation  
Archives Committee  
Board of Appeals and Associates  
Election Officers  
Historic District Study Committee  
Long Range Planning Committee  
Personnel Board  
Planning Board

**Appointed By Town Manager  
With Approval Of Board Of Selectmen**

Board of Assessors  
Conservation Commission  
Historical Commission  
Youth Commission

**Appointed By Town Manager**

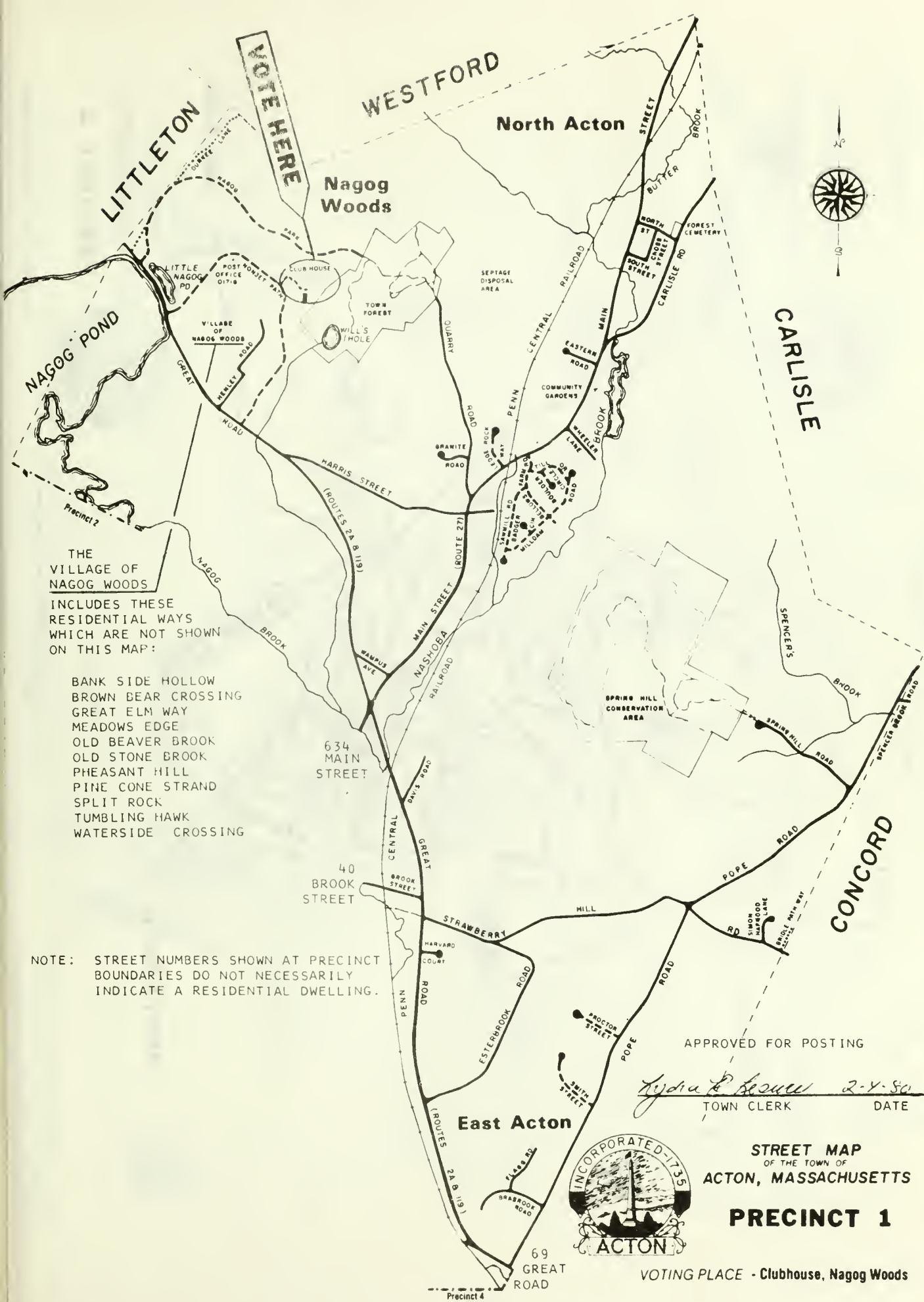
Board of Health  
Cemetery Commissioners  
Council on Aging  
Director of Civil Defense  
Metropolitan Area Planning Council Representative  
Permanent Building Committee  
Public Ceremonies and Celebrations Committee  
Recreation Commission  
Sewerage Study Committee  
Town Building-Land Acquisition Committee  
Town Report Committee



## TOWN OF ACTON CITIZEN RESOURCE SHEET

Residents interested in serving on a Town Board or Committee are requested to complete this sheet and forward it to the office of the Town Manager at the Acton Town Hall:

LAST		FIRST	MIDDLE	STREET ADDRESS	
MS.					
MISS.					
MRS.					
MR.					
DATE	HOME TELEPHONE			BUSINESS TELEPHONE	
Please refer to the reverse side of this sheet and indicate below, in order of preference, the Board, Committee or position which would be of interest to you:				PRESENT OCCUPATION AND EMPLOYER:	
1)					
2)				EDUCATION OR SPECIAL TRAINING:	
3)					
COMMENTS:				CIVIC EXPERIENCE:	
				SPECIAL INTERESTS, HOBBIES, TALENTS:	
				HOW LONG AN ACTON RESIDENT?	
				HOW LONG A MASSACHUSETTS RESIDENT?	



THE VILLAGE OF NAGOG WOODS INCLUDES THESE RESIDENTIAL WAYS WHICH ARE NOT SHOWN ON THIS MAP:

- BANK SIDE HOLLOW
- BROWN BEAR CROSSING
- GREAT ELM WAY
- MEADOWS EDGE
- OLD BEAVER BROOK
- OLD STONE BROOK
- PHEASANT HILL
- PINE CONE STRAND
- SPLIT ROCK
- TUMBLING HAWK
- WATERSIDE CROSSING

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

APPROVED FOR POSTING

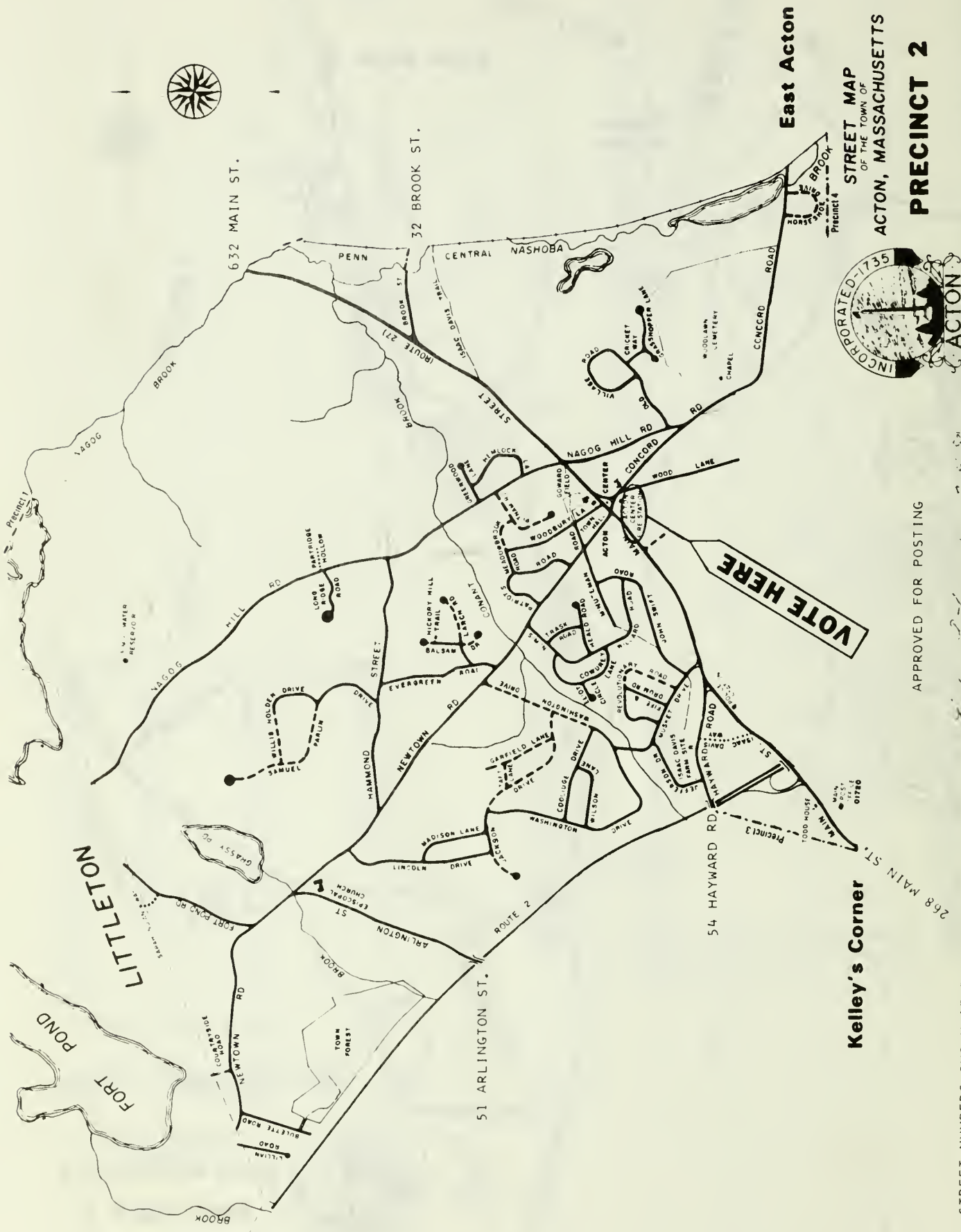
*Hydra P. Brown* 2-4-80  
TOWN CLERK DATE



STREET MAP OF THE TOWN OF ACTON, MASSACHUSETTS

**PRECINCT 1**

VOTING PLACE - Clubhouse, Nagog Woods



East Acton

STREET MAP  
OF THE TOWN OF  
ACTON, MASSACHUSETTS

**PRECINCT 2**



VOTING PLACE - Center Fire Station

**VOTE HERE**

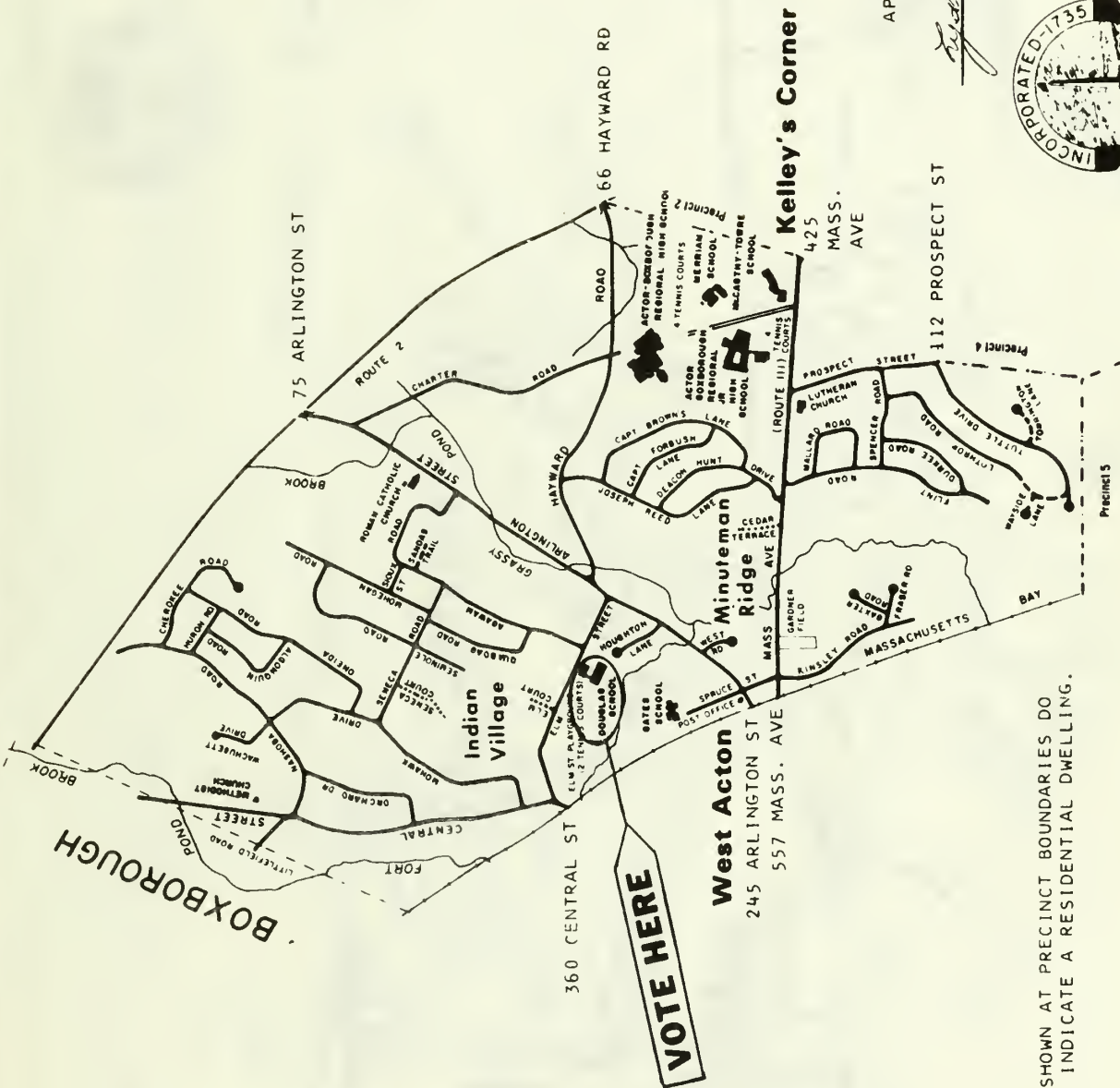
**Kelley's Corner**

APPROVED FOR POSTING

*[Signature]*  
TOWN CLERK

NOTE: STREET NUMBERS SHOWN AT PRECINCT  
BOUNDARIES DO NOT NECESSARILY  
INDICATE A RESIDENTIAL DWELLING.

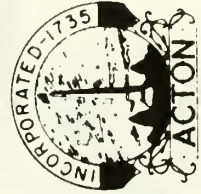




NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

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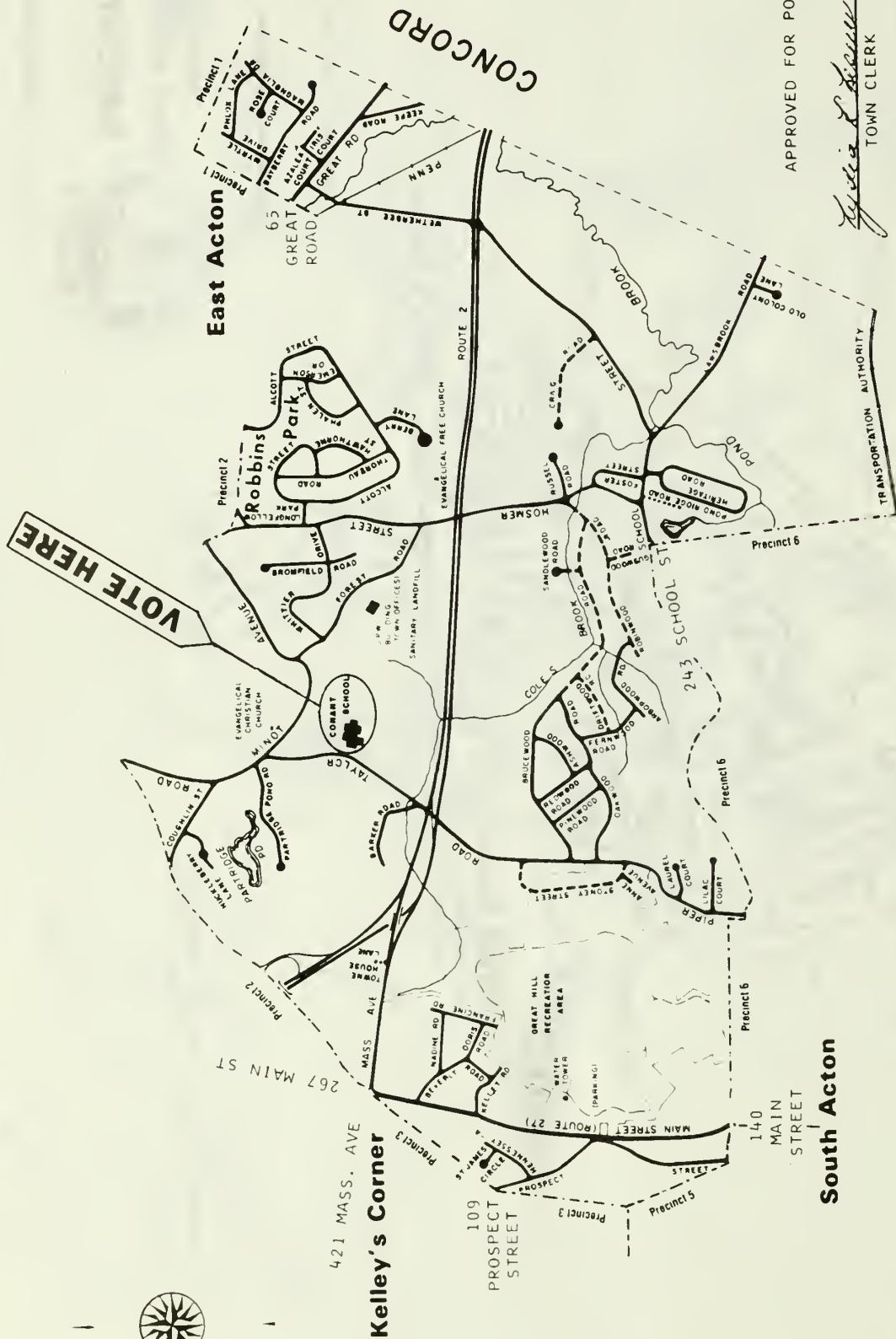
*Julia P. Brown* 2-4-50  
TOWN CLERK DATE



STREET MAP  
OF THE TOWN OF  
ACTON, MASSACHUSETTS

**PRECINCT 3**

VOTING PLACE - Douglas School Elm Street



APPROVED FOR POSTING

*Lyle L. Llewellyn* 2-4-80  
TOWN CLERK DATE



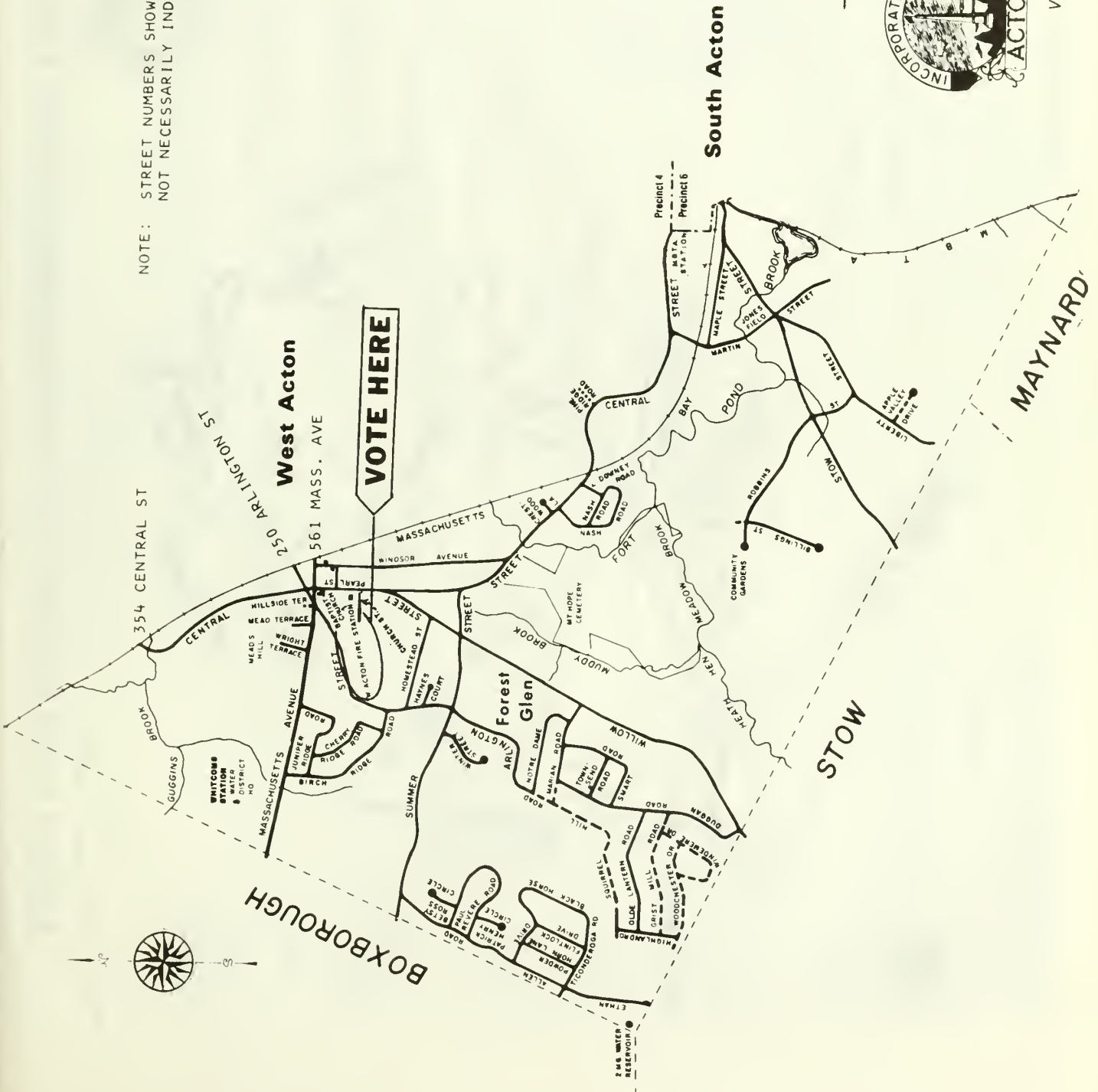
STREET MAP  
OF THE TOWN OF  
ACTON, MASSACHUSETTS

**PRECINCT 4**

VOTING PLACE

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.



APPROVED FOR POSTING

*Hydra R. Brown* 2-4-80  
TOWN CLERK DATE

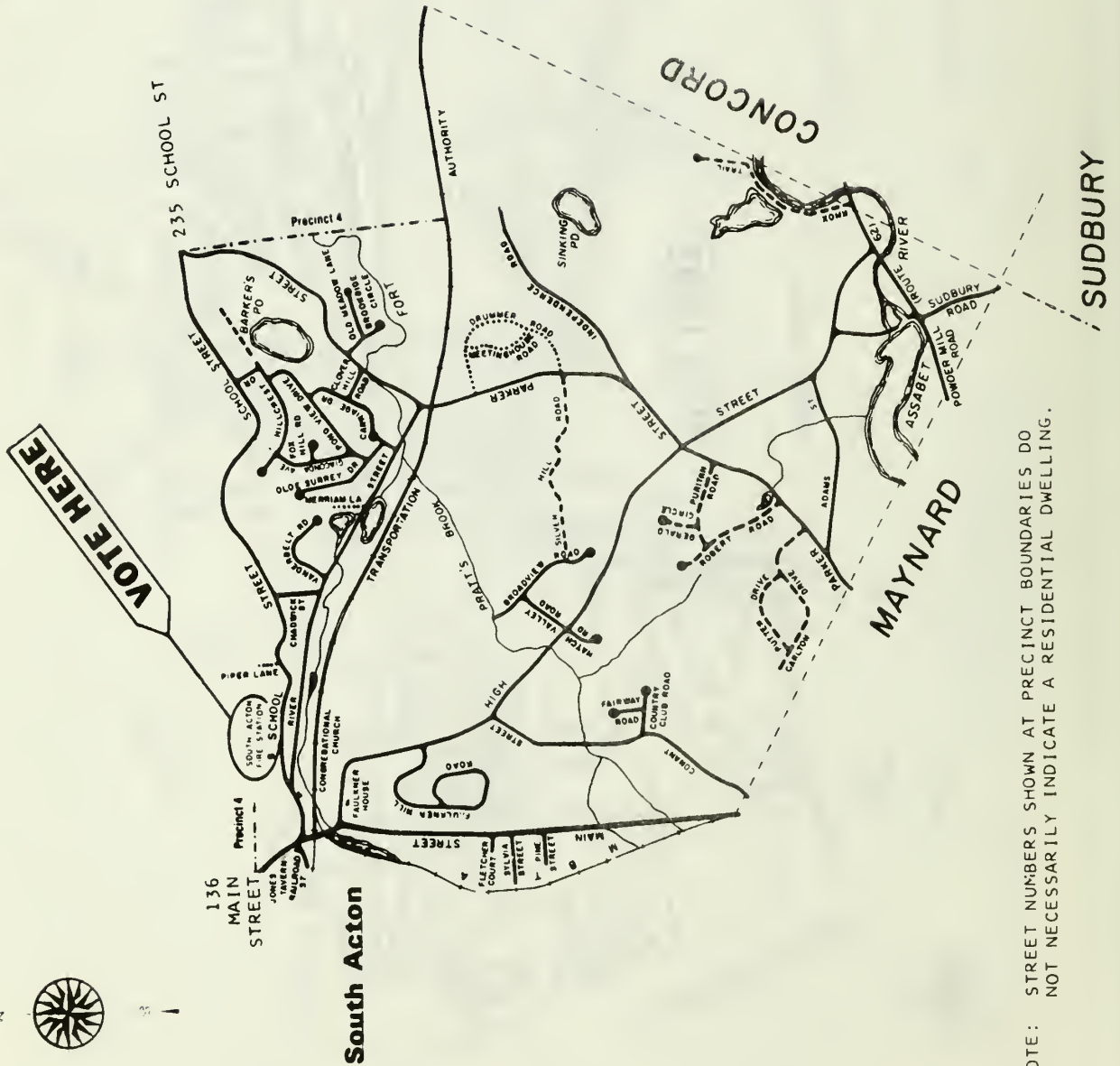


STREET MAP  
OF THE TOWN OF  
ACTON, MASSACHUSETTS

**PRECINCT 5**

VOTING PLACE - Fire Station - West Acton





APPROVED FOR POSTING

*Lydia L. Leland*  
TOWN CLERK  
DATE 2-4-80

STREET MAP  
OF THE TOWN OF  
ACTON, MASSACHUSETTS



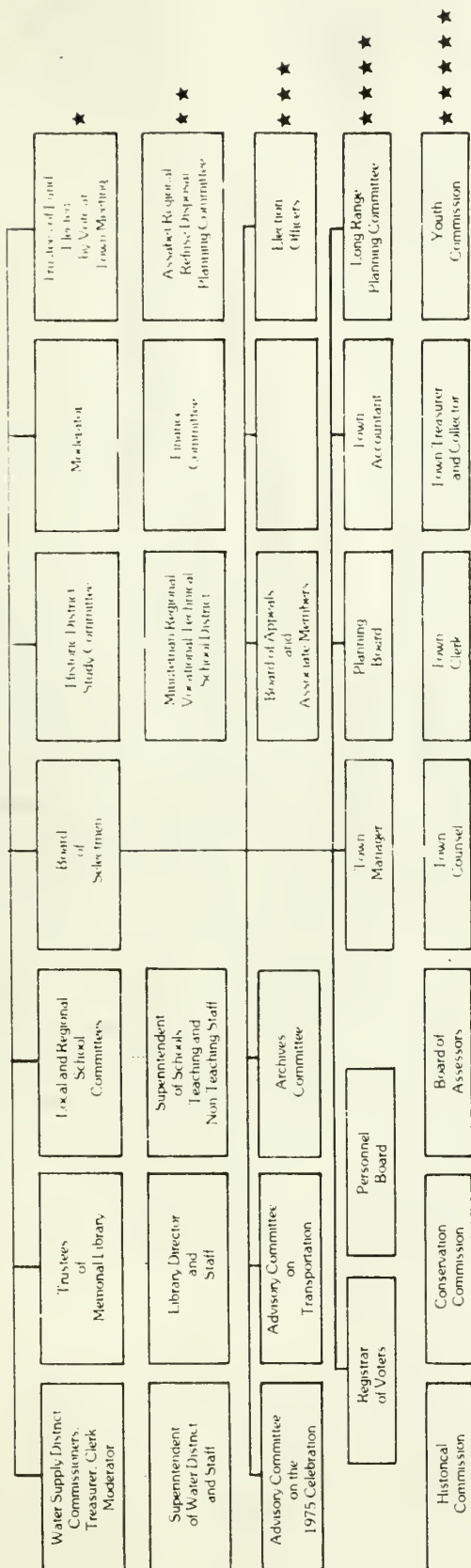
**PRECINCT 6**

VOTING PLACE - Fire Station - South Acton

NOTE: STREET NUMBERS SHOWN AT PRECINCT BOUNDARIES DO NOT NECESSARILY INDICATE A RESIDENTIAL DWELLING.

# TOWN GOVERNMENT ORGANIZATIONAL CHART

## VOTERS OF THE TOWN OF ACTION



### APPOINTMENTS MADE BY TOWN MANAGER

Board of Health and Director of Public Health  
 Superintendent of Streets, Highway Department Personnel  
 Assistant Assessor  
 Chief of Police: Full time and Special Officers  
 Fire Chief: Full time and Call Forces  
 Town Engineer: Engineering Department and Staff  
 Cemeteries, Commissioners and Superintendent of Cemeteries  
 Building Inspector, Zoning Enforcement Officers and Deputies  
 Permanent Building Committee  
 Veterans Agent and Deputy Inspector of Veterans Services  
 Inspector and Deputy Inspector of Wires  
 Director and Deputy Director of Civil Defense  
 Recreation Commission & Director of Recreation  
 Inspector of Animals  
 Town Report Committee  
 Public Ceremonies and Celebrations Committee  
 Town Building Land Acquisition Committee  
 Metropolitan Area Planning Council Representative  
 Industrial Development Commission  
 Superintendent of Insect Pest Control  
 Sealer of Weights and Measures  
 Dog Officer  
 Tree Warden  
 Street Lighting Committee  
 Veterans Graves Officer  
 Council on Aging  
 Sewerage Study Committee  
 Constables  
 Workmen's Compensation Agent  
 Town Forest Committee  
 Field Unvers  
 Veterans Burial Agent  
 Keeper of the Lockup  
 Fence Viewer  
 Collective Bargaining Committee  
 Constable: Special Deputy Collector  
 Forest Warden and Deputy Warden

### NOTES

- 1 The Water Supply District of Action is an incorporated district holding separate elections and Town Meeting. They also elect a Moderator and Treasurer Clerk.
- 2 The Board of Trustees of the Memorial Library is composed of three elected and six self-perpetuating Trustees.
- 3 The Local School Committee is composed of six members elected by the voters of Action. The Action Boxborough School Committee is composed of the Local School Committee and three members of the Boxborough School Committee.
- 4 The Housing Authority is composed of four elected members and one member appointed by the Massachusetts Department of Community Affairs.
- 5 The Trustees of the Action Firemen's Relief Fund, Citizen's Library Association of West Action, Elizabeth White Fund, Goodnow Fund, and West Action Firemen's Relief Fund are elected by vote at the Action Town Meeting as opposed to written ballot vote at the Town Election.

### KEY

- ★ Elected by the voters of Action
- ★ Appointed
- ★ Appointed by the Board of Selectmen
- ★ Appointed by the Town Manager with the approval of the Board of Selectmen
- ★ Appointed by the Town Manager

Compiled (as of January, 1974) by  
 Robert W. Dolson, Town Manager

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Jan		Jan		Jan		Jan		Jan		Jan		Jan		Jan		Jan		Jan		Jan	
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# At Your Service

EMERGENCY NUMBERS - POLICE: 263-2911

FIRE: 263-9191

AMBULANCE: 263-9191

Be sure to give your name and address as well as the nature of your emergency. Do not hang up until you are sure your message has been understood.

FOR ANSWERS ON:	CALL THE:	TELEPHONE:
Assessments	Board of Assessors	263-2966
Bills and Accounts	Town Treasurer and Tax Collector	263-7018
Birth, Death, Marriage Certificates	Town Clerk's Office	263-2761
Building	Building Inspector	263-2709
Cemeteries	Cemetery Superintendent	263-2240
Civil Defense	Director	263-2793
Conservation Commission	Forest Road	263-4448
Dog License	Town Clerk's Office	263-2761
Dog Problems	Dog Officer	263-4979
Education Information	School Superintendent	263-9503
Elections, Voting and Registration	Town Clerk's Office	263-2761
Engineering	Town Engineer's Office	263-2709
Finance	Chairman of Finance Committee	263-3179
Fire (Routine and Permits)	Fire Department	263-4366
Garbage and Refuse	Board of Health	263-4736
Health and Sanitation	Board of Health	263-4736
Highways and Streets	Highway Department	263-5332
Home Nursing	Board of Health: Visiting Nurse	263-4736
Hunting and Fishing Licenses	Town Clerk's Office	263-2761
Library	Librarian, Memorial Library	263-2232
	Librarian, Citizens Library of West Acton	263-9222
Licenses	Selectmen-Town Manager	263-2761
	Board of Health	263-4736
Mosquito Control	Board of Health	263-4736
Nurses (School)	School Nurse, Junior & High	263-7738
Nurses (School)	Elementary Schools	263-4982
Nurses (Town)	Town Nurse	263-4736
Oil Burner Permits	Fire Chief	263-4366
Planning	Chairman of Planning Board	263-4448
Plumbing Permits	Board of Health	263-4736
Recreation	Forest Road	263-9244
Schools	Carolyn T. Douglas School	263-2753
	Julia L. McCarthy-Marion L. Towne School	263-4982
	Florence A. Merriam School	263-2581
	Paul P. Gates School	263-9162
	Luther B. Conant School	263-7407
	Acton-Boxborough Regional Junior High School	263-7716
	Acton-Boxborough Regional High School	263-7738
	Superintendent of Schools	263-9058
Selectmen	Town Office	263-2761
Snow Removal	Highway Department	263-5532
Tax Collections	Treasurer and Collector	263-7018
Veterans' Services	Veterans' Agent	263-2761
Water Problems	Water District (Not part of the Town of Acton)	263-9107
Welfare Questions	Welfare Board	263-6610
Wiring	Wire Inspector	263-5555
Wiring Permits	Forest Road	263-2709
Zoning	Zoning Enforcement Office	263-2709















**REFERENCE BOOK**  
ACTON MEMORIAL LIBRARY  
ACTON, MASSACHUSETTS 01720

## OFFICE HOURS

Town Office (Selectmen, Town Manager)	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2761
Town Clerk	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2761
Treasurer and Collector	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-7018
Assessors	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-2966
School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Asst. School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Board of Health	8-4:30	Forest Road	263-4736
Veterans' Agent	8-4:30	Town Hall	263-2761
Library Hours:			
Memorial Library	Mon.-Fri., 9 a.m.-9 p.m. Saturday, 9-5 p.m. Sunday, 2-5 p.m. (in Winter Months)		263-2232
Citizens, West Acton	Mon., 7-9 p.m. Tues.-Fri., 10-5 p.m.		263-9222
Town Dump	Mon.-Sat., 8-3:45 Except: Wed., 11-6:45 during Daylight Saving Time (Closed Thursdays)		

## MEETINGS

Annual Town Election  
Annual Town Meeting  
Appeals Board

Assessors  
Building Committee  
Conservation Commission

Finance Committee  
Board of Health

Historical Commission

Library Trustees-Memorial  
Library Trustees-Citizens  
Planning Board  
Recreation Commission  
School Committee: Regional  
Local

Selectmen  
Youth Commission

## DAY & TIME

1st Monday in April  
Tues. after Town Election  
2nd Monday of each month  
As necessary  
1st Tuesday of each month 4:30 p.m.  
As necessary  
1st and 3rd Wednesdays of each month, 8:00 p.m.  
Thursdays as needed, 7:30 p.m.  
2nd and 4th Tuesday of each month, 7:30 p.m.  
2nd Wednesday of each month, 8:00 p.m.  
1st Thursday of each month, 8:00 p.m.  
4th Tuesday of each month, 7:00 p.m.  
Every Monday, 8:00 p.m.  
1st Tuesday each month, 8:00 p.m.  
2nd and 4th Thursday of each month, 7:30 p.m.  
1st and 3rd Thursday of each month, 7:30 p.m.  
Every Tuesday at 7:30 p.m.  
1st and 3rd Tuesday of each month, 8:00 p.m.

## PLACE

As designated  
Blanchard Auditorium  
Town Hall

Town Hall  
Guidance Library at High School  
Hearing Room-Forest Road

High School Library  
Hearing Room Forest-Road

Hearing Room-Forest Road

Memorial Library  
Citizens Library  
Hearing Room-Forest Road  
Hearing Room-Forest Road  
Sr. High School Music Room  
Sr. High School Music Room

Town Hall  
Jr. High School-Room 310



# Call For Help

## MASSACHUSETTS

Alcoholics Anonymous for Teens .....	1-800-523-1885
Banking and Credit questions, Mass. Division of Banks and Loans .....	727-6925
Child Abuse and Neglect, Officer for Children .....	1-800-882-1628
Citizens Information Service, Mass. Secretary of State, Government - related questions (all levels) ..	1-800-392-6090
Civil Service and Non-civil-service jobs, State Employment Office, Division of Personnel Adm. ....	1-800-392-6178
CODE Hotline - Information/referral service for human needs .....	263-8777
Consumer complaints - Attorney General Consumer Protection Division .....	727-8400
Employment of the Handicapped - Mass. Rehabilitation Commission .....	369-1963 or 369-1987
Energy Information - Office of Environmental Affairs .....	1-800-922-8265
Extension Service - Middlesex County, Concord Office of Mass. Department of Public Health .....	369-4845
Food Stamps - Department of Public Welfare .....	1-800-882-2016
Gasoline Availability in Mass., Association of U.S. Travel Agencies .....	1-800-238-8000
Immigration and Naturalization - Mass. Department of Education, Questions about citizenship .....	727-5748
Information, general - Memorial Library Reference Librarian .....	263-2232
Insurance Merit Ratings for Motor Vehicles, Mass. Department of Public Safety .....	727-7017
Lead Poisoning - Mass. Department of Public Health .....	1-800-532-9571
Medical Questions - Tel-Med-Tapes on medical subjects .....	266-4300
Medicare - Mass. Department of Elder Affairs .....	1-800-882-1228
Nursing/Rest Homes - questions, Mass. Office of Health Regulation - Division of Long-term Care .....	727-5864
Operation Peace of Mind (General Purpose) .....	231-6946
Operation Venus (VD information) .....	1-800-523-1885
Poison Control Center (Boston), Separate from but located in Children's Hospital .....	1-800-682-9211
Public Transportation - Mass. Office of Transportation .....	727-3200
Rape Crisis Center .....	1-800-492-7273
Self-Help Information - questions about state law, Office of Consumer Affairs .....	727-7780
Social Security - Mass. Department of Elder Affairs .....	423-3700
Solar Action Office - Office of Consumer Affairs .....	727-7297
Special Education - Mass. Department of Education .....	727-8534
State Roads and Highways - Public Information, Mass. Office of Transportation .....	727-4898
Student's Financial Aid Hotline .....	1-800-882-2037
Supplemental Security Income - Mass. Department of Elder Affairs .....	423-3700
Unemployment - Mass. Division of Employment Security .....	897-9317 or 897-9318
Utilities - complaints - Mass. Department of Public Utilities .....	1-800-392-6066

## FEDERAL

Auto Recall Hotline, Safety information on various makes and models of autos .....	1-800-424-9393
Consumer Product Safety Commission, Safety information on non-drug, non-auto products .....	1-800-638-8326
Internal Revenue Service .....	1-800-392-6288
Job Information Center .....	1-800-882-1821
Runaway Switchboard (National) .....	1-800-621-4000
Solar Heating & Cooling Information Center .....	1-800-523-2929
Toll-free number information (given by Area Code) .....	1-800-555-1212

## Note:

The Reference Librarian on duty will respond to telephone requests for information generally available in the Library, such as other "help" numbers and addresses, bibliographies, and the extraction of reference information. If requested information is not found locally, outside sources may be used, or the caller referred to them.















